



**GOVERNMENT OF MAHARASHTRA**  
**State Common Entrance Test Cell**

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**Information Brochure**

**{Academic Year 2020-21}**

For Admission to

**Full Time Professional Undergraduate Technical  
Courses**

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year and Direct Second Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning(B.Planning)



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## **1. Introduction, -**

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018, 04.06.2019 and 09.07.2020 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology, Pharmacy and Hotel Management and Catering Technology). These rules also includes the admissions in first year of degree in Planning.

**These rules are also applicable for admissions in Government and Government Aided professional educational institutions** vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25<sup>th</sup> April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04<sup>th</sup> June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

## **2. Definitions. -**

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10 of the Act, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (j) "Courses" means the full time Undergraduate technical courses in

Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Planning and Pharm. D.;

- (k) “Department” means Higher and Technical Education Department of Government of Maharashtra;
- (l) “Eligible Candidates” means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) “Facilitation Centre” means a centre where the facilities like sale of application kits, filling online forms, verification of documents and redressal of grievances, etc, are provided;
- (n) “Home University (HU)” means the university area as specified in rule 5(1) herein;
- (o) “HSC” means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) “Institutional Quota” means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) “*Inter-Se-Merit*” means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) “Jammu and Kashmir” means the Union Territory of Jammu and Kashmir and Union Territory of Ladakh;
- (s) “JEE Main” means the Joint Entrance Examination conducted by the National Testing Agency (NTA) , New Delhi for the concerned academic year;
- (t) “Minority Quota” means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (u) “NATA” means National Aptitude Test in Architecture;
- (v) “NEET” means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA) , New Delhi for the concerned academic year;
- (w) “Non-Autonomous Institution” means those institutions which are not ‘Autonomous Institutions’;
- (x) “OHU” means the area Outside Home University area;
- (y) “Overseas Citizen of India (OCI)” means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin(PIO).

**Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19<sup>th</sup> August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9<sup>th</sup> January, 2015;

- (z) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (aa) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (bb) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (cc) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

### **3. Invitation of Application.**

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year.

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

- (a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).
- (b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under these quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

**4. Role of Competent Authority in the process of Admission. -**

- a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.
- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

**4.1 Jurisdiction of the Universities:**

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University
1	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg, Thane
4	SNDT Women's University	Entire Maharashtra
5	Dr. Babasaheb Ambedkar Technological University, Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara



9	Punyashlok Ahilyabai Holkar Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

## 5. Candidature Type. -

**(1) Maharashtra State Candidature.** -A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
<b>Type-A</b>	<p><b>(a)For First Year: -</b></p> <p>(i) Candidates passing <b>SSC</b> and also <b>HSC or Diploma in Engineering</b> Examination from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra;</p> <p><b>(b)For Direct Second Year: -</b></p> <p>(i)(1) For Engineering. - Candidates passing <b>SSC</b> or <b>HSC</b> and also <b>Diploma in Engineering or Technology</b> or <b>Bachelor of Science</b> or its equivalent from a recognised institution in Maharashtra State;</p> <p>(2) For Pharmacy. - Candidates passing <b>HSC</b> and <b>Diploma in Pharmacy</b> from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra.</p>	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
<b>Type-B</b>	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possesses Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.

<b>Type-C</b>	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
<b>Type-D</b>	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
<b>Type-E</b>	(a) For First Year-Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination from a recognised institution located in a <b>disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b> . (b) For Direct Second Year- Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination and also <b>Diploma in Engineering and Technology or Pharmacy</b> or its equivalent from a recognised institution from a <b>Disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b> .	Candidate shall be considered for the <b>Outside Home University or State Level Seats</b> .

- (2) **All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.
- (3) **Minority Candidature.** -The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- (4) **NRI Candidature.** -The Candidates who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- (5) **Foreign Student or OCI or PIO Candidature.** -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of section 2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

**(6) Jammu and Kashmir & Ladakh Migrant Candidature. -**

- (a) The children of citizens, who are displaced from Union Territory of Jammu and Kashmir and Union Territory of Ladakh to any part of India or from unsafe border area of Union Territory of Jammu and Kashmir and Union Territory of Ladakh to a relatively safer place in Union Territory of Jammu and Kashmir and Union Territory of Ladakh from 1990 onwards due to terrorist activities; or
- (b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Union Territory of Jammu and Kashmir and Union Territory of Ladakh to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or
- (c) The children of staff and officers of Union Territory of Jammu and Kashmir and Union Territory of Ladakh police engaged in combating terrorism are eligible under this category;

**6. Sanctioned Intake and Supernumerary Seats for various Courses. -**

- (1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2020-21. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

**7. Allocation of Seats.** -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-I** for First Year and **Schedule -II** for Direct Second Year of various Under Graduate Courses.

- (1) Maharashtra State Candidature Seats.** -The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.
- (2) All India Candidature Seats.** -The Candidates having Candidature as given in 5(2) shall be eligible for these seats.
- (3) Minority Quota Seats.** -The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**.

These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

**(4) Institutional Quota Seats.** - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**(5) Supernumerary Seats for, -**

**(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates.** -

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.

Provided that, if seats in a course reserved for Children of Indian Workers in Gulf Countries remains vacant, then such vacant seats shall be filled in from the candidates of OCI, PIO or Foreign Students and if seats reserved for candidates of OCI, PIO or Foreign Students remains vacant then such vacant seats shall be filled in from the children of Indian Workers in Gulf Countries:

Provided further that, any vacant seat in both the above quota may be filled in from NRI Candidature Candidates, subject to the approval from appropriate authority for the NRI seats.

- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates' fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

**(b) Jammu and Kashmir & Ladakh Migrant Candidature:**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) Candidates' fulfilling the eligibility criteria for Jammu and Kashmir & Ladakh Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose or as per the method prescribed by the Competent Authority for this purpose.

**(c) Tuition Fee Waiver Scheme (TFWS) Seats:**

**(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses and Pharmacy.

**(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

### (III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

#### (d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS)* for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The fee for the students belonging to Union Territory of Jammu and Kashmir and Union Territory of Ladakh admitted under the Prime Minister's Special Scholarship Scheme (PMSSS) to the Private Unaided Institutes shall be the minimum of the fee prescribed by the Fee Regulatory Authority (FRA) for that institute and the maximum fee ceiling amount prescribed by All India Council for Technical Education(AICTE).
- (iii) The fee for the students admitted under the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in facilities of technical education shall be same as that for the Non Autonomous Government Institutes.

#### (6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

##### (a) **Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.



Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

**(b) Reservation for sons/daughters of Defence service personnel:**

Five percent (5%) seats of the total seats for Maharashtra candidates coming under CAP per course shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- These seats are within the sanctioned intake and are available as **State Level seats**.
- A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

**(c) Reservation for Persons with Disability Candidate:**

Five percent (5%) seats of total seats for Maharashtra candidates per course coming under CAP shall be reserved for Candidates having any of the following minimum 40% benchmark disability.

Locomotor disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder

Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

**Note: -**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**(d) Reservation for EWS Candidate:** As per the provisions in Government Resolution No. राआधो -4019/प्र.क्र.31/16-अ, dated 12<sup>th</sup> February, 2019, 10% seats shall be reserved for Economically Weaker Section (EWS) candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These 10% seats shall be over & above the sanctioned intake for the respective course.

**(e) Reservations for Orphan Candidates** - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2<sup>nd</sup> April 2018 and the policies of the Government declared from time to time.

**(f) Reservation for female candidates:** As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates. There shall be no reservation for Female candidates under Defence, Persons with Disability and Orphan categories.



**(7) Eligibility Criteria:**

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology [ 4 Years duration ]	<p><b>(1) Maharashtra State Candidature Candidate. -</b></p> <ul style="list-style-type: none"> <li>(i) The Candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2020 and should obtain non zero score in MHT-CET 2020. <b>Or</b></li> <li>(ii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only);</li> </ul> <p><b>(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates. -</b></p> <ul style="list-style-type: none"> <li>(i) The Candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, Economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main (B.E/B.Tech) or the candidate should have appeared in all the subjects in MHT-CET 2020 and should obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in JEE Main(B.E/B.Tech) over the candidates who obtained non zero score in MHT-CET 2020. <b>Or</b></li> <li>(ii) Passed Diploma in Engineering and Technology and obtained at least 45% marks (at least 40% marks, in case of Backward class categories, economically Weaker Section and Persons with Disability candidates belonging to Maharashtra State only);</li> </ul> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subject or Computer Science or Information Technology or Informatics Practices or Agriculture or Engineering Graphics or Business Studies , and obtained at least 45% marks in the above subjects taken together;</li> <li>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</li> </ul>

<p><b>Direct Second Year (Lateral Entry)- Engineering /Technology</b> [ 3 Years duration ]</p>	<p><b>(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories, Economically Weaker Section and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent ;</p> <p><b>Or</b></p> <p>(ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.</p> <p>Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.</p> <p><b>Or</b></p> <p>(ii) Passed D.Voc. Stream in the same or allied sector.</p> <p>(iii) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted.</p> <p>(iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
<p><b>First Year – Pharmacy</b> [ 4 Years duration ]</p>	<p><b>(1) Maharashtra State Candidature Candidates</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) The candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020.</p> <p><b>(2) All India Candidature Candidates. -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2020.</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 45 % marks in the above subjects taken together;</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>

<p>Direct Second Year (Lateral Entry),- Pharmacy [ 3 Years duration ]</p>	<p><b>For Maharashtra State Candidature Candidate and All India Candidature Candidate, -</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should be an Indian National;</li> <li>(ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.</li> <li>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</li> </ul>
<p>First Year – Pharm D. [ 6 Years duration ]</p>	<p><b>(1) Maharashtra State Candidature, -</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; <b>Or</b></li> <li>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);</li> <li>(iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2020.</li> </ul> <p><b>(2) All India Candidature Candidates, -</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together; <b>Or</b></li> <li>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State);</li> <li>(iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2020 and obtain non zero score in MHT-CET 2020. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2020.</li> </ul> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together; <b>or</b></li> <li>(i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50 % marks;</li> <li>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</li> </ul>

<p style="writing-mode: vertical-rl; transform: rotate(180deg);">First Year- Architecture [ 5 Years duration ]</p>	<p><b>(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidate. -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;</p> <p>(iii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch;</p> <p>(iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) Passed HSC or its equivalent with Physics, Chemistry and Mathematics or as declared by appropriate authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(i) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government approved institution or its equivalent examination with Mathematics as compulsory subject or as declared by appropriate authority, from time to time;</p> <p>(ii) The Candidate should have obtained qualifying marks in NATA or JEE (Main) B.Arch;</p> <p>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
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<p><b>Bachelor of Planning (B. Planning)</b> [ 4 Years duration ]</p>	<p><b>(1) Maharashtra State Candidature Candidates, —</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</li> <li>(iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2020 conducted by the Competent Authority.</li> </ul> <p><b>(2) All India Candidature Candidates, Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate. —</b></p> <ul style="list-style-type: none"> <li>(i) The candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories, Economically Weaker Section and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</li> <li>(iii) The candidate should have obtained non zero positive score in JEE (Main) B.Planning or the candidate should have appeared in all the subjects in MHT-CET 2020 and should have obtained non zero score in CET conducted by the Competent Authority. However preference shall be given to the candidate obtaining non zero positive score in JEE (Main) B.Planning over the candidates who have obtained non zero score in MHT-CET 2020.</li> </ul> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —</b></p> <ul style="list-style-type: none"> <li>(i) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational Subject and obtained at least 50 % marks in the above subjects taken together;</li> <li>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</li> </ul>
<p><b>First Year - Hotel Management and Catering Technology</b> [ 4 Years duration ]</p>	<p><b>(1) Maharashtra State Candidature Candidate,-</b></p> <ul style="list-style-type: none"> <li>(i) The Candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category, Economically Weaker Section and Persons with Disabilities candidates belonging to Maharashtra state only);</li> <li>(iii) Obtained Non Zero score at MAH-B.HMCT-CET 2020.</li> </ul> <p><b>(2) All India Candidature Candidate and Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate, -</b></p> <ul style="list-style-type: none"> <li>(i) The Candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for Backward Class category, Economically Weaker Section and Persons with Disabilities category candidates belonging to Maharashtra State);</li> </ul>

	<p>(iii) Obtained non zero positive score in NCHM JEE conducted by National Testing Agency for National Council for Hotel Management and Catering Technology or obtained non-zero score in MAH-B.HMCT-CET 2020 conducted by the Competent Authority. However, preference shall be given to the candidate obtaining non zero positive score in NCHM JEE over the candidates who obtained non zero score in MAH-B.HMCT-CET 2020.</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National Candidature Candidate, -</b></p> <p>(i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
<p><b>Direct Second Year (Lateral Entry) - Hotel Management and Catering Technology [ 3 Years duration ]</b></p>	<p><b>For Maharashtra State Candidature Candidates and All India Candidature Candidates, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Hotel Management and Catering Technology with at least 45% marks (40% marks in case of candidates of Backward Class categories , Economically Weaker Section and Persons with Disability category belonging to Maharashtra State) from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;</p> <p>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>

### 8.Preparation of Merit List. –

**8(1) Assignment of merit number.** - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

**8(2) Change of Marks due to verification.** -If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.

**8(3) Method of calculating marks at qualifying examination for deciding eligibility.** -While deciding the eligibility of the Candidates following procedure shall be adopted, -

- The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
- In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks



- considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
  - (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

**8(4) Assignment of Merit Number for various Courses. -**

(a) <i>For admission to First Year Engineering and Technology &amp; Planning -</i>	<p><b>(i) For H S C Candidates:</b> The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher marks or score in Mathematics at CET;</li> <li>(b) higher marks or score in Physics at CET;</li> <li>(c) higher marks or score in Chemistry at CET;</li> <li>(d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;</li> <li>(e) higher percentage of marks in the subject Mathematics at HSC;</li> <li>(f) higher percentage of marks in the subject Physics at HSC;</li> <li>(g) higher percentage of marks in Aggregate at HSC.</li> </ul> <p><b>(ii)</b> The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in the subject Mathematics at HSC;</li> </ul>
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	<p>(b) higher percentage of marks in the subject Physics at HSC;</p> <p>(c) higher percentage of marks in Aggregate at HSC.</p> <p><b>(iii) For Diploma Candidates:</b> The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <p>(a) higher percentage of marks in SSC;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p> <p>(c) higher percentage of marks in Science at SSC;</p> <p>(d) higher percentage of marks in English at SSC.</p>
(b) <i>For admission to Direct Second Year Engineering and Technology.-</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in SSC;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p> <p>(c) higher percentage of marks in Science at SSC;</p> <p>(d) higher percentage of marks in English at SSC.</p>
(c) <i>For Admission to First Year Pharmacy.-</i>	<p><b>(i)</b> The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher marks or score in Mathematics or Biology at CET;</p> <p>(b) higher marks or score in Physics at CET;</p> <p>(c) higher marks or score in Chemistry at CET;</p> <p>(d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination;</p> <p>(e) higher percentage of marks in the subject Mathematics or Biology at HSC;</p> <p>(f) higher percentage of marks in the subject Physics at HSC;</p>



	<p>(g) higher percentage of marks in aggregate in HSC.</p> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <p>(a) Higher percentage of marks in the subject Mathematics or Biology at HSC;</p> <p>(b) Higher percentage of marks in the subject Physics at HSC;</p> <p>(c) Higher percentage of marks in Aggregate at HSC.</p>
(d) <i>For Admission to Direct Second Year Pharmacy.-</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in Physics at HSC;</p> <p>(b) higher percentage of marks in Chemistry at HSC;</p> <p>(c) higher percentage of marks in SSC;</p> <p>(d) higher percentage of marks in Science at SSC.</p>
(e) <i>First Year Hotel Management and Catering Technology.-</i>	<p>(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2020 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in SSC;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p> <p>(c) higher percentage of marks in Science at SSC;</p> <p>(d) higher percentage of marks in English at SSC.</p> <p><b>(ii)</b> The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:</p>

	<p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in SSC;  (b) higher percentage of marks in Mathematics at SSC;  (c) higher percentage of marks in Science at SSC;  (d) higher percentage of marks in English at SSC.</p>
<i>(e-1) Direct Second Year Hotel Management and Catering Technology.-</i>	<p>The Merit List shall be prepared on the basis of marks obtained by the Candidates, on the basis of which Diploma is awarded by the examining authority: Provided that, in case of tie, the relative merit of different Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <p>(a) higher percentage of marks in SSC;  (b) higher percentage of marks in Mathematics at SSC;  (c) higher percentage of marks in Science at SSC;  (d) higher percentage of marks in English at SSC.</p>
<i>(f) For admission to First Year Architecture.-</i>	<p>(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher marks in NATA or normalised marks in JEE (Main) B.Arch;  (b) higher percentage of marks in Mathematics at SSC;  (c) higher percentage of aggregate marks in SSC.</p>

<p>(g) For admission to First Year Planning.-</p>	<p><b>(i)</b> The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidates in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher marks or score in Mathematics at CET;</li> <li>(b) higher marks or score in Physics at CET;</li> <li>(c) higher marks or score in Chemistry at CET;</li> <li>(d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;</li> <li>(e) higher percentage of marks in Mathematics at HSC;</li> <li>(f) higher percentage of marks in Physics at HSC;</li> <li>(g) higher percentage of marks in Aggregate at HSC.</li> </ul> <p><b>(ii)</b> The merit list for the NRI / OCI / PIO and Foreign Students Candidates stated at rules 5(4) and 5(5) and Children of Indian Workers in Gulf Countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in the subject Mathematics at HSC;</li> <li>(b) higher percentage of marks in the subject Physics at HSC;</li> <li>(c) higher percentage of marks in Aggregate at HSC.</li> </ul>
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## 9. Centralised Admission Process (CAP). –

### (1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act.

The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority. The candidate should read the information brochure carefully.
- (b) The candidate should fill the Online Application Form as per the notified schedule for respective admission.

- (i) For admissions to First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel Management & Catering Technology, Architecture:
- The eligible candidates aspiring for admission on the basis of CET conducted by the Competent Authority of Maharashtra State should apply online for admission. Such candidates need not have to pay application fee.
  - The eligible candidates aspiring for admission only on the basis of National Level Examinations mentioned in the eligibility criterion and approved by Maharashtra State time to time, except CET conducted by the Competent Authority of Maharashtra State should apply online for admission and shall pay required fees online (Non Refundable) as given in the table below.
- (ii) For Direct Second Year Engineering and Technology, Pharmacy and Hotel Management and Catering Technology: The eligible candidates are required to fill the application form Online.
- (iii) Following are the details of the fees to be paid by the candidate through online mode only.

Admission	Application fee for General Category Candidates from Maharashtra State, Outside Maharashtra State (OMS), Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates and Children of Indian workers in Gulf Countries	Application fee for Reserved Category Candidates [SC, ST, VJ/DTNT(A), NT(B), NT(C), NT(D), OBC, SBC, EWS] & PWD Candidates belonging to Maharashtra State only	Application fee for Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, HMCT (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs.5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering and Technology	Rs. 800/-	Rs. 600/-	-
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	-
Direct Second Year HMCT	Rs. 800/-	Rs. 600/-	-

- (iv) The Application processing fee shall be as notified by the competent

authority from time to time and the amount is Non Refundable.

- (v) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
  - (vi) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer/device connected to internet.
  - (vii) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
  - (viii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
  - (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.
  - (x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.
- (c) Document Verification at Facilitation Centre by the Candidate or through the method prescribed by the Competent Authority for this purpose. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
- After confirmation of application form, information cannot be changed by candidate.
- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, through the method prescribed by the Competent Authority for this purpose. and Display or Publishing of Final Merit Lists;
- i. Provisional Merit List of eligible candidates will be displayed on the website.
  - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances through the method prescribed by the Competent Authority for this purpose.
  - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
  - iv. Final merit lists will be displayed on the website.

**NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds. The Competent Authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

- (f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

- (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
  - (ii) Candidates will be able to fill in the online option form through their login.
  - (iii) It is mandatory for all candidates to confirm the online option form.
  - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
  - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
  - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
  - (vii) Option form received through online submission only will be considered for further processing.
  - (viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
  - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority through the method prescribed by the Competent Authority for the purpose of accepting the offered seat and rectifying the errors as per the clause (e) of sub-rule (4) of this rule.;
- (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;



- (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

**(2) Conduct of CAP Round-I.-** The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

**(3) During the CAP:** (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto frozen and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;

(b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee as per the method prescribed by the Competent Authority. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;

(c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance as per the method prescribed by the Competent Authority shall be eligible for participation in the subsequent rounds for betterment;

(d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;

**(4) Conduct of CAP Round-II.-** (a) The seats available for Rounds II shall be published on the website. The Candidates eligible for Round II are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during this round shall be available to the eligible candidates falling under the following categories.

- (i) Candidates as per the sub-rule 3(c) and 3(d) above;

- (ii) Candidates who have not been allotted any seat in any of the previous round;
  - (iii) Candidates who did not participate (failure of filling option form) in previous round.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;
- (c) There shall be no further betterment option available to the candidate after round II. The allotment made and/or allotment retained in round II for participating candidates in round II shall be final;
- (d) At the time of reporting to ARC for confirming the allotted seat as per the method prescribed by the Competent Authority, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds.
- (e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC as per the method prescribed by the Competent Authority *viz.*
- (i) change of gender from male to female and vice-versa;
  - (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
  - (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
  - (iv) removal of minority status due to failure of submission of supporting documents;
  - (v) removal of Disability status due to failure of submission of supporting documents;
  - (vi) removal of Defence status due to failure of submission of supporting documents
  - (vii) change in Type of Candidature;
  - (viii) change in Home University;
  - (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
  - (x) change in group/sub-group pertaining to direct second year engineering admissions;
  - (xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.



**(5)** The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

**(6) Fees and Concessions:**

- (a) Fees Prescribed for Government, Government Aided Institutes and University Managed Engineering /Technology Degree Courses:

Fee structure for these institutes shall be as prescribed by the Government of Maharashtra from time to time.

- (b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

- (c) Details of Concession in fees for Backward Class Category and Economically Weaker Section Candidates (belonging to Maharashtra State only)

For SC/ST/VJDT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC and EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

- (d) Fees for Jammu & Kashmir and Ladakh Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(6)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

- (e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution

money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

**10. CAP allotment stages and process of allotment.** -Allotment of seats under CAP shall be made in the following manner, -

**(1) Maharashtra State Candidature Candidate.** -(1) The stages of computerised allotment are as follows, -

**Stage –I: For all the Candidates.** -

(a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit*.

(a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.

(b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

(c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

(d) Allotment to the Persons with Disability Category Candidates.-

(i) Allotment of seats to the Persons with Disability Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Persons with Disability Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Persons with Disability Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Persons with Disability candidate and shall be allotted as per their *Inter-Se-Merit*.

(iv) All other seats (except earmarked seats) available for Persons with Disability Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Persons with Disability Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to provision of above proviso, shall be considered for allotment of seat from general Persons with Disability Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Person with Disability Category Candidate, a seat from that General or respective Backward Class Category and Person with Disability Category shall be treated as utilized.

(vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Person with Disability Category Candidate.

(e) Allotment to the Defence Category Candidates.-

(i) Allotment of seat to the Defence Category Candidates shall be within their respective Reserved or General category only.

(ii) The number of seats available for the Defence Category Candidates shall be indicated in total number for the specific course as per the seats available in the CAP for that course.

(iii) If the seat for Defence Category Candidates as per their prescribed reservation percentage within their respective reserved or general category comes out to be complete integer (no rounding off the fractional value is permissible) then only such seat shall be earmarked as reserved for that particular reserved or general category for Defence Category candidate and shall be allotted as per their Inter-Se-Merit.

(iv) All other seats (except earmarked seats) available for Defence Category Candidates for that course shall be allotted as per their Inter-Se-Merit from combined list of all Defence Category Candidates:

Provided that, not more than one seat shall be filled in from same reserved category as per their Inter-Se-Merit:

Provided further that, the candidate not considered for allotment due to the above provision, shall be considered for the allotment of seat from general seats for Defence Category as per their Inter-Se-Merit.

(v) After allotment of the seat to Defence Category Candidate a seat from that General or respective Backward Class Category and Defence Category shall be treated as utilized.

- (vi) If in the seat matrix for any course, total available seats for Reserved or General category comes out to be less than two, then in such case, no seat shall be allotted to the Defence Category Candidate.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
  - (i) Seat for ladies
  - (ii) Seat for Persons with disability candidates
  - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

**Stage – II: For allotment of seats reserved for Female to Male Candidates.** -If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

**Stage –III: For SBC Category Candidates.** -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

**Stage –IV, Stage-V&Stage –VI:** Deleted (As per amendment dated 4<sup>th</sup> June 2019)

**Stage –VII: For all Candidates (without any type of Reservation).** -The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

**Stage-VIII: For All Candidates (without any Candidature Type):** -

- (i) The seats remaining vacant shall be allotted to the All Eligible Candidates.
- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

**Stage –IX: For First Year Engineering admission to Diploma Candidates.** - After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.

- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry), seat shall be allotted as follows, -
  - (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
  - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
  - (iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.
  - (iv) If the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

The Groups and Subgroups are given in **Schedule III**.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

**(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of, -

- (a) First Year Engineering- JEE (Main) B.E./B.Tech 2020 score and then if the seats remains vacant, on the basis of MHT-CET 2020 score;
- (b) First Year Planning – JEE (Main) B.Planning 2020 score and then if the seats remains vacant, on the basis of MHT-CET 2020 score;
- (c) First Year Pharmacy and Pharm. D. – NEET 2020 score and then if seats remain vacant on the basis of MHT-CET 2020 Score;
- (d) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA)2020 or normalised marks in JEE (Main) B.Arch score;
- (e) First Year Hotel Management and Catering Technology – NCHM JEE score and then if seats remain vacant on the basis of MAH-B.HMCT-CET 2020 Score.

All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

**(3) Minority Quota Seats:** -The stages of computerised allotment are as follows, -

**Stage-I:** The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates.

**Stage-II:** If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

**Stage-III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

**(4) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidate-** The supernumerary seats for Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

**a) Application Form Filling, Submission and Admission Centres**

The eligible candidate shall fill the Online Application Form within the notified schedule, as per the method prescribed by the Competent Authority.

- i. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply,

however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).

- ii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

**b) Counselling Round for J and K and ladakh Migrant Candidates at identified Admission Centre**

- i. The counselling round shall be conducted as per the method prescribed by the Competent Authority.
- ii. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- iii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iv. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- v. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- vi. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

**Important note**

Candidates admitted under this provision are not allowed to change course or college in any year of study.

**(5) Reporting at institutes:**

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. **If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required**



**original certificates within 04 working days after the date of payment of fees.**

**11. Allotment of seats by CAP Round I and II -**

- (1) CAP Round I and II shall be conducted by computerised allotment.
- (2) In CAP Round I.-
  - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I and II of sub-rule (1) of rule 10,
    - (iii) Sub-rule (2) of rule 10;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —
    - (i) Stages I and II of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-
  - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I to VIII of sub-rule (1) of rule 10,
    - (iii) Stage II of sub-rule (3) of rule 10,
    - (iv) Sub-rule (2) of rule 10,
    - (v) Stage III of sub-rule (3) of rule 10,
    - (vi) Stage IX of sub-rule (1) of rule 10;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —
    - (i) Stages I to VIII of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules;
    - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (4) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (5) Every stage in CAP Round I and II shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

**12. General provisions. -**

- (a) Allotment in CAP Round-I and II of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I and II;

- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre as per the method prescribed by the Competent Authority. (List of ARC shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance or candidate can download from his/her login;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report for Seat acceptance as per the method prescribed by the Competent Authority will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission,



may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.

- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

**13. Admissions in Institutional Quota and vacant seats after CAP.-** The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of Inter-Se-Merit prepared by following the procedure specified in 8(3).
- (e) The institution after verification of all required documents shall prepare and display the Inter-Se-merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

- (i) While filling these seats the preference shall be given to Maharashtra State Candidature Candidate over All India Candidature Candidate on the basis of Inter-Se-Merit.
- (j) After exhausting Maharashtra State Candidature Candidate and All India Candidature Candidate, if any seat remain vacant in the Sanctioned Intake then these seats may be filled with NRI, Foreign Students (FS), Overseas Citizen of India (OCI), Persons of Indian Origin (PIO), Children of Indian Workers in the Gulf Countries (CIWGC) Candidature Candidates, subject to the approval from appropriate authority for these seats.

**14. Approval of Merit List and the Admitted Candidates List. -**

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and after DTE certification shall submit to the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

**15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -**

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;

- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.
- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

**16. Change of Course or Institution after First, Second or Third year. -**

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -
  - i. The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
  - ii. The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
  - iii. There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
  - iv. There shall be no transfer of students at any stage to Autonomous Institutions;
  - v. Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

- vi. No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
  - vii. If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

**17. Documents required to be uploaded along with “Application Form for Centralized Admission Process”. -**

The candidates are required to upload **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission. The Candidates shall carry the original documents for scrutiny & verification at identified Facilitation Centre as per the process specified by the competent authority. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	copies of documents to be produced along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) / NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the <b>Indian Nationality</b> of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [ <a href="http://www.msbte.com">www.msbte.com</a> ] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere )
In addition to the above documents candidates are required to produce the following <b>additional documents</b> depending upon the category to which they belong.		
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type- D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area	1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of

	Candidates	the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid <b>upto 31st March 2021.</b>
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – Vसामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex-Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	1. Certificate in the pro forma 2. Domicile certificate of candidate.



15	Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant candidates	<ol style="list-style-type: none"> <li>1. Certificate of posting in case of defence and Government servants in proforma – J</li> <li>2. Certificate of stay in refugee camp for those staying in camp in proforma – K</li> <li>3. Certificate stating that the candidate belongs to displaced family proforma –L</li> </ol>
16	Foreign nationals / Foreign Students	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate</li> <li>5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
17	Persons of Indian Origin	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. PIO / OCI Card.</li> <li>4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor</li> <li>6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</li> <li>8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>



18	Children of Indian Workers in Gulf Countries(CIWGC)	<ol style="list-style-type: none"> <li>1. CIWGC Certificate of the Candidate <b>OR</b> of his/her Mother or Father</li> <li>2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>3. Passport, Nationality Certificate of Parent.</li> <li>4. Residence of parent in Gulf Countries, Valid VISA of Parent</li> <li>5. Work Permit or Letter from the Employer on Company Letterhead.</li> <li>6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent</li> <li>7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date</li> <li>8. True copy of Gulf bank account passbook (copies of main page indicating bank name &amp; address, Parent name &amp; address, with entries of last preceding 6 months prior to admission)</li> <li>9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
19	Non Resident Indian	<ol style="list-style-type: none"> <li>1. NRI Certificate of the Candidate <b>OR</b> of his/her Mother or Father <b>OR</b> the real brother/real sister ordinarily residing abroad <b>OR</b> NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1<sup>st</sup> degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence &amp;</li> </ol>

		<p>affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee.</p> <ol style="list-style-type: none"> <li>2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor.</li> <li>3. Passport, Nationality Certificate of sponsor</li> <li>4. Residence of NRI, Valid VISA of sponsor</li> <li>5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor</li> <li>6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date</li> <li>7. True copy of foreign bank account passbook (copies of main page indicating bank name &amp; address, sponsor name &amp; address, with entries of last preceding 6 months prior to admission)</li> <li>8. Affidavit of family chart duly signed by sponsor making clear relationship</li> <li>9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart.</li> <li>10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</li> <li>13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
20	TFWS candidates	<p>Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.</p>
21	Minority Candidates	<ol style="list-style-type: none"> <li>1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information</li> </ol>

		pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभागक्र.-अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [201307021644062414]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A .
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## 18. Miscellaneous provisions

### a) Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

**b) Action against ragging:** Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.

- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

**c) Others:**

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her

to the college / institution.

**d) Hostel accommodation:**

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Union Territory of Jammu and Kashmir and Union Territory of Ladakh migrant candidates and Government of India nominees for Hostel accommodation.

**e)** The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

**SCHEDULE –I**

**A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-**

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNTD University Excluding Minority Institutions	<b>Autonomous</b> - 100% (State Level) <b>Non- Autonomous &amp; University Departments-</b> 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region\$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	<b>Autonomous-</b> 50% (State Level) <b>Non Autonomous –</b> 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

\*HU- Home University and OHU – Other than Home University

# Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

\*\* For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.

**A(2).Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	<b>Autonomous</b> - 65% (State Level) <b>Non- Autonomous</b> - 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	<b>Autonomous*</b> 100% of M.S. Seats\$ (State Level) <b>Non- Autonomous*</b> - 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimum 51% <sup>@</sup>	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

\$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

%- Percentage

\* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

<sup>@</sup>These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

**B. Allocation of Supernumerary Seats**

- (1) Union Territory of Jammu and Kashmir and Union Territory of Ladakh Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the Children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).



## SCHEDULE –II

(For Direct Second Year Engineering and Technology, Hotel Management and Catering Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology, Hotel Management and Catering Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

### A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNTD University Excluding Minority Institutions	<b>Autonomous, Non Autonomous and University Department-</b> 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

**B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats) - Minority Quota	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

### Schedule III

#### Group and Subgroup of Courses for Admissions to Direct Second Year:

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter “vacant seats”, if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

#### Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:

Group No.	Diploma Courses	( Course Code) Degree Courses
1-Chemical Engineering Group		
	<b>101-Sub-group : A</b>	
	1. Chemical Engineering 2. Chemical Technology 3. Petro-Chemical Engineering 4. Technical and Analytical Chemistry 5. Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petroleum Engineering 4. Paper and Pulp Technology 5. Petro Chemical Engineering 6. Petro Chemical Technology 7. Pharmaceutical and Fine Chemical Technology 8. Chemical Engineering 9. Dyestuff Technology 10. Pharmaceuticals Chemistry and Technology 11. Mechanical and Automation Engineering
	<b>102-Sub-group : B</b>	
	1. Plastic Engineering 2. Polymer and Plastic Engineering 3. Plastic Technology 4. Rubber Technology 5. Plastic Mould technology	1. Plastic and Polymer Engineering 2. Polymer Engineering 3. Plastic Technology 4. Plastic and Polymer Technology 5. Polymer Technology 6. Polymer Engineering and Technology
	<b>103-Sub-group : C</b>	
	1. Food Technology	1. Food Technology 2. Food Engineering and Technology

	<b>104-Sub-group : D</b>	
	<ol style="list-style-type: none"> <li>1. Surface Coating Technology</li> <li>2. Oil and Paints Technology</li> </ol>	<ol style="list-style-type: none"> <li>1. Oil and Paints Technology</li> <li>2. Oil Fats and Waxes Technology</li> <li>3. Paints Technology</li> <li>4. Oil Technology</li> <li>5. Surface Coating Technology</li> <li>6. Oil, chemicals and Surfactants Technology</li> </ol>
<b>2-Civil Engineering Groups</b>		
	<b>201-Sub-group : A</b>	
	<ol style="list-style-type: none"> <li>1. Civil and Rural Engineering</li> <li>2. Civil and Sanitary Engineering</li> <li>3. Civil Engineering</li> <li>4. Construction Technology</li> <li>5. Environmental Technology</li> <li>6. Architectural Assistantship</li> </ol>	<ol style="list-style-type: none"> <li>1. Civil Engineering</li> <li>2. Civil and Water Management Engineering</li> <li>3. Environmental Engineering</li> <li>4. Environmental Science and Technology</li> <li>5. Civil Engineering (Construction Technology)</li> </ol>
<b>3-Computer, Electronics, Electrical, Instrumentation &amp; Bio-Medical Engineering Group</b>		
	<b>301-Sub-group : A</b>	
	<ol style="list-style-type: none"> <li>1. Computer Engineering</li> <li>2. Computer Technology</li> <li>3. Information Technology</li> <li>4. 3D Animation And Graphics</li> <li>5. Computer Science and Engineering</li> </ol>	<ol style="list-style-type: none"> <li>1. Computer Science and Engineering</li> <li>2. Computer Engineering</li> <li>3. Information Technology</li> <li>4. Computer Technology</li> <li>5. Computer Science and Technology</li> </ol>
	<b>302-Sub-group : B</b>	
	<ol style="list-style-type: none"> <li>1. Digital Electronics</li> <li>2. Electronics and Communication Engineering</li> <li>3. Electronics and Video Engg</li> <li>4. Sound and Television Engineering</li> <li>5. Electronics and Telecommunication</li> <li>6. Industrial Electronics</li> <li>7. Electronics and Radio Engineering</li> <li>8. Electronics Engineering</li> <li>9. Electronics Production and Maintenance</li> </ol>	<ol style="list-style-type: none"> <li>1. Electronics Product Design Technology</li> <li>2. Electronics and Communication Engineering</li> <li>3. Electronics and Telecommunication Engg</li> <li>4. Electronics Engineering</li> <li>5. Electronic and Communication Technology</li> <li>6. Electrical and Electronics [Power System]</li> <li>7. Electronics System Engineering</li> <li>8. Electronics system</li> </ol>

	10. Electronics 11. Electronics Engineering Industry Integrated 12. Electronics and Communication Technology	Engineering
	<b>303-Sub-group : C</b>	
	1. Medical Electronics	1. Bio Medical Engineering
	<b>304-Sub-group : D</b>	
	1. Electrical Engineering 2. Electrical Power System 3. Electrical And Electronics Engineering	1. Electrical Engineering 2. Electrical and Electronics Engineering 3. Electrical Engg [Electrical and Power] 4. Power Engineering 5. Electrical Engg[Electronics and Power] 6. Electrical and Power Engineering
	<b>305-Sub-group : E</b>	
	1. Instrumentation 2. Instrumentation and Control 3. Instrumentation Engineering 4. Instrumentation and Control Engineering	1. Instrumentation and Control Engineering 2. Instrumentation Engineering
	<b>306-Sub-group : F</b>	
	All Diploma Courses listed in Main Group 3	Electronics and Computer Science
<b>4-Mechanical Engineering Group</b>		
	<b>401-Sub-group : A</b>	
	1. Automobile Engineering 2. Fabrication Technology 3. Mechanical Engineering 4. Fabrication Technology and Erection Engineering 5. Mechatronics 6. Robotics and Mechatronics 7. Advanced Diploma in Tool and Die Making 8. Mechatronics Engineering	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering[Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics

		Engineering[Sandwich]
	<b>402-Sub-group : B</b>	
	<ol style="list-style-type: none"> <li>1. Machine Tool and Maintenance</li> <li>2. Plant Engineering</li> <li>3. Production Technology</li> <li>4. Production Engineering</li> <li>5. Advanced Diploma in Tool and Die Making</li> </ol>	<ol style="list-style-type: none"> <li>1. Industrial Engineering</li> <li>2. Production Engineering</li> <li>3. Production Engineering[Sandwich]</li> </ol>
	<b>403-Sub-group : C</b>	
	1. Packaging Technology	
	<b>404-Sub Group : D</b>	
	<ol style="list-style-type: none"> <li>1. Metallurgy</li> <li>2. Metallurgy (Foundry Technology)</li> </ol>	<ol style="list-style-type: none"> <li>1. Metallurgical Engineering</li> </ol>
5-Mining Engineering Group		
	<b>501-Sub-group : A</b>	
	<ol style="list-style-type: none"> <li>1. Mining and Mine Surveying</li> <li>2. Mining Engineering</li> </ol>	<ol style="list-style-type: none"> <li>1. Mining Engineering</li> </ol>
6-Printing Engineering Group		
	<b>601-Sub-group : A</b>	
	1. Printing Technology	<ol style="list-style-type: none"> <li>1. Printing and Packing Technology</li> <li>2. Printing Engineering and Graphics Communication</li> </ol>
7-Textile Engineering Group		
	<b>701-Sub-group : A</b>	
	<ol style="list-style-type: none"> <li>1. Knitting Technology</li> <li>2. Man made Fibre Manufacturing</li> <li>3. Textile Manufacture (Cotton)</li> <li>4. Man made Textile Technology</li> <li>5. Garment Technology</li> <li>6. Dress Designing and Garment Mfg.</li> <li>7. Handloom Technology</li> <li>8. Fashion And Clothing Technology</li> </ol>	<ol style="list-style-type: none"> <li>1. Man Made Textile Technology</li> <li>2. Textile Plant Engineering</li> <li>3. Textile Engineering (Fashion Technology)</li> <li>4. Textile Engineering / Technology</li> <li>5. Textile Technology</li> <li>6. Fibres and Textile Processing Technology</li> </ol>

	<b>702-Sub Group : B</b>	
	1. Man made Textile Chemistry 2. Textile Technology 3. Textile and Analytical Chemistry 4. Technical Chemistry	1. Textile Chemistry
8-Special Group 1		
	<b>801-Sub-group : A</b>	
	1. Chemical Engineering 2. Chemical Technology 3. Technical and Analytical Chemistry 4. Sugar Technology 5. Food Technology 6. Environmental Technology 7. Medical Electronics and Technical Chemistry	1. Bio Technology
9-Special Group 2		
	<b>901-Sub-group : A</b>	
	1. Production Engineering 2. Plant Engineering 3. Mechanical Engineering 4. Instrumentation Engineering 5. Instrumentation and Control Engineering	1. Sugar Technology
10-Special Group 3		
	<b>1001-Sub-group : A</b>	
	1. Leather Technology 2. Leather Goods and Footwear Technology 3. Agriculture Technology	
11-Special Group 4		
	<b>1101-Sub-group : A</b>	
	1. Agriculture Engineering 2. Agriculture Technology	1. Agricultural Engineering
12-Mechatronics		
	<b>1201-Mechatronics</b>	
	1. Automobile Engineering 2. Fabrication Technology	1. Mechatronics Engineering 2. Mechatronics



	<ol style="list-style-type: none"> <li>3. Mechanical Engineering</li> <li>4. Fabrication Technology and Erection Engineering</li> <li>5. Machine Tool and Maintenance</li> <li>6. Plant Engineering</li> <li>7. Production Technology</li> <li>8. Production Engineering</li> <li>9. Advanced Diploma in Tool and Die Making</li> <li>10. Digital Electronics</li> <li>11. Electronics and Communication Engineering</li> <li>12. Electronics and Video Engg</li> <li>13. Sound and Television Engineering</li> <li>14. Electronics and Telecommunication</li> <li>15. Industrial Electronics</li> <li>16. Electronics and Radio Engineering</li> <li>17. Electronics Engineering</li> <li>18. Electronics Production and Maintenance</li> <li>19. Electronics</li> <li>20. Medical Electronics</li> <li>21. Mechatronics</li> </ol>	Engineering[Sandwich]
13-Electronics and Electrical Engineering		
	<b>1301-Electronics and Electrical</b>	
	<ol style="list-style-type: none"> <li>1. Digital Electronics</li> <li>2. Electronics and Communication Engineering</li> <li>3. Electronics and Video Engg</li> <li>4. Sound and Television Engineering</li> <li>5. Electronics and Telecommunication</li> <li>6. Industrial Electronics</li> <li>7. Electronics and Radio Engineering</li> <li>8. Electronics Engineering</li> <li>9. Electronics Production and Maintenance</li> <li>10. Electronics</li> <li>11. Medical Electronics</li> <li>12. Electrical Engineering</li> <li>13. Electrical Power System</li> </ol>	<ol style="list-style-type: none"> <li>1. Electronics and Electrical Engineering</li> </ol>

**Proforma – A**  
**(For Type – C Candidates)**

**(For sons and daughters of Central Government / Government of India undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....  
( Designation ) (Name of the Organization / Establishment/ Department)  
This Organization / Establishment / Department is under .....  
(Department of Central Government / Government of India undertaking)  
Shri / Smt. .... is transferred to ..... in  
Maharashtra State vide transfer order No. .... Dated. ....  
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.  
This certificate is issued for the purpose of his / her son / daughter ..... 's  
admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and  
Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the  
academic year 2020-21.

Outward No. & Date:

Place :

( Signature )

Name & Designation  
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order 2) Joining report

Proforma B-1

**(For Type D Candidates-)**

**(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....  
Designation) (Name of the Organisation / Establishment / Department)  
This Organisation/ Establishment / Department is under .....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.  
Shri / Smt. .... is transferred to/from  
..... In/out of Maharashtra State vide transfer order No. ....  
Dated. ....  
He / She has joined duty in/out of Maharashtra State on ..... and is currently working in  
the same post.  
This certificate is issued for the purpose of his/her son/daughter ..... 's  
admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and  
Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for  
the academic year 2020-21.

Outward No. & Date :

Place :

(Signature)

Name & Designation  
of the Head of the

office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order 2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ....., have retired from the service from the post of ..... in .....

Designation) (Name of the Organisation / Establishment / Department).

This Organisation/Establishment / Department is under .....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in ..... taluka ..... district --..... .

This undertaking is submitted for the purpose of my son/daughter .....’s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

(Signature)

Place :

Name

Date :

Note : This pro forma is to be accompanied by attested copy of :

1) Pension Pay Order.

2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

Pro forma – C

(For Def-1, Def-2 and Def-3 Candidates)

( For sons and daughters of defence service personnel )

CERTIFICATE

This is to certify that Shri. / Smt....., .....

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....’s admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21  
Outward No. & Date :

Place :

( Signature)

Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the  
Office

Note:-

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/ Navy/ Air Force.

2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman.**

**Pro forma- D**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
(Full Name of the Employee with Rank of the employee)  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is transferred to ..... (Place of posting) in  
Maharashtra State vide transfer order No..... Dated..... He / She has joined  
duty in Maharashtra on ..... and is currently working in the same post.  
(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter .....’s  
admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning/  
Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21

Outward No. & Date:

Place:

office

(Signature)

Name & Designation  
of the Head of the

Seal Of the  
Office

Note : This pro forma is to be accompanied by attested copy of

1) Transfer order

2) Joining report

*This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**Pro forma – E**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
( Full Name of the Employee with Rank of the employee )  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is presently posted at .....  
(Place of posting)

His / Her previous posting was at .....in Maharashtra State.

He / She has retained family accommodation in..... in Maharashtra State on account  
of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....’s admission  
to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy /  
Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date:

Place:

(Signature)

Name & Designation  
of the Head of the office

Seal Of the Office

*Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**Proforma – G1**

**(For Candidates from Maharashtra and Karnataka disputed Border Area)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... (candidate himself/herself) is a resident of ..... Village in ..... Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2020-21

Outward No. & Date : District Collector/ Deputy Commissioner/  
District Magistrate/Additional District Magistrate/  
Place : Taluka Executive Magistrate

**Proforma – G2**

**(For Candidates from Maharashtra and Karnataka disputed Border Area)**

**CERTIFICATE**

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects. This certificate is issued for the purpose of his / her admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date :  
Place: Head Master /Principal  
School/ College  
Seal of the School / College

**Proforma – J**

**( For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities )**

**CERTIFICATE**

Ref. No. Date:  
This is to certify that Shri / Smt. .... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....’s admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture / Hotel Management and Catering Technology / for the academic year 2020-21.

Outward No.&Date : Head of the Office  
Place : Seal of the Office

**Proforma – K**  
**(For Jammu / Kashmir Migrant Candidates)**  
**(Migrants staying in refugee camps)**  
**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./ Miss. .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date:  
Place:

Name & Signature of Head of the Office  
Migrant/Refugee Camp

Seal of the Office

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**Proforma – L**  
**(For Refugees staying with relatives)**

**(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./Miss. .... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with .....

(Name and complete address of the Person with whom the candidate is staying at present)

..... since past .....years.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning/ Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2020-21.

Outward No. & Date :

Name & Signature of  
District Collector

Place :

Seal of the Office

**Proforma – O**

(For seats under Minority Quota)

**MINORITY COMMUNITY STUDENT'S SELF DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_  
Resident of (full address) \_\_\_\_\_ hereby declare that  
I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)\* religious minority  
community and / or As my mother tongue is not mentioned in my Leaving / Transfer Certificate for  
deciding my candidature under linguistic minority status. I undertake that my mother tongue is  
\_\_\_\_\_.

I undertake to submit the relevant documents supporting my claim for belonging to minority community  
as per government resolution Minority Department No.अवि-2010/प्र.क्र.109/10/कार्या-5, दिनांक 1.7.2013at the time  
of admission to the admitted institute.

Date: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Place: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

(\*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian ( Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian ( Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority - Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority - Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)



**Pro forma – U**

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बालविकास विभाग, शासन निर्णय क्र. संकीर्ण-२०१३/प्र.क्र. १०९/का-३, दिनांक ६ जून, २०१६ आणि  
महिला व बालविकास विभाग, शासन निर्णय शुद्धीपत्रक क्र.संकीर्ण- २०१३/प्र.क्र.१०९/का-३, ०९ मे, २०१८

अनाथ प्रमाणपत्र

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बालविकास अधिकाऱ्यामार्फत

**बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, २००० या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल  
असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला**

प्रमाणित करण्यात येते की, प्रवेशित नामे..... वय वर्षे..... अंदाजित  
जन्मदिनांक..... हा दिनांक..... पासून..... संस्था, मु. पो. .... ता. ....  
जिल्हा..... या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित  
रजिस्टरमधील नोंदणी क्रमांक..... नुसार दाखल झालेला..... मुलगा/ मुलगी अनाथ आहे.  
संस्थेत दाखल होण्याची पार्श्वभूमी:- (वर्णन द्यावे)

सदर अनाथ मुलास/ मुलीस शासकीय/ निम शासकीय/ खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक  
प्रशिक्षण संस्था (ITI) कार्यालय इ. या मध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास/ मुलीस शासकीय  
/ निमशासकीय / खाजगी कंपनी/ व्यवसाय/ कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(१) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्वमागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा  
लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करित आहे. तसेच त्याच्या  
जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(२) त्याच्या (नाव व पत्ता) ..... या  
नातेवाईकाचा शोधला गेलेला असून, त्याचे प्रवेशिताशी नाते..... असे आहे. नातेवाईकाशी  
जात..... असल्याने, प्रवेशितांची जात..... असल्याचे प्रमाणित करण्यात  
येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत  
आहे.

(क्र. (१) व (२) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बालविकास (संबंधित विभाग)

**Pro forma – V**

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो ४०१९/प्र.क्र.३१/१६-अ, दि. १२/०२/२०१९ सोबतचे सहपत्र

परिशिष्ट - अ

**महाराष्ट्र शासन  
आर्थिकदृष्ट्या दुर्बलघटकाच्या पात्रतेसाठी प्रमाणपत्र**

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६अ, दिनांक १२ फेब्रुवारी, २०१९ अन्वये आर्थिकदृष्ट्या दुर्बल घटकासाठी विहितकेलेल्या १०% आरक्षणाचा लाभ घेण्यासाठी)

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ----- श्री/श्रीमती-----  
-----यांचा/यांची मुलगा/मुलगी गाव/शहर -----तालुका -----जिल्हा/विभाग -----  
महाराष्ट्राचे रहिवासी आहेत. तो/ती ----- जातीचे असून जात /पोटजात/ वर्गचे असून त्याचा समावेश  
महाराष्ट्रराज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधीसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.),  
विशेष मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्यासाठी आरक्षण अधिनियम-२००१ (सन २००४  
चा महाराष्ट्र अधिनियम ८) आणि महाराष्ट्रराज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गाकरिता  
(राज्यातील शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे  
किंवा पदांचे) आरक्षण अधिनियम, २०१८ (सन २०१८ चा महाराष्ट्र अधिनियम क्रमांक ६२) मध्ये नमूद केलेल्या  
प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो ४०१९/प्र.क्र.३१/१६अ, दिनांक  
१२ फेब्रुवारी २०१९ अन्वये त्याच्या/तिच्या कुटुंबाचे स्रोतांचे एकत्रित वार्षिक उत्पन्न रु. -----/- असून,  
सदर उत्पन्न रु.८,००,०००/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा  
आर्थिकदृष्ट्या दुर्बल घटकामध्ये समावेश होतो.

ठिकाण:

दिनांक:

सक्षम प्राधिकारी यांची सही

स्वाक्षरी :

नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र / पुरावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

- १.
- २.
- ३.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो४०१९/प्र.क्र.३१/१६-अ, दि. १२/०२/२०१९, नुसार आर्थिक दुर्बल  
घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित  
करण्यात आले आहे.



# **GOVERNMENT OF MAHARASHTRA**

## **State Common Entrance Test Cell**

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### **Information Brochure**

### **{Academic Year 2019-20}**

For Admission to

### **Full Time Professional Undergraduate Technical Courses**

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year of Hotel Management & Catering Technology (B.HMCT)
- First year of Planning(B.Planning)

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## 1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendments on 05.06.2018 and 04.06.2019 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology and Pharmacy). These rules also includes the admissions in first year of degree in planning.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25<sup>th</sup> April 2017 and amendments vide Gr No. TEM-2019/CR 46/ TE-4 dated 04<sup>th</sup> June 2019.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

## 2. Definitions. -

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP" means Centralised Admission Process;
- (g) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (h) "CET" means Common Entrance Test;
- (i) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (j) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture, Hotel Management and Catering Technology, Planning and Pharm. D. ;
- (k) "Department" means Higher and Technical Education Department of



Government of Maharashtra;

- (l) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (m) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided;
- (n) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (o) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (p) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (q) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (r) "JEE Main" means the Joint Entrance Examination conducted by the National Testing Agency (NTA) , New Delhi for the concerned academic year;
- (s) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (t) "NATA" means National Aptitude Test in Architecture;
- (u) "NEET" means the National Eligibility Cum Entrance Test conducted by National Testing Agency (NTA) , New Delhi for the concerned academic year;
- (v) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (w) "OHU" means the area Outside Home University area;
- (x) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin (PIO).  
**Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19<sup>th</sup> August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9<sup>th</sup> January, 2015;
- (y) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (z) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (aa) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;

(bb) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

### 3. Invitation of Application.

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

### 4. Role of Competent Authority in the process of Admission. -

a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.

#### 4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg, Thane
4	SNDT Women's University	Entire Maharashtra
5.	Dr. Babasaheb Ambedkar Technological University, Lonere	Entire Maharashtra including Konkan
6	Kavayitri Bahinabai Chaudhari North Maharashtra University Jalgaon	Dhule, Jalgaon, Nandurbar
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune
8	Shivaji University	Kolhapur, Sangli, Satara
9	Solapur University	Solapur
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha
12	Gondwana University	Chandrapur, Ghadchiroli

#### 5. Candidature Type. -

- (1) **Maharashtra State Candidature.** - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	<p><b>(a)For First Year: -</b></p> <p>(i) Candidates passing <b>SSC</b> and also <b>HSC or Diploma in Engineering</b> Examination from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra;</p> <p><b>(b)For Direct Second Year: -</b></p> <p>(i)(1) For Engineering. - Candidates passing <b>SSC</b> or <b>HSC</b> and also <b>Diploma in Engineering or Technology</b> or <b>Bachelor of Science</b> or its equivalent from a recognised institution in Maharashtra State;</p> <p>(2) for Pharmacy. - Candidates passing <b>HSC</b> and <b>Diploma in Pharmacy</b> from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra.</p>	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.

Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	<p>(a) For First Year-Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination from a recognised institution located in a <b>disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b>.</p> <p>(b) For Direct Second Year- Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination and also <b>Diploma in Engineering and Technology or Pharmacy</b> or its equivalent from a recognised institution from a <b>Disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b>.</p>	Candidate shall be considered for the <b>Outside Home University or State Level Seats</b> .

- (2) **All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.
- (3) **Minority Candidature.** - The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.
- (4) **NRI Candidature.** -The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.
- (5) **Foreign Student or OCI or PIO Candidature.** -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.
- (6) **Jammu and Kashmir Migrant Candidature.** -
- The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
  - The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of

staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

- (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;

**6. Sanctioned Intake and Supernumerary Seats for various Courses. -**

- (1) The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2019-20. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

- (2) The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

**7. Allocation of Seats. -**The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-I** for First Year and **Schedule -II** for Direct Second Year of various Under Graduate Courses.

- (1) **Maharashtra State Candidature Seats. -** The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

- (2) **All India Candidature Seats. -**The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

- (3) **Minority Quota Seats. -**The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

- (4) **Institutional Quota Seats. -** The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**(5) Supernumerary Seats for, -**

**(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -**

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of Inter-Se-Merit of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to the designated centers notified by the Competent Authority for this purpose.

**(b) Jammu and Kashmir Migrant Candidature:**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to the designated centers notified by the Competent Authority for this purpose.

**(c) Tuition Fee Waiver Scheme (TFWS) Seats:**

**(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be**



**considered as completely filled.**

- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

**(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs. 8 Lakh (Rupees Eight Lakh only) from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

**(III) Admissions Procedure**

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

**(d) Jammu and Kashmir Candidates and North East States:**

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that for the Non Autonomous Government Institutes.

**(6) Reservations:**

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

**(a) Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class

candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
08	Socially and Educationally Backward Classes (SEBC)	16.0%
	Total	66.0%

**(b) Reservation for sons/daughters of Defence service personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- These seats are within the sanctioned intake and are available as **State Level seats**.
- A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

**(c) Reservation for Persons with Disability Candidate:**

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates having following minimum 40% benchmark disability.

Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the authority competent for issuing such certificate. The certificate (Pro-forma) should clearly state that the extent of disability is not less than 40% (Forty percent) and the disability is permanent in nature.

**Note: -**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**(d) Reservation for EWS Candidate:** As per the provisions in Government Resolution No. राआद्यो-4019/प्र.क्र.31/16-अ, dated 12<sup>th</sup> February, 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time. These seats shall be over & above the sanctioned intake.

**(e) Reservations for Orphan Candidates** - One percent (1%) seats of CAP Seats (excluding Minority institutions, All India Seats, if any) shall be reserved for Orphan Candidates. These seats shall be filled by the Competent Authority through CAP as per Government Resolution, Women and Child Welfare Department, No. AMJ-2011/C.R. 212 / Desk 3 dated 2<sup>nd</sup> April 2018 and the policies of the Government declared from time to time.

**(f) Reservation for female candidates:** As per the provisions in Government Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates. There shall be no

reservation for Female candidates under Defense, Persons with Disability and Orphan categories.

## (7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	<p><b>(1) Maharashtra State Candidature Candidate. -</b>                      (i) The Candidate should be an Indian National;                      (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2019 and should obtain non zero score in MHT-CET 2019.  <b>Or</b>                      (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates. -</b>                      (i) The Candidate should be an Indian National;                      (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2019 and should obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2019.  <b>Or</b>                      (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b>                      The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks in the above subjects taken together;</p>

Direct Second Year (Lateral Entry)- Engineering /Technology	<p><b>(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;</p> <p><b>Or</b></p> <p>(ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.</p> <p>Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.</p> <p><b>Or</b></p> <p>(ii) Passed D.Voc. Stream in the same or allied sector.</p> <p>(iii) In the above cases, a suitable bridge Courses, if required such as in Mathematics may be conducted.</p> <p>(iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
First Year - Pharmacy	<p><b>(1) Maharashtra State Candidature Candidates</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) The candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019.</p> <p><b>(2) All India Candidature Candidates. -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2019.</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together;</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>

Direct Second Year (Lateral Entry), - Pharmacy	<p><b>For Maharashtra State Candidature Candidate and All India Candidature Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
First Year – Pharm D.	<p><b>(1) Maharashtra State Candidature, -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);</p> <p>(iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2019.</p> <p><b>(2) All India Candidature Candidates, -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);</p> <p>(iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2019 and obtain non zero score in MHT-CET 2019. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2019.</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —</b></p> <p>(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together;</p> <p><b>Or</b></p> <p>(i) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and</p>

	<p>obtained at least 50 % marks;</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
First Year- Architecture	<p><b>(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate. -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent with at least 50% aggregate marks in Physics, Chemistry and Mathematics and also at least 50% marks in aggregate (at least 45% aggregate marks in Physics, Chemistry and Mathematics and also at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by appropriate authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time;</p> <p>(iii) The Candidate should have obtained qualifying marks in NATA or obtained Non Zero Positive Score in JEE (Main) Paper II;</p> <p>(iv) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) Passed HSC or its equivalent with at least 50% aggregate marks in Physics, Chemistry and Mathematics and also at least 50% marks in aggregate or as declared by appropriate authority from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(i) Candidate should have passed Full Time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority from time to time;</p> <p>(ii) The Candidate should have obtained qualifying marks in NATA as declared by appropriate authority from time to time or obtained Non Zero Positive Score in JEE Main Paper II.</p> <p>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>



Bachelor of Planning (B. Planning)	<p><b>(1) Maharashtra State Candidature Candidates, —</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2019 conducted by the Competent Authority.</p> <p><b>(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidate. —</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational subject and obtained at least 50 % marks (at least 45 % marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) The candidate should have obtained non zero positive score in JEE Main Paper II or the candidate should have appeared in all the subjects in MHT-CET 2019 and should have obtained non zero score in CET conducted by the Competent Authority. However preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper II over the candidates who have obtained non zero score in MHT-CET 2019.</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. —</b></p> <p>(i) Passed HSC or its equivalent examination with subjects Physics and Mathematics as compulsory subjects along with one of the Chemistry or Engineering Drawing or Computer Science or Biology or Technical Vocational Subject and obtained at least 50 % marks in the above subjects taken together;</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
First Year - Hotel Management and Catering Technology	<p><b>(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidature Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only);</p> <p>Note: -After exhausting the candidates with non zero score at CET, the candidates qualifying JEE conducted by National Council for Hotel Management &amp; Catering Technology will be considered eligible for institutional level admission subject to vacancies.</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>(i) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>

## 8. Preparation of Merit List. -

**8(1) Assignment of merit number.** - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

**8(2) Change of Marks due to verification.** - If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP prior to 5 p.m. on the day of display of final merit list.

**8(3) Method of calculating marks at qualifying examination for deciding eligibility.** - While deciding the eligibility of the Candidates following procedure shall be adopted, -

- (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
- (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned competent authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

## 8(4) Assignment of Merit Number for various Courses. -

(a) For admission to First Year Engineering and Technology & Planning -	<b>(i) For H S C Candidates:</b> The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.
	Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -

	<p>(a) higher marks or score in Mathematics at CET;</p> <p>(b) higher marks or score in Physics at CET;</p> <p>(c) higher marks or score in Chemistry at CET;</p> <p>(d) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;</p> <p>(e) higher percentage of marks in the subject Mathematics at HSC;</p> <p>(f) higher percentage of marks in the subject Physics at HSC;</p> <p>(g) higher percentage of marks in Aggregate at HSC.</p> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in the subject Mathematics at HSC;</p> <p>(b) higher percentage of marks in the subject Physics at HSC;</p> <p>(c) higher percentage of marks in Aggregate at HSC.</p> <p><b>(iii) For Diploma Candidates:</b> The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <p>(a) higher percentage of marks in SSC;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p> <p>(c) higher percentage of marks in Science at SSC;</p> <p>(d) higher percentage of marks in English at SSC.</p>
(b) <i>For admission to Direct Second Year Engineering and Technology.-</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in SSC;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p>

	<p>(c) higher percentage of marks in Science at SSC;</p> <p>(d) higher percentage of marks in English at SSC.</p>
<p>(c) <i>For Admission to First Year Pharmacy.-</i></p>	<p><b>(i)</b> The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher marks or score in Mathematics or Biology at CET;</p> <p>(b) higher marks or score in Physics at CET;</p> <p>(c) higher marks or score in Chemistry at CET;</p> <p>(d) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination;</p> <p>(e) higher percentage of marks in the subject Mathematics or Biology at HSC;</p> <p>(f) higher percentage of marks in the subject Physics at HSC;</p> <p>(g) higher percentage of marks in aggregate in HSC.</p> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <p>(a) Higher percentage of marks in the subject Mathematics or Biology at HSC;</p> <p>(b) Higher percentage of marks in the subject Physics at HSC;</p> <p>(c) Higher percentage of marks in Aggregate at HSC.</p>
<p>(d) <i>For Admission to Direct Second Year Pharmacy.-</i></p>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher percentage of marks in Physics at HSC;</p> <p>(b) higher percentage of marks in Chemistry at HSC;</p> <p>(c) higher percentage of marks in SSC;</p>

	(d) higher percentage of marks in Science at SSC.
(e) <i>First Year Hotel Management and Catering Technology.</i> -	<p>(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2019 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in HSC or its equivalent;</li> <li>(b) Candidates having passed HSC with Science;</li> <li>(c) Candidates having passed HSC with Home Science;</li> <li>(d) Candidates having passed HSC with Minimum Competency Vocational Course;</li> <li>(e) Candidates having passed HSC with Commerce.</li> </ul> <p>(ii) The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) Candidates having passed HSC with Science;</li> <li>(b) Candidates having passed HSC with Home Science;</li> <li>(c) Candidates having passed HSC with Minimum Competency Vocational Course;</li> <li>(d) Candidates having passed HSC with Commerce.</li> </ul>
(f) <i>For admission to First Year Architecture.</i> -	<p>(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher marks in NATA or normalised marks in JEE (Main) Paper II;</li> <li>(b) higher percentage of marks in Mathematics at SSC;</li> <li>(c) higher percentage of aggregate marks in SSC.</li> </ul>

## 9. Centralised Admission Process (CAP). –

### (1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority.  
The Information Brochure shall be published on the website of the Competent Authority
- (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.
  - (i) **For First Year Engineering and Technology, Planning, Pharmacy, Pharm D., Hotel management & Catering Technology:** All the aspiring candidates shall fill in the Online Application Form for admission through their login. For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper-I (who did not appear for MHT-CET 2019) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.
  - (ii) For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online
  - (iii) following are the details of the fees to be paid by the candidate through online mode only.

Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology, Planning, HMCT (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

and Technology			
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The candidate should read the information brochure carefully.
- (vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
- (vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents.
- (viii) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet.
- (ix) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (x) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (xi) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.

The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

- (c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.

**(iv) After confirmation of application form information cannot be changed by candidate.**

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
  - i. Provisional Merit List of eligible candidates will be displayed on the website.
  - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.
  - iii. No document shall be accepted to substantiate the claim made in



application after scheduled dates.

iv. Final merit lists will be displayed on the website.

**NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and confirmation of online option form having preferences of Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;  
Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;
  - (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
  - (ii) Candidates will be able to fill in the online option form through their login.
  - (iii) It is mandatory for all candidates to confirm the online option form.
  - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
  - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
  - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
  - (vii) Option form received through online submission only will be considered for further processing.
  - (viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
  - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of respective CAP Round indicating

- allotted institute and Course.
- (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;
  - (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
  - (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.
- (2) Conduct of CAP Round-I.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.
- (3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto frozen and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;
- (4) Conduct of CAP Round-II and III.- (a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.

- (i) Candidates as per the sub-rule 3(c) and 3(d) above;
- (ii) Candidates who have not been allotted any seat in any of the previous rounds;
- (iii) Candidates who did not participate (failure of filling option form) in previous rounds.

(b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting)

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz.*

- (i) change of gender from male to female and vice-versa;
- (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
- (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
- (iv) removal of minority status due to failure of submission of supporting documents;
- (v) removal of Disability status due to failure of submission of supporting documents;
- (vi) removal of Defence status due to failure of submission of supporting documents
- (vii) change in Type of Candidature;
- (viii) change in Home University;
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;

(x) change in group/sub-group pertaining to direct second year engineering admissions;

(xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

(6) Fees and Concessions:

(a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering /Technology Degree Programmes:

I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments.

II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.

(b) Fees prescribed in Unaided Private Professional Educational Institutions:

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.

(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)

For SC/ST/VJ DT NT(A) /NT(B) /NT(C) /NT(D) /SBC /OBC /SEBC /EWS category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

- (d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

- (e) Caution Money Deposits:

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

**10. CAP allotment stages and process of allotment.** -Allotment of seats under CAP shall be made in the following manner, -

- (1) Maharashtra State Candidature Candidate.** -(1) The stages of computerised allotment are as follows, -

**Stage -I: For all the Candidates.** -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit*.
- (a-1) Economically Weaker Section (EWS) and Orphan Candidates shall be considered for allotment of seats reserved for them as per their *Inter-Se-Merit*, and if seat is not available in their reserved category, then they shall be considered for allotment in Open Category as per the *Inter-Se-Merit*.";
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment of the seat reserved for them in their respective category, as per

their Inter-Se-Merit and if seat in their respective reserve Category is not available, then they shall be considered for allotment in Open Category as per their Inter-Se- Merit .

- (e) Defence Category Candidates shall be considered for allotment of the seats reserved for them in their respective Category as per their Inter-Se-Merit and if seat in their respective reserve Category is not available then they shall be considered for allotment in Open Category as per their Inter-Se-Merit.”;
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
  - (i) Seat for ladies
  - (ii) Seat for Persons with disability candidates
  - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

**Stage – II: For allotment of seats reserved for Female to Male Candidates.** - If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

**Stage –III: For SBC Category Candidates.** -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

**Stage –IV, Stage-V & Stage –VI:** Deleted (As per amendment dated 4<sup>th</sup> June 2019)

**Stage –VII: For all Candidates (without any type of Reservation).** - The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

**Stage-VIII: For All Candidates (without any Candidature Type):** - The seats remaining vacant shall be allotted to the All India Candidates.

- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

**Stage –IX: For First Year Engineering admission to Diploma Candidates.** - After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.

- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows, -
  - (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
  - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
  - (iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.



The Groups and Subgroups are given in **Schedule III**.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

**(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of, -

- (a) First Year Engineering– JEE (Main) 2019 -Paper I score and then if the seats remains vacant, on the basis of MHT-CET 2019 score;
- (b) First Year Planning – JEE (Main) 2019 -Paper II score and then if the seats remains vacant, on the basis of MHT-CET 2019 score;
- (c) First Year Pharmacy and Pharm. D. – NEET and then if seats remain vacant on the basis of MHT-CET 2019 Score;
- (d) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA) 2019 or normalised marks in JEE (main) paper II score;
- (e) First Year Hotel Management and Catering Technology – MAH-B.HMCT-CET 2019 Score.

All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

**(3) Minority Quota Seats: -** The stages of computerised allotment are as follows, -

**Stage-I:** The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates.

**Stage-II:** If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.

**Stage-III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

**(4) Jammu and Kashmir Migrant Candidature Candidate-** The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority*.

**a) Application Form Filling, Submission and Admission Centres**

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre designated by the Competent Authority for these admissions.

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.



- ii. The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- iii. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

**b) Counselling Round for J and K Migrant Candidates at identified Admission Centre**

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

**Important note**

Candidates admitted under this provision are not allowed to change course or college in any year of study.

**c) Reporting at institutes:**

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. **If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required**

**original certificates within 04 working days after the date of payment of fees.**

**11. Allotment of seats by CAP Round I, II and III-**

- (1) CAP Round I, II and III shall be conducted by computerised allotment.
- (2) In CAP Round I.-
  - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I and II of sub-rule (1) of rule 10,
    - (iii) Sub-rule (2) of rule 10;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —
    - (i) Stages I and II of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-
  - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I to VII of sub-rule (1) of rule 10,
    - (iii) Stage II of sub-rule (3) of rule 10,
    - (iv) Sub-rule (2) of rule 10,
    - (v) Stage III of sub-rule (3) of rule 10 of these rules;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidate's as per following preference: —
    - (i) Stages I to III and Stage VII of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-
  - (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I to VIII of sub-rule (1) of rule 10,
    - (iii) Stage II of sub-rule (3) of rule 10,
    - (iv) Sub-rule (2) of rule 10,
    - (v) Stage III of sub-rule (3) of rule 10,
    - (vi) Stage IX of sub-rule (1) of rule 10;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —
    - (i) Stages I to VIII of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules;
    - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and

OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

**12. General provisions. -**

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all admitted Candidates and the same shall be treated as non-refundable processing fee;
- (k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;

- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (n) If any of the statement made in application form or any information supplied by the candidate in connection with his admission is found to be false or incorrect in any material particular, the Principal shall cancel his admission and forfeit the fees. An appeal against the action of cancellation of admission, may be preferred within seven days to the Competent Authority. The Competent Authority shall, preferably, decide the appeal within fifteen days and his decision thereon shall be final.
- (o) Complaints regarding the use of fake certificates shall be investigated in time bound manner and if it is found that there is a truth in such complaint, such admission shall be cancelled. Further appropriate action shall be initiated with due intimation to Competent Authority.

**13. Admissions in Institutional Quota and vacant seats after CAP.-** The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution. Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Merit* prepared by following the procedure specified in 8(3).
- (d) The institution after verification of all required documents shall prepare and display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the *Institutional Quota* and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (e) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter All the

admissions and cancellations shall be updated instantly through online system.

- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicants.

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**14. Approval of Merit List and the Admitted Candidates List. -**

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

**15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -**

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such

institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

- (d) The institution shall not entitle to recover the fees for the subsequent years from the student seeking cancellation of his admission at any point of time.

**16. Change of Course or Institution after First, Second or Third year. -**

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -
- (a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
  - (b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
  - (c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
  - (d) There shall be no transfer of students at any stage to Autonomous Institutions;
  - (e) Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University



Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.

- (f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- (g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

#### 17. Documents to be attached along with "Application Form for Centralized Admission Process". -

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.**

Sr. No.	Type of Candidate	copies of documents to be produced along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) /NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim.



		<p>5. Certificate of the <b>Indian Nationality</b> of the candidate.</p> <p>6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [<a href="http://www.msbtte.com">www.msbtte.com</a>] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere )</p>
In addition to the above documents candidates are required to produce the following <b>additional documents</b> depending upon the category to which they belong.		
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type- D Candidates	<p>Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee.</p> <p>Or</p> <p>Undertaking along with documentary evidences from the retired employee stating the place of settlement.</p>
6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	<p>1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1.</p> <p>2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)</p>
7	Backward class Candidates belonging to S.C. / S.T.	<p>1. Caste certificate</p> <p>2. Caste/Tribe validity certificate</p>
8	Backward class	1. Caste certificate

	Candidates belonging to VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/SEBC	2. Caste validity certificate 3. Non creamy layer certificate @ valid <b>upto 31st March 2020.</b>
9	Economically Weaker Section (EWS) Candidate	In addition to the documents mentioned in Sr. No. 1 above, Eligibility Certificate for Economically Weaker Section Proforma – V सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि . 12/02/2019 (201902121415021407)
10	Orphan candidate	In addition to the documents mentioned in Sr. No. 1 above, Orphan Certificate Proforma – U
11	Ex- Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
12	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
13	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
14	Persons with Disability Candidates	1. Certificate in the pro forma 2. Domicile certificate of candidate.
15	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L

16	Foreign nationals / Foreign Students	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate</li> <li>5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
17	Persons of Indian Origin	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. PIO / OCI Card.</li> <li>4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor</li> <li>6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</li> <li>8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
18	Children of Indian Workers in Gulf Countries(CIWGC)	<ol style="list-style-type: none"> <li>1. CIWGC Certificate of the Candidate <b>OR</b> of his/her Mother or Father</li> <li>2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>3. Passport, Nationality Certificate of Parent.</li> <li>4. Residence of parent in Gulf Countries, Valid VISA of Parent</li> <li>5. Work Permit or Letter from the Employer on</li> </ol>

		<p>Company Letterhead.</p> <ol style="list-style-type: none"> <li>6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent</li> <li>7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date</li> <li>8. True copy of Gulf bank account passbook (copies of main page indicating bank name &amp; address, Parent name &amp; address, with entries of last preceding 6 months prior to admission)</li> <li>9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
19	Non Resident Indian	<ol style="list-style-type: none"> <li>1. NRI Certificate of the Candidate <b>OR</b> of his/her Mother or Father <b>OR</b> the real brother/real sister ordinarily residing abroad <b>OR</b> NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father OR real brother/sister of Mother OR father/mother of father OR father/mother of Mother OR 1<sup>st</sup> degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence &amp; affidavit in support of the aforesaid facts. Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee.</li> <li>2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor.</li> <li>3. Passport, Nationality Certificate of sponsor</li> <li>4. Residence of NRI, Valid VISA of sponsor</li> <li>5. Proof of residence i.e. Driving Licence,</li> </ol>

		<p>Telephone Bill, Property Tax copy, IT return copy of sponsor</p> <p>6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date</p> <p>7. True copy of foreign bank account passbook (copies of main page indicating bank name &amp; address, sponsor name &amp; address, with entries of last preceding 6 months prior to admission)</p> <p>8. Affidavit of family chart duly signed by sponsor making clear relationship</p> <p>9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart.</p> <p>10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</p> <p>11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</p> <p>12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</p> <p>13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</p>
20	TFWS candidates	<p>Income certificate stating that his/her parent's annual income is less than Rs. 8 Lakh from all sources issued by the appropriate competent authority of the Maharashtra State.</p>
21	Minority Candidates	<p>1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभागक्र.अविदि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [201307021644062414])</p> <p>2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A .</p>

## 18. Miscellaneous provisions

### a) Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the

application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.

- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

**b) Action against ragging:** Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

**c) Others:**

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

**d) Hostel accommodation:**

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.



e) The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

**SCHEDULE -I****A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-**

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNTD University Excluding Minority Institutions	<b>Autonomous</b> - 100% (State Level) <b>Non-Autonomous &amp; University Departments-</b> 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region\$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	<b>Autonomous-</b> 50% (State Level) <b>Non Autonomous –</b> 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

\*HU- Home University and OHU – Other than Home University

# Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

\*\* For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.

**A(2).Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	<b>Autonomous</b> - 65% (State Level) <b>Non-Autonomous</b> - 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	<b>Autonomous*</b> 100% of M.S. Seats\$ (State Level) <b>Non-Autonomous*-</b> 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimum 51% <sup>@</sup>	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

\$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

%- Percentage

\* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

<sup>@</sup>These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

## B. Allocation of Supernumerary Seats

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

## SCHEDULE -II

### (For Direct Second Year Engineering and Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 10% of Sanctioned Intake for Engineering /Technology and Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16.

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

### A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	<b>Autonomous, Non Autonomous and University Department-</b> 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil

3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

**B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

**Schedule III****Group and Subgroup of Courses for Admissions to Direct Second Year:**

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

**Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:**

Group No.	Diploma Courses	( Course Code) Degree Courses
1-Chemical Engineering Group		
	101-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Petro-Chemical Engineering 4 Technical and Analytical Chemistry 5 Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petroleum Engineering 4. Paper and Pulp Technology 5. Petro Chemical Engineering 6. Petro Chemical Technology 7. Pharmaceutical and Fine Chemical Technology 8. Chemical Engineering 9. Dyestuff Technology 10. Pharmaceuticals Chemistry and Technology 11. Mechanical and Automation Engineering
	102-Sub-group : B	
	1 Plastic Engineering 2 Polymer and Plastic Engineering 3 Plastic Technology 4 Rubber Technology 5 Plastic Mould technology	1. Plastic and Polymer Engineering 2. Polymer Engineering 3. Plastic Technology 4. Plastic and Polymer Technology 5. Polymer Technology 6. Polymer Engineering and Technology
	103-Sub-group : C	
	1 Food Technology	1. Food Technology 2. Food Engineering and Technology

	<b>104-Sub-group : D</b>	
	1 Surface Coating Technology 2 Oil and Paints Technology	1. Oil and Paints Technology 2. Oil Fats and Waxes Technology 3. Paints Technology 4. Oil Technology 5. Surface Coating Technology 6. Oil, chemicals and Surfactants Technology
<b>2-Civil Engineering Groups</b>		
	<b>201-Sub-group : A</b>	
	1 Civil and Rural Engineering 2 Civil and Sanitary Engineering 3 Civil Engineering 4 Construction Technology 5 Environmental Technology 6 Architectural Assistantship	1. Civil Engineering 2. Civil and Water Management Engineering 3. Environmental Engineering 4. Environmental Science and Technology 5. Civil Engineering (Construction Technology)
<b>3-Computer, Electronics, Electrical, Instrumentation &amp; Bio-Medical Engineering Group</b>		
	<b>301-Sub-group : A</b>	
	1 Computer Engineering 2 Computer Technology 3 Information Technology 4 3D Animation And Graphics 5 Computer Science and Engineering	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
	<b>302-Sub-group : B</b>	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system Engineering



	10 Electronics 11 Electronics Engineering Industry Integrated 12 Electronics and Communication Technology	
	<b>303-Sub-group : C</b>	
	1 Medical Electronics	1. Bio Medical Engineering
	<b>304-Sub-group : D</b>	
	1 Electrical Engineering 2 Electrical Power System 3 Electrical And Electronics Engineering	1. Electrical Engineering 2. Electrical and Electronics Engineering 3. Electrical Engg [Electrical and Power] 4. Power Engineering 5. Electrical Engg[Electronics and Power] 6. Electrical and Power Engineering
	<b>305-Sub-group : E</b>	
	1 Instrumentation 2 Instrumentation and Control 3 Instrumentation Engineering 4 Instrumentation and Control Engineering	1. Instrumentation and Control Engineering 2. Instrumentation Engineering
<b>4-Mechanical Engineering Group</b>		
	<b>401-Sub-group : A</b>	
	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Mechatronics 6 Robotics and Mechatronics 7 Advanced Diploma in Tool and Die Making 8 Mechatronics Engineering	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering[Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics Engineering[Sandwich]
	<b>402-Sub-group : B</b>	
	1 Machine Tool and Maintenance 2 Plant Engineering	1. Industrial Engineering 2. Production Engineering 3. Production

	3 Production Technology 4 Production Engineering 5 Advanced Diploma in Tool and Die Making	Engineering[Sandwich]
	<b>403-Sub-group : C</b>	
	1 Packaging Technology	
	<b>404-Sub Group : D</b>	
	1 Metallurgy 2 Metallurgy (Foundry Technology)	1. Metallurgical Engineering
<b>5-Mining Engineering Group</b>		
	<b>501-Sub-group : A</b>	
	1 Mining and Mine Surveying 2 Mining Engineering	1. Mining Engineering
<b>6-Printing Engineering Group</b>		
	<b>601-Sub-group : A</b>	
	1 Printing Technology	1. Printing and Packing Technology 2. Printing Engineering and Graphics Communication
<b>7-Textile Engineering Group</b>		
	<b>701-Sub-group : A</b>	
	1 Knitting Technology 2 Man made Fibre Manufacturing 3 Textile Manufacture (Cotton) 4 Man made Textile Technology 5 Garment Technology 6 Dress Designing and Garment Mfg. 7 Handloom Technology 8 Fashion And Clothing Technology	1. Man Made Textile Technology 2. Textile Plant Engineering 3. Textile Engineering (Fashion Technology) 4. Textile Engineering / Technology 5. Textile Technology 6. Fibres and Textile Processing Technology
	<b>702-Sub Group : B</b>	
	1 Man made Textile Chemistry 2 Textile Technology	1. Textile Chemistry

	3 Textile and Analytical Chemistry 4 Technical Chemistry	
8-Special Group 1		
	801-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Technical and Analytical Chemistry 4 Sugar Technology 5 Food Technology 6 Environmental Technology 7 Medical Electronics and Technical Chemistry	1. Bio Technology
9-Special Group 2		
	901-Sub-group : A	
	1 Production Engineering 2 Plant Engineering 3 Mechanical Engineering 4 Instrumentation Engineering 5 Instrumentation and Control Engineering	1. Sugar Technology
10-Special Group 3		
	1001-Sub-group : A	
	1 Leather Technology 2 Leather Goods and Footwear Technology 3 Agriculture Technology	
11-Special Group 4		
	1101-Sub-group : A	
	1 Agriculture Engineering 2 Agriculture Technology	1. Agricultural Engineering
12-Mechatronics		
	1201-Mechatronics	

	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Machine Tool and Maintenance 6 Plant Engineering 7 Production Technology 8 Production Engineering 9 Advanced Diploma in Tool and Die Making 10 Digital Electronics 11 Electronics and Communication Engineering 12 Electronics and Video Engg 13 Sound and Television Engineering 14 Electronics and Telecommunication 15 Industrial Electronics 16 Electronics and Radio Engineering 17 Electronics Engineering 18 Electronics Production and Maintenance 19 Electronics 20 Medical Electronics 21 Mechatronics	1. Mechatronics Engineering 2. Mechatronics Engineering[Sandwich]
13-Electronics and Electrical Engineering		
	<b>1301-Electronics and Electrical</b>	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance 10 Electronics 11 Medical Electronics 12 Electrical Engineering 13 Electrical Power System	1. Electronics and Electrical Engineering

**Proforma – A**  
**(For Type – C Candidates)**

**(For sons and daughters of Central Government / Government of India undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....  
( Designation ) (Name of the Organization / Establishment / Department)  
This Organization / Establishment / Department is under .....  
(Department of Central Government / Government of India undertaking)  
Shri / Smt. .... is transferred to ..... in Maharashtra State vide transfer order No. .... Dated.....  
He / She has joined duty in Maharashtra on ..... and is currently working in the same post.  
This certificate is issued for the purpose of his / her son / daughter ..... 's admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date :  
Place :

( Signature )  
Name & Designation  
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :  
1) Transfer order 2) Joining report

Proforma B-1

**(For Type D Candidates-)**

**(For sons and daughters of Maharashtra State Government / Maharashtra State Government undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....  
Designation) (Name of the Organisation / Establishment / Department)  
This Organisation / Establishment / Department is under .....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.  
Shri / Smt. .... is transferred to / from .....  
In / out of Maharashtra State vide transfer order No. ....  
Dated.....  
He / She has joined duty in / out of Maharashtra State on ..... and is currently working in the same post.  
This certificate is issued for the purpose of his / her son / daughter ..... 's admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date :  
Place :

(Signature)  
Name & Designation  
of the Head of the

office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :  
1) Transfer order 2) Joining report

Proforma B-2  
(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ....., have retired from the service from the post of ..... in .....  
Designation) (Name of the Organisation / Establishment / Department).

This Organisation/Establishment / Department is under .....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in ..... taluka ..... district --..... .

This undertaking is submitted for the purpose of my son/daughter ..... 's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Place : (Signature)  
Date : Name

Note : This pro forma is to be accompanied by attested copy of :

- 1) Pension Pay Order.
- 2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/Election Card).

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Pro forma – C  
(For Def-1, Def-2 and Def-3 Candidates)  
( For sons and daughters of defence service personnel )

CERTIFICATE

This is to certify that Shri. / Smt..... , .....

(Full Name of the Employee with Rank of the employee)  
is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter ..... 's admission to First /Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20  
Outward No.& Date :

Place : ( Signature)  
Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the  
Office

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Note:-

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.
2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman.**

**Pro forma- D**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
(Full Name of the Employee with Rank of the employee)  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is transferred to ..... (Place of posting) in  
Maharashtra State vide transfer order No. .... Dated. .... He / She has joined  
duty in Maharashtra on ..... and is currently working in the same post.  
(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter ..... 's  
admission to First / Direct Second Year of Degree course in Engineering and Technology / Planning /  
Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2019-20

Outward No. & Date:

Place:

office

(Signature)

Name & Designation  
of the Head of the

Seal Of the  
Office

Note : This pro forma is to be accompanied by attested copy of

1) Transfer order

2) Joining report

*This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**Pro forma - E**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
( Full Name of the Employee with Rank of the employee )  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is presently posted at .....  
(Place of posting)

His / Her previous posting was at ..... in Maharashtra State.

He / She has retained family accommodation in ..... in Maharashtra State on account  
of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter ..... 's admission  
to First / Direct Second Year of Degree course in Engineering and Technology / Planning / Pharmacy /  
Architecture / Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date:

Place:

Seal Of the Office

(Signature)

Name & Designation  
of the Head of the office

*Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*



Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

**CERTIFICATE**

This is to certify that Shri / Smt. .... (candidate himself/herself) is a resident of ..... Village in ..... Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20

Outward No. & Date :

District Collector/ Deputy Commissioner/

District Magistrate/Additional District Magistrate/

Place :

Taluka Executive Magistrate

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**Proforma – G2**

(For Candidates from Maharashtra and Karnataka disputed Border Area)

**CERTIFICATE**

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects. This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date :

Place:

Head Master /Principal  
School/ College

Seal of the School / College

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**Proforma – J**

( For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities )

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Shri / Smt. .... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter ..... 's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology / for the academic year 2019-20.

Outward No.&Date :

Head of the Office

Place :

Seal of the Office

**Proforma – K**  
**(For Jammu / Kashmir Migrant Candidates)**  
**(Migrants staying in refugee camps)**  
**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./ Miss. .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date:

Name & Signature of Head of the Office

Place:

Migrant/Refugee Camp

Seal of the Office

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**Proforma – L**  
**(For Refugees staying with relatives)**

**(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./Miss. .... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with .....

(Name and complete address of the Person with whom the candidate is staying at present)

..... since past .....years.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Planning / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2019-20.

Outward No. & Date :

Name & Signature of

District Collector

Place :

Seal of the Office

**Proforma - O**  
(For seats under Minority Quota)  
**MINORITY COMMUNITY STUDENT'S SELF DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_  
Resident of (full address) \_\_\_\_\_

\_\_\_\_\_ hereby declare that  
I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)\* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is \_\_\_\_\_.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अवि-2010/प्र.क्र.109/10/कार्य-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

(\*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchchi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchchi)	Linguistic Minority - Gujarathi(Kutchchi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian ( Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian ( Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)

## Information Brochure for Admission to Under Graduate Technical Courses (2019-20)

		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)

**Pro forma – U**

(For candidate claiming seats reserved for Orphan Candidates)

महिला व बाल विकास विभाग, शासन निर्णय क्र. संकीर्ण -2013/प्र.क्र. 109/ का-3, दिनांक 6 जून, 2016 आणि

महिला व बाल विकास विभाग, शासन निर्णय शुध्दीपत्रक क्र.संकीर्ण -2013/प्र.क्र.109 /का-3, 09 मे, 2018

**अनाथ प्रमाणपत्र**

संकेतांक क्रमांक

नवीन फोटो

नाव :

प्रमाणित : जिल्हा महिला व बाल विकास

अधिकाऱ्यामार्फत

**बाल न्याय (मुलांची काळजी व संरक्षण) अधिनियम, 2000 या अंतर्गत बाल कल्याणाच्या संस्थेत दाखल**

**असलेल्या प्रवेशितांसाठी ती "अनाथ" असल्याबाबतचा दाखला**

प्रमाणित करण्यात येते की, प्रवेशित नामे..... वय वर्षे .....अंदाजित

जन्मदिनांक ..... हा दिनांक ..... पासून ..... संस्था, मु. पो. .... ता. ....

जिल्हा .....या शासनमान्य स्वयंसेवी / शासकीय बालगृहात त्या संस्थेतील प्रवेशित रजिस्टरमधील

नोंदणी क्रमांक..... नुसार दाखल झालेला ..... मुलगा / मुलगी अनाथ आहे.

संस्थेत दाखल होण्याची पार्श्वभूमी :- (वर्णन द्यावे)

सदर अनाथ मुलास / मुलीस शासकीय / निमशासकीय / खाजगी शिक्षण / प्रशिक्षण संस्था, महाविद्यालय, औद्योगिक प्रशिक्षण संस्था (ITI) कार्यालय इ. यामध्ये प्राधान्याने प्रवेश देण्यात यावे. तसेच सदर मुलास / मुलीस शासकीय / निमशासकीय / खाजगी कंपनी / व्यवसाय / कार्यालय या ठिकाणी नोकरीसाठी प्राधान्य द्यावे.

(1) त्याच्या आई वडिलांचा ठाव ठिकाणा सर्व मागांचा अवलंब करूनही अद्याप लागलेला नाही. किंवा लागण्याची शक्यता नाही. संबंधित प्रवेशित हा अनाथ असल्याचे प्रमाणित करित आहे. तसेच त्याच्या जातीची माहिती नाही, असेही प्रमाणित करण्यात येत आहे.

(2) त्याच्या (नाव व पत्ता) .....या नातेवाईकाचा शोध लागलेला असून, त्याचे प्रवेशिताशी नाते ..... असे आहे. नातेवाईकाशी जात .....असल्याने, प्रवेशितांची जात ..... असल्याचे प्रमाणित करण्यात येत आहे. तसेच संबंधित प्रवेशित हा अनाथ (आई वडील नसलेला) असल्याचे प्रमाणित करण्यात येत आहे.

(क्र. (1) व (2) पैकी जे लागू नसेल ते खोडण्यात यावे.)

त्याचे भविष्य उज्ज्वल व्हावे, ही शुभेच्छा.

(गोल शिक्का)

स्वाक्षरी /-

विभागीय उपायुक्त, महिला व बाल विकास (संबंधित विभाग)

**Pro forma – V**

(For candidate claiming seats reserved for Economically Weaker Section Candidates)

सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि. 12/02/2019 सोबतचे सहपत्र

परिशिष्ट - अ

**महाराष्ट्र शासन**

**आर्थिकदृष्ट्या दुर्बल घटकाच्या पात्रतेसाठी प्रमाणपत्र**

प्रमाणपत्र क्र.

फोटो

(सामान्य प्रशासन विभाग, शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक 12 फेब्रुवारी, 2019 अन्वये  
आर्थिकदृष्ट्या दुर्बलघटकासाठी विहित केलेल्या 10% आरक्षणाचा लाभ घेण्यासाठी )

प्रमाणित करण्यात येते की, श्री/श्रीमती/कुमारी ----- श्री/श्रीमती-----  
----- यांचा/यांची मुलगा/मुलगी गाव/शहर -----तालुका -----जिल्हा/विभाग -----  
महाराष्ट्राचे रहिवासी आहेत. तो/ती ----- जातीचे असून जात /पोटजात/ वर्ग चे असून त्याचा समावेश महाराष्ट्र  
राज्य लोकसेवा अनुसूचित जाती, अनुसूचित जमाती, निरधिसूचित जमाती (वि.जा.), भटक्या जमाती (भ.ज.), विशेष  
मागास प्रवर्ग (वि.मा.प्र) आणि इतर मागास प्रवर्ग (इ.मा.व) यांच्या साठी आरक्षण अधिनियम-2001 (सन 2004 चा  
महाराष्ट्र अधिनियम8) आणि महाराष्ट्र राज्य सामाजिक आणि शैक्षणिक मागास (एसईबीसी) वर्गीकरिता (राज्यातील  
शैक्षणिक संस्थांमधील जागांच्या प्रवेशाचे आणि राज्याच्या नियंत्रणाखालील लोकसेवांमधील नियुक्त्यांचे किंवा पदांचे)  
आरक्षण अधिनियम,2018 (सन 2018 चा महाराष्ट्र अधिनियम क्रमांक 62) मध्ये नमूद केलेल्या प्रवर्गांतर्गत होत नाही.

महाराष्ट्र शासन, सामान्य प्रशासन विभागाचा शासन निर्णय क्र. राआधो 4019/प्र.क्र.31/16 अ, दिनांक  
12 फेब्रुवारी 2019 अन्वये त्याच्या/तिच्या कुटुंबाचे स्त्रोतांचे एकत्रित वार्षिक उत्पन्न रु. -----/- असून,  
सदर उत्पन्न रु.8,00,000/- पेक्षा कमी आहे. त्यामुळे असे प्रमाणित करण्यात येत आहे की, तो/ ती यांचा आर्थिकदृष्ट्या  
दुर्बलघटकामध्ये समावेश होतो.

ठिकाण:

स्वाक्षरी :

दिनांक:

नाव :

पदनाम :

हे प्रमाणपत्र अर्जकर्त्याने सादर केलेल्या खालील कागदपत्र/पुढावे यांच्या आधारावर निर्गमित करण्यात येत आहे.

- 1.
- 2.
- 3.

टिप: सामान्य प्रशासन विभाग, शासन निर्णय क्र.राआधो 4019/प्र.क्र.31/16-अ, दि. 12/02/2019, नुसार आर्थिकदुर्बल  
घटकासाठीच्या आरक्षणाचा लाभ घेण्यासाठी पात्रता प्रमाणपत्र देण्यासाठी सक्षम प्राधिकारी म्हणून तहसिलदार यांना घोषित करण्यात  
आले आहे.



**Government of Maharashtra  
State Common Entrance Test Cell**

8<sup>th</sup> floor, New Excelsior Building, A.K. Nayak Marg,  
Fort, Mumbai 400001

E-Mail: [maharashtra.cetcell@gmail.com](mailto:maharashtra.cetcell@gmail.com)

Website: <http://www.mahacet.org>

***Information Brochure***  
**{Academic Year 2018-19}**

For Admission to

**Full Time Professional Undergraduate Technical Courses**

- First Year and Direct Second Year of Engineering and Technology (B.E./B.Tech.)
- First Year and Direct Second Year of Pharmacy (B.Pharm.)
- First Year of Pharm. D.
- First Year of Architecture (B.Arch.)
- First Year of Hotel Management & Catering Technology (B.HMCT)



## Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

### Regional Offices of Directorate of Technical Education

Regional Office Address	Contact Nos. & E-Mail	Districts
Joint Director, Technical Education Regional Office, World Bank Project Building, Govt. Polytechnic Campus, 49-Kherwadi, Aliywar Jung Marg, Bandra(East), Mumbai-400051	Phone : 022-26474892,26471619 Fax : 022-26474892,26471619 Email : romumbai@dtmaharashtra.gov.in Website : <a href="http://www.jdteromumbai.com">http://www.jdteromumbai.com</a>	Mumbai, Mumbai Suburban, Thane, Raigad, Ratnagiri, Sindhudurg, Palghar
Joint Director, Technical Education Regional Office, 412-E, Shivaji Nagar,  Bahirat Patil Chowk, Pune- 411016	Phone : 020-25656234,25678973 Fax : 020-25656234 Email : ropune@dtmaharashtra.gov.in  Website : <a href="http://www.ropune.org.in/">http://www.ropune.org.in/</a>	Pune, Kolhapur, Satara, Sangli, Solapur
Joint Director, Technical Education Regional Office, New Polytechnic Area, Post Box No. 217, Samangaon Road, Nashik Road, Nashik - 422101	Phone : 0253-2461479,2460114 (P) Fax : 0253-2455301 Email : ronashik@dtmaharashtra.gov.in Website : <a href="http://www.dtensk.org">http://www.dtensk.org</a>	Ahmednagar, Jalgaon, Dhule, Nashik, Nandurbar
Joint Director, Technical Education Regional Office Station Road, Osmanpura, Near Govt. Polytechnic campus, P.O. Box No.119 Aurangabad-431005	Phone : 0240-2334216(P),2334769 (O) Fax : 0240-2356820 Email : roaurangabad@dtmaharashtra.gov.in Website : <a href="http://www.dteau.org">http://www.dteau.org</a>	Aurangabad, Beed, Jalna, Latur, Hingoli, Nanded, Parbhani, Osmanabad
Joint Director, Technical Education Regional Office, Govt. Polytechnic Campus, New Cotton Market Road, Sahkarnagar, Amravati-444603	Phone : 0721-2573027 Fax : 0721-2577913 Email : roamravati@dtmaharashtra.gov.in Website : <a href="http://www.jdroamt.org">http://www.jdroamt.org</a>	Amravati, Akola, Buldhana, Yawatmal, Washim
Joint Director, Technical Education Regional Office, Govt. Polytechnic Campus, Sadar Bazar, Nagpur-440001	Phone : 0712-2565143,2549387 Fax : 0712-2561663 Email : dternag_ngp@sancharnet.in rdtenag@dte.org.in ronagpur.dte@gmail.com Website: <a href="http://www.rdenagpur.org.in">http://www.rdenagpur.org.in</a>	Bhandara, Chandrapur, Gondhia, Gadchiroli, Nagpur, Wardha

## Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

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## 1. Introduction, -

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has published the rules on 24.04.2017 and its amendment on 05.06.2018 to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) **and Direct Second Year** (Engineering and Technology and Pharmacy).

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25<sup>th</sup> April 2017.

This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

## 2. Definitions. -

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (h) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology;
- (i) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under

sub-section (1) of section 3 of the Act;

- (k) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and grievances, etc, are provided;
- (l) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (m) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (o) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (p) "JEE Main" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (q) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (r) "NEET" means the National Eligibility Cum Entrance Test conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (s) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (t) "OHU" means the area Outside Home University area;
- (u) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin (PIO).

**Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19<sup>th</sup> August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9<sup>th</sup> January, 2015;

- (v) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (w) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (x) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (y) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

### 3. Invitation of Application.

(1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic year

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process (CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the Act.

(3) The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under.

(4) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-Maharashtra State Candidature Seats, 7(2)- All India Candidature Seats, 7(3)- Minority Quota Seats and 7(5)(b)- Supernumerary Seats for Jammu and Kashmir Migrant Candidature- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- Institutional Quota Seats and 7(5)(a) Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates -For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes, to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.

(5) The Candidate should submit the necessary Certificates issued by the concerned Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in this Information Brochure.

### 4. Role of Competent Authority and its representatives in the process of Admission. -

- a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.

- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned.
- d) The Director, Technical Education shall act as a Nodal Officer to carry out the admission process under the supervision & control of the Competent Authority.

#### 4.1 Jurisdiction of the Universities:

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

S. No	Home University	District under the Jurisdiction of University	Representatives of Nodal Officer at Regional Level
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office, Osmanpura, Station Road, Aurangabad-431005
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani	
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg, Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, 49-Kherwadi, Aliyaware Jung Marg, Bandra (E), Mumbai-400 051
4	SNDT Women's University	Entire Maharashtra	
5.	Dr. Babasaheb Ambedkar Technological University, Lonere	Entire Maharashtra including Konkan	
6	North Maharashtra University	Dhule, Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, Sumangaon Road, Nashik Road, Nashik-422101
7	Savitribai Phule Pune University	Ahmednagar, Nashik, Pune	
8	Shivaji University	Kolhapur, Sangli, Satara	The Joint Director of Technical Education, Regional Office, E-412,

9	Solapur University	Solapur	Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V. Road, Amravati – 444 603.
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha	The Joint Director of Technical Education, Regional Office, Government Polytechnic Campus, Mangalwari Bazar, Sadar, Nagpur – 440 001.
12	Gondwana University	Chandrapur, Ghadchiroli	

#### 5. Candidature Type. -

(1) **Maharashtra State Candidature.** - A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
Type-A	<p><b>(a) For First Year: -</b></p> <p>(i) Candidates passing <b>SSC</b> and also <b>HSC or Diploma in Engineering</b> Examination from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra;</p> <p><b>(b) For Direct Second Year: -</b></p> <p>(i)(1) For Engineering. - Candidates passing <b>SSC or HSC</b> and also <b>Diploma in Engineering or Technology or Bachelor of Science</b> or its equivalent from a recognised institution in Maharashtra State;</p> <p>(2) for Pharmacy. - Candidates passing <b>HSC</b> and <b>Diploma in Pharmacy</b> from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra.</p>	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.



Type-B	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
Type-C	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.
Type-D	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
Type-E	(a) For First Year-Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination from a recognised institution located in a <b>disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b> . (b) For Direct Second Year- Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination and also <b>Diploma in Engineering and Technology or Pharmacy</b> or its equivalent from a recognised institution from a <b>Disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b> .	Candidate shall be considered for the <b>Outside Home University or State Level Seats</b> .

(2) **All India Candidature.** -The Candidates having Indian Nationality are eligible under this Category.

(3) **Minority Candidature.** - The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

**(4) NRI Candidature.** -The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

**(5) Foreign Student or OCI or PIO Candidature.** -The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

**(6) Jammu and Kashmir Migrant Candidature. -**

(a) The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or

(b) The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

(c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;

**6. Sanctioned Intake and Supernumerary Seats for various Courses. -**

**(1)** The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2018-19. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

**(2)** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

**7. Allocation of Seats.** -The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-I** for First Year and **Schedule -II** for Direct Second Year of various Under Graduate Courses.

**(1) Maharashtra State Candidature Seats. -** The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

**(2) All India Candidature Seats. -**The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

**(3) Minority Quota Seats. -**The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**.

These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

**(4) Institutional Quota Seats.** - The Institution can admit Eligible Candidates as specified in Schedule-I and Schedule-II, subject to following conditions. -

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**(5) Supernumerary Seats for, -**

**(a) OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries (CIWGC) Candidates. -**

- (i) The Candidates having candidature as given in 5(5) and the Children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the Appropriate Authority, from time to time. Out of 15% seats, one third shall be reserved for the Children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the Appropriate Authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of *Inter-Se-Merit* of candidates as given in section 8 of this brochure.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Child or Ward of NRI shall send their applications to

For Engineering & Technology	For Pharmacy	For Architecture	For HMCT
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

**(b) Jammu and Kashmir Migrant Candidature:**

- (i) These seats shall be filled in by the Competent Authority.

- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.
- (iv) candidates fulfilling the eligibility criteria for Jammu and Kashmir Migrant Candidature shall send the printed copy of online filled & submitted application form & copy of uploaded documents by hand/speed post/courier for verification & confirmation to:

For Engineering & Technology	For Architecture	For HMCT
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

**(c) Tuition Fee Waiver Scheme (TFWS) Seats:**

**(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

**(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats

- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs.6.00 Lakhs from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

### (III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose, the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

#### (d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that for the Non Autonomous Government Institutes.

#### (6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

##### (a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%

06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

**(b) Reservation for sons/daughters of Defence service personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- These seats are within the sanctioned intake and are available as **State Level seats**.
- A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

**(c) Reservation for Persons with Disability Candidate:**

Five percent (5%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with following Disability.

Locomotor or disability	Intellectual disability
Leprosy cured person	Specific learning disabilities
Cerebral palsy	Autism spectrum disorder
Dwarfism	Mental illness
Muscular dystrophy	Multiple sclerosis
Acid attack victims	Parkinson's disease
Blindness	Haemophilia
Low-vision	Thalassemia
Deaf	Sickle cell disease
Hard of hearing	Multiple Disabilities
Speech and language disability	

A single merit list of all eligible candidates shall be prepared. The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit. **These seats are available for Maharashtra domiciled**

**candidates in HU / SL seats.**

The candidates claiming reservation under this category shall submit the certificates from the Authority Competent for issuing such certificate

**Note:-**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**(7) Eligibility Criteria:**

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	<p><b>(1) Maharashtra State Candidature Candidate. -</b>                      (i) The Candidate should be an Indian National;                      (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and The Candidate should have appeared in all the subjects in MHT-CET 2018 and should obtain non zero score in MHT-CET 2018.  <b>Or</b>                      (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates. -</b>                      (i) The Candidate should be an Indian National;                      (ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and should obtain non zero positive score in JEE Main Paper I or the candidate should have appeared in all the subjects in MHT-CET 2018 and should obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in JEE (Main) Paper I over the candidates who obtained non zero score in MHT-CET 2018.  <b>Or</b>                      (ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b>                      The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects, and obtained at least 50% marks in the above subjects taken together;</p>



Direct Second Year (Lateral Entry)- Engineering /Technology	<p><b>(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;</p> <p><b>Or</b></p> <p>(ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.</p> <p>Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.</p>
First Year - Pharmacy	<p><b>(1) Maharashtra State Candidature Candidates</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) The candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018.</p> <p><b>(2) All India Candidature Candidates. -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p>(iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2018.</p>
First Year - Pharmacy	<p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology, and obtained at least 50 % marks in the above subjects taken together;</p> <p>(ii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>



Direct Second Year (Lateral Entry), - Pharmacy	<p><b>For Maharashtra State Candidature Candidate and All India Candidature Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.</p>
First Year – Pharm D.	<p><b>(1) Maharashtra State Candidature, -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);</p> <p>(iii) The candidate should have appeared in all the subjects and obtained non zero score in the MHT-CET 2018.</p> <p><b>(2) All India Candidature Candidates, -</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);</p> <p>(iii) Should obtain non zero positive score in NEET or the candidate should have appeared in all the subjects in MHT-CET 2018 and obtain non zero score in MHT-CET 2018. However, preference shall be given to the candidate obtaining non zero positive score in NEET over the candidates who obtained non zero score in MHT-CET 2018.</p>

First Year- Architecture	<p><b>(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate. -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent with Mathematics and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by the Appropriate Authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time;</p> <p>(iii) The Candidate should have obtained qualifying marks in NATA or obtained Non Zero Positive Score in JEE (Main) Paper II;</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National. -</b></p> <p>(i) The Candidate should have passed the HSC or its equivalent examination with Mathematics and obtained at least 50% marks in aggregate or as declared by the Appropriate Authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(i)Candidate should have passed Full Time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time;</p> <p>(ii)The Candidate should have obtained qualifying marks in NATA as declared by appropriate authority from time to time or obtained Non Zero Positive Score in JEE Main Paper II.</p> <p>(iii) Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>
First Year - Hotel Management and Catering Technology	<p><b>(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidate, -</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only);</p> <p>(iii) Obtained score at MAH-B.HMCT-CET 2018.</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>(i)Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.</p> <p>(ii)Any other criterion declared from time to time by the appropriate authority as defined under the Act.</p>

**Note:**

**(a) Eligibility criteria for Candidates belonging to Persons with Disability:**

In addition to the basic qualification mentioned above, candidate who is suffering from any one of the permanent disability, as specified in 7(6)(c) of this brochure,

is eligible to seek admission against seats reserved for Persons with Disability candidates provided they submit a certificate of disability of permanent nature from the Authority Competent for issuing such certificate.

**8. Preparation of Merit List. -**

**8(1) Assignment of merit number.** - All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

**8(2) Change of Marks due to verification.** - If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Appropriate Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives prior to 5 p.m. on the day of display of final merit list.

**8(3) Method of calculating marks at qualifying examination for deciding eligibility.** -While deciding the eligibility of the Candidates following procedure shall be adopted, -

- (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
- (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (d) If the Candidate reappears for the qualifying examination with all subjects, then the marks obtained in the latest examination shall only be considered.

**8(4) Assignment of Merit Number for various Courses. -**

(a) For admission to First Year Engineering and Technology. -	(i) For H S C Candidates: The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules, shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.
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	<p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher marks in Mathematics at CET;</li> <li>(b) higher marks in Physics at CET;</li> <li>(c) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;</li> <li>(d) higher percentage of marks in the subject Mathematics at HSC;</li> <li>(e) higher percentage of marks in the subject Physics at HSC;</li> <li>(f) higher percentage of marks in Aggregate at HSC.</li> </ul> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries, shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in the subject Mathematics at HSC;</li> <li>(b) higher percentage of marks in the subject Physics at HSC;</li> <li>(c) higher percentage of marks in Aggregate at HSC.</li> </ul> <p><b>(iii) For Diploma Candidates:</b> The merit list of Diploma Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in SSC;</li> <li>(b) higher percentage of marks in Mathematics at SSC;</li> <li>(c) higher percentage of marks in Science at SSC;</li> <li>(d) higher percentage of marks in English at SSC.</li> </ul>
(b) <i>For admission to Direct Second Year Engineering</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:</p>

<i>and Technology.-</i>	<p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in SSC;</li> <li>(b) higher percentage of marks in Mathematics at SSC;</li> <li>(c) higher percentage of marks in Science at SSC;</li> <li>(d) higher percentage of marks in English at SSC.</li> </ul>
<i>(c) For Admission to First Year Pharmacy.-</i>	<p><b>(i)</b> The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MHT-CET 2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher marks in Mathematics or Biology at CET;</li> <li>(b) higher marks in Physics at CET;</li> <li>(c) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination;</li> <li>(d) higher percentage of marks in the subject Mathematics or Biology at HSC;</li> <li>(e) higher percentage of marks in the subject Physics at HSC;</li> <li>(f) higher percentage of marks in aggregate in HSC.</li> </ul> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, —</p> <ul style="list-style-type: none"> <li>(a) Higher percentage of marks in the subject Mathematics or Biology at HSC;</li> <li>(b) Higher percentage of marks in the subject Physics at HSC;</li> <li>(c) Higher percentage of marks in Aggregate at HSC.</li> </ul>
<i>(d) For Admission to Direct Second Year Pharmacy.-</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:</p>

	<p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in Physics at HSC;</li> <li>(b) higher percentage of marks in Chemistry at HSC;</li> <li>(c) higher percentage of marks in SSC;</li> <li>(d) higher percentage of marks in Science at SSC.</li> </ul>
<p><i>(e) First Year Hotel Management and Catering Technology.-</i></p>	<p>(i) The merit list for the Candidates as per rule 5(1), 5(2), 5(3) and 5(6) of these rules shall be prepared on the basis of marks or score secured by the Candidate in the MAH-B.HMCT-CET-2018 conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in HSC or its equivalent;</li> <li>(b) Candidates having passed HSC with Science;</li> <li>(c) Candidates having passed HSC with Home Science;</li> <li>(d) Candidates having passed HSC with Minimum Competency Vocational Course;</li> <li>(e) Candidates having passed HSC with Commerce.</li> </ul> <p><b>(ii)</b> The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below, -</p> <ul style="list-style-type: none"> <li>(a) Candidates having passed HSC with Science;</li> <li>(b) Candidates having passed HSC with Home Science;</li> <li>(c) Candidates having passed HSC with Minimum Competency Vocational Course;</li> <li>(d) Candidates having passed HSC with Commerce.</li> </ul>

(f) For admission to First Year Architecture.-	<p>(i) The merit list for the all Candidates shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority and in the manner by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below, -</p> <p>(a) higher marks in NATA or normalised marks in JEE (Main) Paper II;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p> <p>(c) higher percentage of aggregate marks in SSC.</p>
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## 9. Centralised Admission Process (CAP). –

### (1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below, -

- (a) Display or Publishing of Information Brochure by the Competent Authority.  
The Information Brochure shall be published on the website of the Competent Authority
- (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.

- (i) **For First Year Engineering and Technology, Pharmacy, Pharm D., Hotel management & Catering Technology:** All the aspiring candidates shall fill in the Online Application Form for admission through their login which is provided to them at the time of applying to the Common Entrance Test (CET) conducted for that course.

For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper-I (who did not appear for MHT-CET 2018) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.

- (ii) For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online

- (iii) following are the details of the fees to be paid by the candidate through online mode only.



Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology (Only JEE Candidates)	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Engineering and Technology	Rs. 800/-	Rs. 600/-	Rs. 5,000/-
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	Rs. 5,000/-

- (iv) The Application processing fee shall be as notified by the competent authority from time to time and the amount is Non Refundable.
- (v) The candidate should read the information brochure carefully.
- (vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
- (vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.
- (viii) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet.
- (ix) Candidates are required to fill in all the details as per the instructions and Upload scanned images of valid necessary original documents as per the requirement of the admission while filling online application form.
- (x) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (xi) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it, if required. The candidate shall take printout of the submitted application form and sign it.



The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form. The candidate shall carry a set of Xerox copies of the required documents.

- (c) Document Verification at Facilitation Centre by the Candidate. It is mandatory on the candidate's part to produce all original documents in support of the claim made in the application form.
- (i) The Candidates shall report to any convenient Facilitation Centre along with signed printout of application form filled online and the required original documents for verification.
  - (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
  - (iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.
  - (iv) FC shall verify all documents from Original and put FC stamp with date & Signature on Xerox copies and return original and verified documents along with Receipt-cum-Acknowledgement of application form.

**(iv) After confirmation of application form information cannot be changed by candidate.**

- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
- i. Provisional Merit List of eligible candidates will be displayed on the website.
  - ii. For discrepancy if any, in the provisional merit list, within specified grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.
  - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
  - iv. Final merit lists will be displayed on the website.

**NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

- (e) Display of Category wise Seats (Seat Matrix) available for respective CAP Rounds The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and confirmation of online option form having preferences of

Courses and Institutions prior to respective CAP Rounds. Candidates may fill in preferences of Institutes and Courses in decreasing order of their preference as specified by Competent Authority. The option form once confirmed by the candidate through their login shall be considered for allotment in the respective CAP Rounds;

Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference;

- (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Round.
  - (ii) Candidates will be able to fill in the online option form through their login.
  - (iii) It is mandatory for all candidates to confirm the online option form.
  - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
  - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
  - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be considered as first preference (Highest Priority Choice).
  - (vii) Option form received through online submission only will be considered for further processing.
  - (viii) Candidate shall confirm the submitted on-line Option Form by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
  - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
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- (g) Display of Provisional Allotment of respective CAP Round indicating allotted institute and Course.
  - (h) Reporting and accepting the offered seat at Admission Reporting Centre by the Candidate as per the schedule declared by the Competent Authority;
  - (i) Only after reporting to ARC, the candidate should report to the allotted institute for seeking admission on the allotted seat as per final allotment in CAP rounds;
  - (j) The time schedule prescribed by the competent authority for compliances for various stages of CAP is mandatory.

(2) Conduct of CAP Round-I.- The seats available for Round- I shall be published on the Website. The Candidate whose names appear in the final merit list of CAP

shall be eligible to participate in this round by filling online option form. The candidate shall fill and confirm the option form through candidate's Login.

- (3) During the CAP: (a) If a candidate is allotted the seat as per his first preference, such allotment shall be auto frozen and the candidate shall accept the allotment so made. Such candidate shall not be eligible for participation in the subsequent CAP rounds. Such candidates shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. For such candidate, the allotment so made shall be the final allotment;
- (b) Candidate who have been allotted seat other than the first preference given by the candidate and if the candidate is satisfied with such allotment and do not wish to participate in further CAP rounds, such candidate can freeze the offered seat through candidate's login. Once the candidate freezes the allotted seat, such candidate shall then report to ARC for verification of documents and payment of seat acceptance fee. Thereafter such candidates shall report to the allotted institute and seek admission on the allotted seat. For such candidate, the allotment so made shall be the final allotment. If such candidate does not report to ARC for confirmation of seat acceptance, their claim on the allotted seat shall stand forfeited automatically and the seat shall become available for fresh allotment. Such candidate shall then be not eligible for participation in the subsequent CAP rounds;
- (c) Candidate who have been allotted seat other than first preference and accepted the seat by reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds for betterment;
- (d) Candidate who have been allotted seat other than first preference and not accepted the seat by not reporting to ARC for confirmation of seat acceptance shall be eligible for participation in the subsequent rounds;
- (4) Conduct of CAP Round-II and III.- (a) The seats available for Rounds II and III shall be published on the website. The Candidates eligible for respective rounds II and III are allowed to fill in and/or edit online option form filled in by the candidate for the previous round. The seats to be allotted during these rounds shall be available to the eligible candidates falling under the following categories.
- (i) Candidates as per the sub-rule 3(c) and 3(d) above;
  - (ii) Candidates who have not been allotted any seat in any of the previous rounds;
  - (iii) Candidates who did not participate (failure of filling option form) in previous rounds.
- (b) Candidates who have been allotted seat other than first preference and reported to ARC for confirmation of seat acceptance, whilst filling fresh option form, he/she need not fill the preference already allotted to the candidate in the previous round. Once upward preference is allotted to such candidate, his earlier seat allotment shall stand automatically cancelled. In the event of no such upward preference is allotted, his previous allotment stands retained;

(c) There shall be no further betterment option available to the candidate after round III. The allotment made and/or allotment retained in round III for participating candidates in round III shall be final;

(d) At the time of reporting to ARC for confirming the allotted seat, the candidate shall submit all the original documents in support of the claims made in the application. In the event the candidate fails to produce the documents in support of the claim, so made in the application, the allotment shall stand cancelled automatically and the seat shall become available for allotment in further rounds. Candidate shall produce the set of copies certified by FC for verification to ARC. The ARC shall verify set of copies certified by FC from Original and put ARC stamp with date & Signature and return original and verified documents along with Receipt-cum-Acknowledgement of application form. (Candidate shall submit FC and ARC stamped & verified set of documents to the Institute at the time of reporting)

(e) The candidate will be entitled to rectify the following errors in the application form at the time of scrutiny of documents at ARC *viz.*

- (i) change of gender from male to female and vice-versa;
- (ii) error while entering marks obtained by candidate in examination, CET. However, the change in the merit number due to increase in the marks will not be permitted;
- (iii) error while mentioning the caste/sub-caste/the category of backward class but in no case a candidate will be allowed to change from General to Reserved Category. A reserved category candidate will be allowed to change his category from Reserved to General upon his failure to submit requisite documents like Caste/Tribe Certificate, Validity Certificate, Non-Creamy Layer Certificate etc. as the case may be.
- (iv) removal of minority status due to failure of submission of supporting documents;
- (v) removal of Disability status due to failure of submission of supporting documents;
- (vi) removal of Defence status due to failure of submission of supporting documents
- (vii) change in Type of Candidature;
- (viii) change in Home University;
- (ix) removal of Tuition Fee Waiver Seats (TFWS) status due to failure of submission of supporting documents;
- (x) change in group/sub-group pertaining to direct second year engineering admissions;
- (xi) change in Qualification.

Apart from the above no other change or rectification shall be allowed.

(f) In case of additional round (if any), the category of candidates mentioned in clause (a) above shall be entitled to participate and will be entitled to fill in fresh option Form. In such case, the candidate need not fill in the previously allotted preference in their preference list. Once the upward allotment is made, the earlier allotment shall stand automatically cancelled. In the event no such upward preference is allotted in this round, the candidate's previous allotment stands retained.

(5) The Candidate shall report to the institution finally allotted to him and confirm his admission in institution as per the schedule. The Institute shall verify the required documents and upload the admission of the candidates in the online system through Institute Login immediately and shall issue a system generated receipt of confirmation of admission to the candidate.

**(6) Fees and Concessions:**

**(a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering /Technology Degree Programmes:**

I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments. As per the policy of State Government, the fees for Government, Government Aided Autonomous Institutes is raised by 10% every year after grant of Autonomous Status to the institute. Accordingly, the fee structure for the Engineering Programs for academic year 2018-19 shall be as follows.

Fees	Non Government Institutes and University Department	Autonomous Government / Government Aided Institutes / BATU Lonere/ ICT Mumbai
Tuition	Rs. 15,000/-	Rs. 15,000/-
Development	Rs. 5,000/-	Rs. 39850/-
Other	Rs. 4,000/-	Rs. 26,000/-
Total	Rs. 24,000/-	Rs. 80850-

II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.

**Important Notes:**

1. No tuition fee for **SC/ST category and for candidates admitted under TFWS.**
2. In case the Government revises the fees for the Government institutes for the year 2018-19, then the admitted candidates will be required to pay the difference in fees as per the Government order.
3. The Department of Technology, Shivaji University offers courses on Self Financing basis, and hence the fees shall be as per the Fees approved by Appropriate Authority.

**(b) Fees prescribed in Unaided Private Professional Educational Institutions:**

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

**(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)**

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

**(d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:**

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

**(e) Caution Money Deposits:**

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

**10. CAP allotment stages and process of allotment.** -Allotment of seats under CAP shall be made in the following manner, -

**(1) Maharashtra State Candidature Candidate.** -(1) The stages of computerised allotment are as follows, -

**Stage -I: For all the Candidates.** -

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit*.
- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.

- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (e) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
  - (a) Seat for ladies
  - (ii) Seat for Persons with disability candidates
  - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

**Stage – II: For allotment of seats reserved for Female to Male Candidates.** - If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

**Stage –III: For SBC Category Candidates.** -If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

**Stage –IV: For respective groups of Backward Class Category Candidates.** - If the seats remain vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates from within the respective group, -

**Group 1:** (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),  
(ii) Scheduled Tribes including those living outside the specified areas (ST).

**Group 2:** (i) Vimukta Jatis/De- Notified Tribes (VJ/DT), NT(A),  
(ii) Nomadic Tribes 1 (NT-B).

**Group 3:** (i) Nomadic Tribes 2 (NT-C),  
(ii) Nomadic Tribes 3 (NT-D),  
(iii) Other Backward Class (OBC).

**Explanation.** - For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.

**Stage-V: For all Backward Class Category Candidates.** -If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.



**Stage -VI: For Persons with Disability Candidates.** -If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.

**Stage -VII: For all Candidates (without any type of Reservation).** - The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

**Stage-VIII: For All Candidates (without any Candidature Type):** - The seats remaining vacant shall be allotted to the All India Candidates.

- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

**Stage -IX: For First Year Engineering admission to Diploma Candidates.** - After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit*.

- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows, -
- (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
  - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
  - (iii) If further seats remain vacant, it shall be allotted to the Candidate having any other Diploma Course.

The Groups and Subgroups are given in **Schedule III**.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

**(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of, -

- (a) First Year Engineering – JEE (Main) 2018 -Paper 1 score and then if the seats remains vacant, on the basis of MHT-CET 2018 score;
- (b) First Year Pharmacy and Pharm. D. – NEET and then if seats remain vacant on the basis of MHT-CET 2018 Score;
- (c) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score of National Aptitude Test in Architecture (NATA)2018 or normalised marks in JEE (main) paper II score;
- (d) First Year Hotel Management and Catering Technology – MAH-B.HMCT-CET 2018 Score.

All these seats are treated as "General Category" seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

- (3) Minority Quota Seats:** - The stages of computerised allotment are as follows, -
- Stage-I:** The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates.
- Stage-II:** If the seats remain vacant, they shall be allotted to the Maharashtra State Candidature Candidates.
- Stage-III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

- (4) Jammu and Kashmir Migrant Candidature Candidate-** The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

**a) Application Form Filling, Submission and Admission Centres**

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

For Engineering & Technology	For Architecture	For HMCT
The Principal, Sardar Patel College of Engineering (SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

- The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- The Competent Authority shall publish the provisional Merit List. The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through online mode (Credit Card/ Debit Card/ Net Banking).
- The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

**b) Counselling Round for J and K Migrant Candidates at identified Admission Centre**

- Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified

admission centre (as per 10(4) a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.

- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

**Important note**

Candidates admitted under this provision are not allowed to change course or college in any year of study.

**c) Reporting at institutes:**

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. **If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.**

**11. Allotment of seats by CAP Round I, II and III-**

- (1) CAP Round I, II and III shall be conducted by computerised allotment.
- (2) In CAP Round I.-
  - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference, -
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I and II of sub-rule (1) of rule 10,
    - (iii) Sub-rule (2) of rule 10;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference: —
    - (i) Stages I and II of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules.
- (3) In CAP Round II.-

- (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —
- (i) Stage I of sub-rule (3) of rule 10,
  - (ii) Stages I to V of sub-rule (1) of rule 10,
  - (iii) Stage II of sub-rule (3) of rule 10,
  - (iv) Sub-rule (2) of rule 10,
  - (v) Stage III of sub-rule (3) of rule 10 of these rules;
- (b) for other than Minority Institutions, the allotment shall be given to the candidate's as per following preference: —
- (i) Stages I to V of sub-rule (1) of rule 10;
  - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-
- (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference: —
- (i) Stage I of sub-rule (3) of rule 10,
  - (ii) Stages I to VIII of sub-rule (1) of rule 10,
  - (iii) Stage II of sub-rule (3) of rule 10,
  - (iv) Sub-rule (2) of rule 10,
  - (v) Stage III of sub-rule (3) of rule 10,
  - (vi) Stage IX of sub-rule (1) of rule 10;
- (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference, —
- (i) Stages I to VIII of sub-rule (1) of rule 10;
  - (ii) Sub-rule (2) of rule 10 of these rules;
  - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

## **12. General provisions. -**

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;

- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online mode of Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 1,000/- for all Candidates the same shall be treated as non-refundable processing fee;
- (k) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (l) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (m) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.

**13. Admissions in Institutional Quota and vacant seats after CAP.**- The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.

- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution. Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Merit* prepared by following the procedure specified in 8(3).
- (d) The institution after verification of all required documents shall prepare and display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the *Institutional Quota* and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (e) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of CAP Round I and the same shall be allotted as per the rules of CAP. The Institutes shall not be allowed to surrender Institutional quota seats thereafter. All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicants.

NOTE:- While filling these seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

**14. Approval of Merit List and the Admitted Candidates List. -**

- (1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- (2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.
- (3) If a minority institution fails to admit minimum Fifty-One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

**15. Cancellation of Admission and Refund of fees, return of documents by Institutions. -**



- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution. Once the candidate submits online request for cancellation, his/her admission shall be treated as cancelled. The Institute shall consider the online request made by Candidate for cancellation as final irrespective of whether he/she has submitted duly signed copy of system generated application to the Institute. Upon such cancellation, the candidate shall lose the claim on the seat and such seat shall become available for further allotment. The candidate shall then become entitled to and the Institute shall refund the entire fees to the candidate after deduction of Rs.1000/- towards processing charges and return all his/her original documents submitted to the Institute within two days from submission of duly signed copy of system generated application to the Institute;
- (b) Notwithstanding clause (a) above, candidate shall not be entitled to any refund of his/her fee except the Security Deposit and Caution Money Deposit if the online cancellation is effected by the candidate after 5.00 p.m. of the cut-off date prescribed by the Competent Authority;
- (c) No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution.

**16. Change of Course or Institution after First, Second or Third year. -**

- (1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- (2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner, -
  - (a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;
  - (b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;



- (c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
- (d) There shall be no transfer of students at any stage to Autonomous Institutions;
- (e) Transfer to Unaided Institutions. - The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;  
Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education, Mumbai before stipulated date.
- (f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
- (g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- (3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- (4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).
- (5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

### 17. Documents to be attached along with “Application Form for Centralized Admission Process”. -

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format (minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.**

Sr. No.	Type of Candidate	copies of documents to be produced along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) /NEET / NATA Score Card Mark Sheet. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the <b>Indian Nationality</b> of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [ <a href="http://www.msbtte.com">www.msbtte.com</a> ] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra and Dr. B.A.T.U. Lonere )
In addition to the above documents candidates are required to produce the following <b>additional documents</b> depending upon the category to which they belong.		
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in Maharashtra.
5	Type- D Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is

		a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate
8	Backward class Candidates belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate 3. Non creamy layer certificate @ valid <b>upto 31st March 2019.</b>
9	Ex- Servicemen (Def-1)	1. Defence Service Certificate Proforma – C. 2. Domicile certificate of father/mother who is an Ex-Service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Proforma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
11	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Proforma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Persons with Disability	1. Certificate in the pro forma 2. Domicile certificate of candidate.

	Candidates	
13	Jammu and Kashmir Migrant candidates	<ol style="list-style-type: none"> <li>1. Certificate of posting in case of defence and Government servants in proforma – J</li> <li>2. Certificate of stay in refugee camp for those staying in camp in proforma – K</li> <li>3. Certificate stating that the candidate belongs to displaced family proforma –L</li> </ol>
14	Foreign nationals / Foreign Students	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>4. Proof of residence i.e. Driving Licence or Telephone Bill of candidate</li> <li>5. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>6. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
15	Persons of Indian Origin	<ol style="list-style-type: none"> <li>1. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>2. Passport of the Candidate.</li> <li>3. PIO / OCI Card.</li> <li>4. Affidavit of candidate/Parent disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor</li> <li>6. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>7. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</li> <li>8. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>

16	Children of Indian Workers in Gulf Countries(CIWGC)	<ol style="list-style-type: none"> <li>1. CIWGC Certificate of the Candidate <b>OR</b> of his/her Mother or Father</li> <li>2. Affidavit of candidate/Parents disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents.</li> <li>3. Passport, Nationality Certificate of Parent.</li> <li>4. Residence of parent in Gulf Countries, Valid VISA of Parent</li> <li>5. Work Permit or Letter from the Employer on Company Letterhead.</li> <li>6. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of Parent</li> <li>7. Proof of residence showing minimum 182 days of stay of Parent in Gulf Countries for the academic year of admission, prior to the admission date</li> <li>8. True copy of Gulf bank account passbook (copies of main page indicating bank name &amp; address, Parent name &amp; address, with entries of last preceding 6 months prior to admission)</li> <li>9. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>10. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>11. Statement of Marks or Certificate of Passing HSC / Equivalent Examination.</li> <li>12. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
17	Non Resident Indian	<ol style="list-style-type: none"> <li>1. NRI Certificate of the Candidate <b>OR</b> of his/her Mother or Father <b>OR</b> the real brother/real sister ordinarily residing abroad <b>OR</b> NRI certificate of the persons having blood relation with the student who consider such student as 'Ward' viz-real brother/sister of father <b>OR</b> real brother/sister of Mother <b>OR</b> father/mother of father <b>OR</b> father/mother of Mother <b>OR</b> 1<sup>st</sup> degree paternal/maternal cousins, ordinarily residing abroad and should have looked after the candidate as guardian with documentary evidence &amp; affidavit in support of the aforesaid facts.</li> </ol>

		<p>Parents CDC (Continuous Discharge certificate) if claimant is Merchant Navy employee.</p> <ol style="list-style-type: none"> <li>2. Affidavit of candidate/sponsor disclosing his full identity i.e. full name, age, residence, occupation, relationship with candidate duly signed by the Candidate/parents/sponsor.</li> <li>3. Passport, Nationality Certificate of sponsor</li> <li>4. Residence of NRI, Valid VISA of sponsor</li> <li>5. Proof of residence i.e. Driving Licence, Telephone Bill, Property Tax copy, IT return copy of sponsor</li> <li>6. Proof of residence showing minimum 182 days of stay of sponsor in abroad for the academic year of admission, prior to the admission date</li> <li>7. True copy of foreign bank account passbook (copies of main page indicating bank name &amp; address, sponsor name &amp; address, with entries of last preceding 6 months prior to admission)</li> <li>8. Affidavit of family chart duly signed by sponsor making clear relationship</li> <li>9. Leaving certificates, Birth extracts, mark sheets, PAN Card, Passport, Marriage Certificate of all members shown on family tree/chart.</li> <li>10. Eligibility Certificate from the Association of Indian Universities, New Delhi (AIU) if candidate passed Qualifying examination from abroad.</li> <li>11. Statement of Marks or Certificate of Passing SSC / Equivalent Examination.</li> <li>12. Statement of Marks or Certificate of Passing HSC / Equivalent Examination</li> <li>13. Statement of Marks or Certificate of Passing Qualifying / Equivalent Examination.</li> </ol>
18	TFWS candidates	<p>Income certificate stating that his/her parent's annual income is less than Rs. 6.0 lakhs from all sources issued by the appropriate competent authority of the Maharashtra State.</p>
19	Minority Candidates	<ol style="list-style-type: none"> <li>1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन)</li> </ol>

		निर्णय अल्पसंख्याक विकास विभागक्र.-अविवि- 2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा [201307021644062414]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A or Type B candidate.
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## 18. Miscellaneous provisions

### a) Conduct and Discipline

- (i) Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- (ii) Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- (iii) Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- (iv) Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- (v) Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

**b) Action against ragging:** Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the



educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.

- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

**c) Others:**

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

**d) Hostel accommodation:**

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

**e)** The English version of the notified gazette shall be considered for the purpose of interpretation of the meaning and correctness of any provisions made in the Admission Rule and its amendment.

**SCHEDULE -I****A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments, and University Managed Institutions-**

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNTD University Excluding Minority Institutions	<b>Autonomous</b> - 100% (State Level) <b>Non-Autonomous &amp; University Departments-</b> 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region\$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	<b>Autonomous-</b> 50% (State Level) <b>Non Autonomous –</b> 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

\*HU- Home University and OHU – Other than Home University

# Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGS Institution of Engineering and Technology, Nanded, Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

\*\* For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.

**A(2).Allocation of seats within Sanctioned Intakefor First Year of Unaided Private Professional Educational Institutions**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	<b>Autonomous</b> - 65% (State Level) <b>Non-Autonomous-</b> 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	<b>Autonomous*</b> 100% of M.S. Seats\$ (State Level) <b>Non-Autonomous*-</b> 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimum 51%®	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

\$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

%- Percentage

\* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

®These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.

Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.

## B. Allocation of Supernumerary Seats

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

## SCHEDULE -II

### (For Direct Second Year Engineering and Technology and Pharmacy Admission)

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 20% of Sanctioned Intake for Engineering and Technology and 10% of sanctioned intake for Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats, within the sanctioned intake, which remain vacant during previous years shall also be filled in during lateral entry admission process after due consideration of the changes of course or institution by the candidates in terms of rule 16."

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

### A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNTD University Excluding Minority Institutions	<b>Autonomous, Non Autonomous and University Department-</b> 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar	100% of (Lateral Entry Seats + Vacant Seats)	Nil

	Technological University Lonere	Separate Division- 100% of Sanctioned Intake	
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

**B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division- 65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

**Schedule III****Group and Subgroup of Courses for Admissions to Direct Second Year:**

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter "vacant seats", if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose, group merit list will be operated.

**Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:**

Group No.	Diploma Courses	( Course Code) Degree Courses
1-Chemical Engineering Group		
	101-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Petro-Chemical Engineering 4 Technical and Analytical Chemistry 5 Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petroleum Engineering 4. Paper and Pulp Technology 5. Petro Chemical Engineering 6. Petro Chemical Technology 7. Pharmaceutical and Fine Chemical Technology 8. Chemical Engineering 9. Dyestuff Technology 10. Pharmaceuticals Chemistry and Technology 11. Mechanical and Automation Engineering
	102-Sub-group : B	
	1 Plastic Engineering 2 Polymer and Plastic Engineering 3 Plastic Technology 4 Rubber Technology 5 Plastic Mould technology	1. Plastic and Polymer Engineering 2. Polymer Engineering 3. Plastic Technology 4. Plastic and Polymer Technology 5. Polymer Technology 6. Polymer Engineering and Technology
	103-Sub-group : C	
	1 Food Technology	1. Food Technology 2. Food Engineering and Technology



	<b>104-Sub-group : D</b>	
	1 Surface Coating Technology 2 Oil and Paints Technology	1. Oil and Paints Technology 2. Oil Fats and Waxes Technology 3. Paints Technology 4. Oil Technology 5. Surface Coating Technology 6. Oil, chemicals and Surfactants Technology
<b>2-Civil Engineering Groups</b>		
	<b>201-Sub-group : A</b>	
	1 Civil and Rural Engineering 2 Civil and Sanitary Engineering 3 Civil Engineering 4 Construction Technology 5 Environmental Technology 6 Architectural Assistantship	1. Civil Engineering 2. Civil and Water Management Engineering 3. Environmental Engineering 4. Environmental Science and Technology 5. Civil Engineering (Construction Technology)
<b>3-Computer, Electronics, Electrical, Instrumentation &amp; Bio-Medical Engineering Group</b>		
	<b>301-Sub-group : A</b>	
	1 Computer Engineering 2 Computer Technology 3 Information Technology 4 3D Animation And Graphics 5 Computer Science and Engineering	1. Computer Science and Engineering 2. Computer Engineering 3. Information Technology 4. Computer Technology 5. Computer Science and Technology
	<b>302-Sub-group : B</b>	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance	1. Electronics Product Design Technology 2. Electronics and Communication Engineering 3. Electronics and Telecommunication Engg 4. Electronics Engineering 5. Electronic and Communication Technology 6. Electrical and Electronics [Power System] 7. Electronics System Engineering 8. Electronics system Engineering

	10 Electronics 11 Electronics Engineering Industry Integrated 12 Electronics and Communication Technology	
	<b>303-Sub-group : C</b>	
	1 Medical Electronics	1. Bio Medical Engineering
	<b>304-Sub-group : D</b>	
	1 Electrical Engineering 2 Electrical Power System 3 Electrical And Electronics Engineering	1. Electrical Engineering 2. Electrical and Electronics Engineering 3. Electrical Engg [Electrical and Power] 4. Power Engineering 5. Electrical Engg[Electronics and Power] 6. Electrical and Power Engineering
	<b>305-Sub-group : E</b>	
	1 Instrumentation 2 Instrumentation and Control 3 Instrumentation Engineering 4 Instrumentation and Control Engineering	1. Instrumentation and Control Engineering 2. Instrumentation Engineering
<b>4-Mechanical Engineering Group</b>		
	<b>401-Sub-group : A</b>	
	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Mechatronics 6 Robotics and Mechatronics 7 Advanced Diploma in Tool and Die Making 8 Mechatronics Engineering	1. Aeronautical Engineering 2. Automobile Engineering 3. Mechanical Engineering 4. Mechanical Engineering[Sandwich] 5. Aeronautical Engineering 6. Mechanical & Automation Engineering 7. Mechatronics Engineering 8. Mechatronics Engineering[Sandwich]
	<b>402-Sub-group : B</b>	
	1 Machine Tool and Maintenance 2 Plant Engineering	1. Industrial Engineering 2. Production Engineering 3. Production

	3 Production Technology 4 Production Engineering 5 Advanced Diploma in Tool and Die Making	Engineering[Sandwich]
	<b>403-Sub-group : C</b>	
	1 Packaging Technology	
	<b>404-Sub Group : D</b>	
	1 Metallurgy 2 Metallurgy (Foundry Technology)	1. Metallurgical Engineering
<b>5-Mining Engineering Group</b>		
	<b>501-Sub-group : A</b>	
	1 Mining and Mine Surveying 2 Mining Engineering	1. Mining Engineering
<b>6-Printing Engineering Group</b>		
	<b>601-Sub-group : A</b>	
	1 Printing Technology	1. Printing and Packing Technology 2. Printing Engineering and Graphics Communication
<b>7-Textile Engineering Group</b>		
	<b>701-Sub-group : A</b>	
	1 Knitting Technology 2 Man made Fibre Manufacturing 3 Textile Manufacture (Cotton) 4 Man made Textile Technology 5 Garment Technology 6 Dress Designing and Garment Mfg. 7 Handloom Technology 8 Fashion And Clothing Technology	1. Man Made Textile Technology 2. Textile Plant Engineering 3. Textile Engineering (Fashion Technology) 4. Textile Engineering / Technology 5. Textile Technology 6. Fibres and Textile Processing Technology
	<b>702-Sub Group : B</b>	
	1 Man made Textile Chemistry 2 Textile Technology	1. Textile Chemistry

	3 Textile and Analytical Chemistry 4 Technical Chemistry	
8-Special Group 1		
	801-Sub-group : A	
	1 Chemical Engineering 2 Chemical Technology 3 Technical and Analytical Chemistry 4 Sugar Technology 5 Food Technology 6 Environmental Technology 7 Medical Electronics and Technical Chemistry	1. Bio Technology
9-Special Group 2		
	901-Sub-group : A	
	1 Production Engineering 2 Plant Engineering 3 Mechanical Engineering 4 Instrumentation Engineering 5 Instrumentation and Control Engineering	1. Sugar Technology
10-Special Group 3		
	1001-Sub-group : A	
	1 Leather Technology 2 Leather Goods and Footwear Technology 3 Agriculture Technology	
11-Special Group 4		
	1101-Sub-group : A	
	1 Agriculture Engineering 2 Agriculture Technology	1. Agricultural Engineering
12-Mechatronics		
	1201-Mechatronics	

	1 Automobile Engineering 2 Fabrication Technology 3 Mechanical Engineering 4 Fabrication Technology and Erection Engineering 5 Machine Tool and Maintenance 6 Plant Engineering 7 Production Technology 8 Production Engineering 9 Advanced Diploma in Tool and Die Making 10 Digital Electronics 11 Electronics and Communication Engineering 12 Electronics and Video Engg 13 Sound and Television Engineering 14 Electronics and Telecommunication 15 Industrial Electronics 16 Electronics and Radio Engineering 17 Electronics Engineering 18 Electronics Production and Maintenance 19 Electronics 20 Medical Electronics 21 Mechatronics	1. Mechatronics Engineering 2. Mechatronics Engineering[Sandwich]
13-Electronics and Electrical Engineering		
	<b>1301-Electronics and Electrical</b>	
	1 Digital Electronics 2 Electronics and Communication Engineering 3 Electronics and Video Engg 4 Sound and Television Engineering 5 Electronics and Telecommunication 6 Industrial Electronics 7 Electronics and Radio Engineering 8 Electronics Engineering 9 Electronics Production and Maintenance 10 Electronics 11 Medical Electronics 12 Electrical Engineering 13 Electrical Power System	1. Electronics and Electrical Engineering

Specimen Data to be filled in **Online Application Form**

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI, PIO, Children of Indian Worker in Gulf Countries, Foreign Student	Select the appropriate category
3.	Type of Candidate (A/B/C/D/E)	Please refer Types of Candidature and select Candidate type which applicable (A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma Mark Sheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender ( Male / Female)	Select Gender
8.	Date of Birth	Date of Birth of the candidate (DD/MM/YYYY)
9.	Aadhaar Number	12 Digit Aadhaar No. of the candidate.
10.	Family Income	Select the Income Group Up to 15,000/-, 15,001-50,000/-, 50,001 – 1 Lac, 1 Lac to 2 Lac, 2 Lac to 3 Lac, 3 Lac to 4.5 Lac, 4.5 Lac to 6 Lac, 6 Lac to 8 Lac, 8 Lac to 10 Lac, 10 Lac to 15 Lac, Above 15 Lac
11.	Religion	Select the religion from the list Hindu / Muslim / Sikh/ Christian/ Buddhist / Jain / Zoroastrian (Parsi)
12.	Mother Tongue	Select the mother tongue from the list Assamese, Bengali, Dogri, English, Gujarati, Hindi, Kannada , Khasi, Konkani , Malayalam ,Manipuri,Marathi, Mizo,Oriya, Punjabi, Sanskrit, Sindhi, Tamil , Telugu , Urdu
13.	Category of Candidate (Caste should be recognised as Backward class in Maharashtra State)	Select OPEN or Backward Class Category for Maharashtra State Candidate - SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D)/ SBC /OBC [Refer 7(6)(a)]
14.	Permanent Address	Fill the Lane/Street, Village/Town, Tahsil, District , State and PIN
15.	Person with Disability (Yes/No)	If Disability Yes: select the disability type Locomot or disability

		Leprosy cured person Cerebral palsy Dwarfism Muscular dystrophy Acid attack victims Blindness Low-vision Deaf Hard of hearing Speech and language disability Intellectual disability Specific learning disabilities Autism spectrum disorder Mental illness Multiple sclerosis Parkinson's disease Haemophilia Thalassemia Sickle cell disease Multiple Disabilities (Refer (6)(c))
16	Defence Category (Yes/No)	If Defence Yes Select Defense 1 – Candidate's Father is Ex – service person & Domicile of Maharashtra. Defense 2 – Candidate's Father is Active service person & Domicile Maharashtra Defense 3 – Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer 7(6)(b))
17	Tuition Fee Waiver Scheme (Yes/No)	Select 'Yes' is eligible and interested in seats under TFWS (Refer 7(5)(c))
18	Religious Minority (Yes/No)	Select Yes and select the type of Religious Minority. [Refer 5(3)]
19	Linguistics Minority / (Yes/No)	Select Yes and select the type of Linguistic Minority. [Refer 5(3)]
20	District of SSC	Select district from where the candidate has passed SSC or equivalent examination
21	District of HSC	Select district from where the candidate has passed HSC or equivalent



		examination
22	District of Diploma	Select district from where the candidate has passed Diploma or equivalent examination
23	District of B. Sc	Select district from where the candidate has passed B. Sc or equivalent examination
24	<b>i) SSC details</b>	
	a) Name of SSC Board	Select the SSC Board Name
	b) SSC Passing Year	Year of Passing of SSC
	c) SSC Seat Number	Seat number as given on mark sheet
	d) SSC Mathematics Marks	Fill SSC Mathematics marks obtained and maximum marks
	e) SSC English marks	Fill SSC English marks obtained and maximum marks
	f) SSC Aggregate marks	Fill SSC Aggregate marks obtained and maximum marks
	<b>ii) HSC details</b>	
	a) Name of HSC Board	Select Board Name
	b) HSC Seat Number	Seat number as given on mark sheet
	c) HSC Physics marks	Fill HSC Physics marks obtained and maximum marks
	d) HSC Chemistry marks	Fill HSC Chemistry marks obtained and maximum marks
	e) HSC Mathematics marks	Fill HSC Mathematics marks obtained and maximum marks
	f) HSC Biology marks	Fill HSC Biology marks obtained and maximum marks
	g) HSC English marks	Fill HSC English marks obtained and maximum marks
	h) HSC Aggregate marks	Fill HSC Aggregate/Total marks obtained and maximum marks
	<b>iii) Diploma/ B. Sc. Details ( For First /Direct Second Year Engineering and Technology, Second Year Pharmacy)</b>	
	a) Diploma Board / B. Sc. University Name	Select the Board Name / University Name
	b) Seat No./ Roll No.	Fill the Exam Seat / Roll Number of Final Year /Semester of Diploma / B. Sc. Exam
	c) Aggregate Marks	Fill the Aggregate/Total marks obtained and maximum marks on the basis of which Diploma/Degree is awarded.
	d) Diploma Programme Group and or Branch Name e.g. Civil, Mechanical , Electrical,	Select Diploma Branch Name and Programme Group ( For Diploma Candidates only)


	etc	
25	CET Details	
	<b>i) MHT-CET 2018 Details ( For Engineering and Technology / Pharmacy )</b>	
	a) Seat Number	As per CET Marksheet
	<b>ii) JEE (Main ) 2018 Paper 1 Details ( For First Year Engineering and Technology)</b>	
	a) JEE Roll No.	Candidate Roll No as per JEE Main 2018Mark Sheet
	b) JEE Total Score Paper 1	Candidate Total Score as per mark sheet
	c) JEE Physics Score	Candidate Physics Score as per mark sheet
	d) JEE Mathematics Score	Candidate Mathematics Score as per mark sheet
	<b>ii) NEET 2018 Details ( For First Year Pharmacy)</b>	
	a) NEET Roll No.	Candidate Roll No as per NEET 2018 Mark Sheet
	b) NEET Total Score	Candidate Total Score as per mark sheet
	c) NEET Biology Score	Candidate Biology Score as per mark sheet
	d) NEET Physics Score	Candidate Physics Score as per mark sheet
	<b>iii) NATA / JEE(Main) Paper II Details valid for academic year 2018-19 (for Architecture)</b>	
	NATA/ JEE(Main) Paper II Seat No	Seat Number as per NATA/ JEE(Main) Paper II Score Card
	NATA/ JEE(Main) Paper II Score	Fill the VALID SCORE of NATA/ JEE(Main) Paper II
	Examination Month and Year	The Month and Year of the Examination held.
	<b>iv) MAH- B.HMCT-CET 2018 Details</b>	
	a) CET Seat Number	As per CET Mark Sheet

If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

## Specimen Option Form for CAP Round I

<b>First Year Engineering Admissions 2018</b>		<b>Option Form</b>	
		<p align="center"><b>Government of Maharashtra</b>  <b>State Common Entrance Test Cell</b>          Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for Admission to          First Year of FourYear of Full-Time Degree Courses in Engineering and Technology for the          Academic Year 2018-19</p>	
<b>Application ID : EN18153125</b>		<b>Version No : 3</b>	
<b>Personal Details</b>			
Candidate's Name	CHAUHAN SARIKA RAMCHANDRA		
Father's Name	RAMCHANDRA		
Mother's Name	GITA		
Gender	Female		
Date of Birth	01/11/1999		
Candidature Type	Maharashtra - Type A		
Home University	Pune		
Category	Open		
Category for Admission	Open		
Person with Disability	Not Applicable		
Defence Type	Not Applicable		
Applied for TFWS	Yes		
<b>Options Given By Candidate</b>			
<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>
1	600661210	4	301219110
2	600629310	5	300219110
3	600619110	6	300729310
		7	600729310
		8	401519110
		9	406719110
		10	600461210
<b>Declaration</b>			
I have read all the rules of admission and I understand that , I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering and Technology for the Academic Year 2018-2019. I further declare this Option Form and the Choice Codes their-in are filled in by me through my login.			
Printed On : 15 /06 /2018 4:52:49 PM			
Last Modified On : 15/06/2018 4:02:56 PM			
Last Modified By : 15/06/2018, 117.223.17.32		Signature of Candidate (CHAUHAN SARIKA RAMCHANDRA)	
The Option Form for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering / Technology for the academic Year 2018-18 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.			
Confirmed On : 18/6/2018 4:05:05 PM			
Confirmed By : EN16153125, IP 117.223.17.32		(Name of Commissioner) Commissioner, State CET Cell, Maharashtra State, Mumbai	

The candidate can fill up to 300 Choice Codes.

**Proforma – A  
(For Type – C Candidates)**

**(For sons and daughters of Central Government / Government of India undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....  
.....

( Designation ) (Name of the Organization / Establishment / Department)

This Organization / Establishment / Department is under .....  
(Department of Central Government / Government of India undertaking)

Shri / Smt. .... is transferred to ..... in Maharashtra State vide transfer order No. .... Dated. ....

He / She has joined duty in Maharashtra on ..... and is currently working in the same post. This certificate is issued for the purpose of his / her son / daughter ..... 's admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date :  
Place :

( Signature )  
Name & Designation  
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order 2) Joining report

Proforma B-1

**(For Type D Candidates-)**

**(For sons and daughters of Maharashtra State Government / Maharashtra State Government undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....  
.....

Designation) (Name of the Organisation / Establishment / Department)

This Organisation / Establishment / Department is under

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. .... is transferred to/from

..... In/out of Maharashtra State vide transfer order No. ....  
Dated. ....

He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter ..... 's admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture / Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date :  
Place :

(Signature)  
Name & Designation  
of the Head of the

office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

1) Transfer order 2) Joining report

Proforma B-2

(For Type D Candidates)

(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)

UNDERTAKING

This is to undertake that I, ....., have retired from the service from the post of ..... in .....  
Designation) (Name of the Organisation / Establishment / Department).

This ..... Organisation/Establishment / ..... Department is ..... under  
.....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in ..... taluka ..... district --  
.....

This undertaking is submitted for the purpose of my son/daughter ..... 's  
admission to First / Direct Second Year of Under Graduate Degree courses in Engineering and  
Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the  
academic year 2018-19.

Place :  
Date :

(Signature)  
Name

Note : This pro forma is to be accompanied by attested copy of :

- 1) Pension Pay Order.
- 2) Proof of settlement (Ration Card/ Electricity Bill/ Aadhaar Card/ Telephone Bill/ Property Document/ Election Card).

Pro forma - C

(For Def-1, Def-2 and Def-3 Candidates)

( For sons and daughters of defence service personnel )

CERTIFICATE

This is to certify that Shri. / Smt. ...., .....

(Full Name of the Employee with Rank of the employee)

is / has been a member of Armed forces of India. He / She has put in ..... years of service in  
Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working  
/ retired from services on ..... / permanently disabled since ..... / killed in action on  
.....

This certificate is issued for the purpose of his / her son / daughter ..... 's  
admission to First / Direct Second Year of Degree course in Engineering and Technology / Pharmacy /  
Architecture/ Hotel Management and Catering Technology for the academic year 2018-19

Outward No. & Date :

Place :

( Signature)

Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the  
Office

Note:-

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/ Navy/ Airforce.
2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman.**

**Pro forma- D**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
(Full Name of the Employee with Rank of the employee)  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is transferred to ..... (Place of posting) in  
Maharashtra State vide transfer order No. .... Dated. .... He / She has joined  
duty in Maharashtra on ..... and is currently working in the same post.  
(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter ..... 's  
admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy /  
Architecture/ Hotel Management and Catering Technology for the academic year 2018-19

Outward No. & Date:

Place:

office

(Signature)

Name & Designation  
of the Head of the

Seal Of the  
Office

Note : This pro forma is to be accompanied by attested copy of

1) Transfer order

2) Joining report

*This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**Pro forma - E**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is  
a member of

( Full Name of the Employee with Rank of the employee )

Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.

Shri / Smt. .... is presently posted at .....  
.....

(Place of posting)

His / Her previous posting was at ..... in Maharashtra State.

He / She has retained family accommodation in ..... in Maharashtra State on account  
of posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter ..... 's admission  
to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy /  
Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date:

Place:

(Signature)

Name & Designation  
of the Head of the office

Seal Of the Office

*Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

Proforma – G1

(For Candidates from Maharashtra and Karnataka disputed Border Area)

**CERTIFICATE**

This is to certify that Shri / Smt. .... (candidate himself/herself) is a resident of ..... Village in ..... Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19

Outward No. & Date : District Collector/ Deputy Commissioner/  
District Magistrate/Additional District Magistrate/  
Place : Taluka Executive Magistrate

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**Proforma – G2**

(For Candidates from Maharashtra and Karnataka disputed Border Area)

**CERTIFICATE**

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects. This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date :  
Place: Head Master /Principal  
School/ College

Seal of the School / College

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**Proforma – J**

( For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities )

**CERTIFICATE**

Ref. No. Date:  
This is to certify that Shri / Smt. .... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter ..... 's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / for the academic year 2018-19.

Outward No.&Date : Head of the Office  
Place : Seal of the Office

**Proforma – K**  
**(For Jammu / Kashmir Migrant Candidates)**  
**(Migrants staying in refugee camps)**  
**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./ Miss. .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date:  
Place:

Name & Signature of Head of the Office  
Migrant/Refugee Camp

Seal of the Office

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**Proforma – L**  
**(For Refugees staying with relatives)**

**(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./Miss. .... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with .....

(Name and complete address of the Person with whom the candidate is staying at present)

..... since past .....years.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2018-19.

Outward No. & Date :

Name & Signature of  
District Collector

Place :

Seal of the Office



**Proforma - O**  
(For seats under Minority Quota)  
**MINORITY COMMUNITY STUDENT'S SELF DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_  
Resident of (full address) \_\_\_\_\_

\_\_\_\_\_ hereby declare that  
I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)\* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is \_\_\_\_\_.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अवि-2010/प्र.क्र.109/10/कार्य-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

(\*strike out whichever is not applicable)

Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchchi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchchi)	Linguistic Minority - Gujarathi(Kutchchi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian ( Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian ( Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.		Linguistic Minority - Gujarathi

## Information Brochure for Admission to Under Graduate Technical Courses (2018-19)

	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority – Zoroastrian
20.	Linguistic Minority - Gujar	Linguistic Minority – Gujar
21.	Religious Minority – Parsi / Gujarathi	Religious Minority – Parsi
		Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)



## **Government of Maharashtra State Common Entrance Test Cell**

### **Regional Office**

CET CELL, Directorate of Technical Education,,  
3, Mahapalika Marg, Mumbai (M.S.) 400001  
Contact No. : 022 – 30233420 / 30233456  
E-Mail : maharashtra.cetcell@gmail.com  
Website: <http://www.mahacet.org>  
<http://www.dtemaharashtra.gov.in>

## ***Information Brochure* {Academic Year 2017-18}**

For Admission to

### **Full Time Professional Undergraduate Technical Courses**

- **First Year and Direct Second Year of Engineering and Technology** (B. E./B. Tech.)
- **First Year and Direct Second Year of Pharmacy** (B. Pharm.)
- **First Year of Pharm. D.**
- **First Year of Architecture** (B. Arch.)
- **First Year of Hotel Management & Catering Technology** (B.HMCT)

Regional Offices of Directorate of Technical Education

Regional Office Address	Contact Nos. & E-Mail	Districts
Joint Director, Technical Education Regional Office, World Bank Project Building, Govt. Polytechnic Campus, 49-Kherwadi, Aliyawar Jung Marg, Bandra(East), Mumbai-400051	Phone : 022-26474892,26471619 Fax : 022-26474892,26471619 Email : romumbai@dtmaharashtra.gov.in Website : <a href="http://www.jdteromumbai.com">http://www.jdteromumbai.com</a>	Mumbai, Mumbai Suburban, Thane, Raigad, Ratnagiri, Sindhudurg, Palghar
Joint Director, Technical Education Regional Office, 412-E, Shivaji Nagar,  Bahirat Patil Chowk, Pune- 411016	Phone : 020-25656234,25678973 Fax : 020-25656234 Email : ropune@dtmaharashtra.gov.in  Website : <a href="http://www.ropune.org.in/">http://www.ropune.org.in/</a>	Pune, Kolhapur, Satara, Sangli, Solapur
Joint Director, Technical Education Regional Office, New Polytechnic Area, Post Box No. 217, Samangaon Road, Nashik Road, Nashik - 422101	Phone : 0253-2461479,2460114 (P) Fax : 0253-2455301 Email : ronashik@dtmaharashtra.gov.in Website : <a href="http://www.dtensk.org">http://www.dtensk.org</a>	Ahmednagar, Jalgaon, Dhule, Nashik, Nandurbar
Joint Director, Technical Education Regional Office Station Road, Osmanpura, Near Govt. Polytechnic campus, P.O. Box No.119 Aurangabad-431005	Phone : 0240-2334216(P),2334769 (O) Fax : 0240-2356820 Email : roaurangabad@dtmaharashtra.gov.in Website : <a href="http://www.dteau.org">http://www.dteau.org</a>	Aurangabad, Beed, Jalna, Latur, Hingoli, Nanded, Parbhani, Osmanabad
Joint Director, Technical Education Regional Office, Govt. Polytechnic Campus, New Cotton Market Road, Sahkarnagar, Amravati-444603	Phone : 0721-2573027 Fax : 0721-2577913 Email : roamravati@dtmaharashtra.gov.in  Website : <a href="http://www.jdroamt.org">http://www.jdroamt.org</a>	Amravati, Akola, Buldhana, Yawatmal, Washim
Joint Director, Technical Education Regional Office, Govt. Polytechnic Campus, Sadar Bazar, Nagpur-440001	Phone : 0712-2565143,2549387 Fax : 0712-2561663 Email : dternag_ngp@sancharnet.in rdtenag@dte.org.in ronagpur.dte@gmail.com Website : <a href="http://www.rdtenagpur.org.in">http://www.rdtenagpur.org.in</a>	Bhandara, Chandrapur, Gondhia, Gadchiroli, Nagpur, Wardha

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## 1. Introduction,-

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra hereby makes the following rules to regulate the admissions to the **First year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology) and Direct Second Year of Engineering and Technology and Pharmacy. These rules are in accordance with the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions to the Full Time Professional Undergraduate Technical Courses) Rules, 2017 published on 24.04.2017. This brochure gives information regarding the eligibility and rules of admission to First and Second year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR (473/16)/ TE-4 Dated 25<sup>th</sup> April 2017.

## 2. Definitions.-

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by verification of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (h) "Courses" means the full time Undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology;
- (i) "Department" means Higher and Technical Education Department of Government of Maharashtra;
- (j) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (k) "Facilitation Centre" means a centre where the facilities like sale of

application kits, filling online forms, verification of documents and grievances, etc, are provided ;

- (l) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (m) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (n) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (o) "Inter-Se-Merit" means the order of merit declared by the Competent Authority in respect of various classes/category of Candidates;
- (p) "JEE Main" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (q) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (r) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (s) "OHU" means the area Outside Home University area;
- (t) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizen of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin (PIO).

**Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19<sup>th</sup> August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9<sup>th</sup> January, 2015;

- (u) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (v) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Board;
- (w) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (x) "TFWS" means the Tuition Fee Waiver Scheme of All India Council for Technical Education.

**3. Invitation of Application.** – (1) The Competent Authority shall invite Online Applications from Candidates for participating in CET and / or CAP for seeking admission to the Professional Courses for which State CET or alternative entrance examination is required for the academic Year

(2) The Competent Authority shall invite online applications in the prescribed form, from the eligible candidates for participating in Centralized Admission Process



(CAP) for seeking admission to the undergraduate technical courses, which are exempted from CET as per provisions of the act.

**(3)** The Competent Authority shall invite online application form, from the eligible candidates for participating in Centralized Admission Process (CAP) to the undergraduate technical courses for which the entrance test is conducted by the appropriate authority under any Central Act and shall be applicable for seeking admission to such professional courses, as per the provisions of the Central Act, rules and regulations made there under .

(3) The Candidates seeking admissions to the professional courses for the seats provided in -

(a) 7(1)-**Maharashtra State Candidature Seats**,7(2)- **All India Candidature Seats**, 7(3)- **Minority Quota Seats** and 7(5)(b)- **Supernumerary Seats for Jammu and Kashmir Migrant Candidature-** For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

(b) 7(4)- **Institutional Quota Seats** and 7(5)(a) **Supernumerary Seats for OCI/ PIO, Foreign Students and the Children of Indian Workers in Gulf Countries Candidates** - For these seats the candidates shall initially apply to the Competent Authority for verification of documents and then to respective institutes , to enable the institutions to give admissions to such eligible applicants on the basis of inter-se merit. **It is pre-requisite and mandatory to apply for verification of documents to the Competent Authority to be eligible for admission under this quota.**

(4) The Candidate should submit the necessary Certificates issued by the concerned Appropriate Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in the clause of this Information Brochure.

#### **4. Role of Competent Authority and its representatives in the process of Admission.-**

- a) The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Technical Educational Institutions.
- b) The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- c) All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned

#### **4.1 Jurisdiction of the Universities :**

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

The Director, Technical Education shall act as a Nodal Officer to carry out the admission process under the supervision & control of the Competent Authority.

S. No	Home University	District under the Jurisdiction of University	Representatives of Nodal Officer at Regional Level
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office, Osmanpura, Station Road, Aurangabad-431005
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani	
3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg, Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, 49-Kherwadi, Aliyaware Jung Marg, Bandra (E), Mumbai-400 051
4	SNDT Women's University	Entire Maharashtra	
5.	Dr. Babasaheb Ambedkar Technological University, Lonere	Entire Maharashtra including Konkan	
6	North Maharashtra University	Dhule, Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, Sumangaon Road, Nashik Road, Nashik-422101
7	Savitribai Phule Pune University	Ahmednagar, Nashik,	
		Pune	The Joint Director of Technical Education, Regional Office, E-412, Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
8	Shivaji University	Kolhapur, Sangli, Satara	
9	Solapur University	Solapur	
10	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V. Road, Amravati – 444 603.
11	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha	The Joint Director of Technical Education, Regional Office, Government Polytechnic Campus, Mangalwari Bazar, Sadar, Nagpur – 440 001.
12	Gondwana University	Chandrapur, Ghadchiroli	

## 5. Candidature Type.-

**5(1) Maharashtra State Candidature.-** A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
<b>Type-A</b>	<p><b>(a) For First Year:-</b></p> <p>(i) Candidates passing <b>SSC</b> and also <b>HSC or Diploma in Engineering or Bachelor of Science</b> Examination from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra;</p> <p><b>(b) For Direct Second Year:-</b></p> <p>(i)(1)For Engineering.- Candidates passing <b>SSC</b> or <b>HSC</b> and also <b>Diploma in Engineering or Technology</b> or <b>Bachelor of Science</b> or its equivalent from a recognised institution in Maharashtra State;</p> <p>(2) for Pharmacy.- Candidates passing <b>HSC</b> and <b>Diploma in Pharmacy</b> from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra.</p>	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
<b>Type-B</b>	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
<b>Type-C</b>	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.

<b>Type-D</b>	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
<b>Type-E</b>	<p>(a) For First Year-Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination from a recognised institution located in a <b>disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b>.</p> <p>(b) For Direct Second Year- Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination and also <b>Diploma in Engineering and Technology or Pharmacy</b> or its equivalent from a recognised institution from a <b>Disputed Maharashtra Karnataka Border Area</b> or from Maharashtra, residing in the Disputed Maharashtra Karnataka Border Area and whose Mother tongue is <b>Marathi</b>.</p>	Candidate shall be considered for the <b>Outside Home University or State Level Seats</b> .

**5(2) All India Candidature.-**The Candidates having Indian Nationality are eligible under this Category.

**5(3) Minority Candidature.-** The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

**5(4) NRI Candidature.-**The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

**5(5) Foreign Student or OCI or PIO Candidature.-**The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (s) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

**5(6) Jammu and Kashmir Migrant Candidature.-**

- The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu

and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

- (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;

**6. Sanctioned Intake and Supernumerary Seats for various Courses.-**

- 6(1)** The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2017-18. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

- 6(2)** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

**7. Allocation of Seats.-**The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-I** for First Year and **Schedule -II** for Direct Second Year of various Under Graduate Courses.

- 7(1) Maharashtra State Candidature Seats.-** The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

- 7(2) All India Candidature Seats.-**The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

- 7(3) Minority Quota Seats.-**The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

- 7(4) Institutional Quota Seats.-** The Institution can admit Eligible Candidates as specified in Schedule I and Schedule II, subject to following conditions.-

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

Provided that while filling these vacant seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

### 7(5) Supernumerary Seats for,-

#### (a) OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries (CIWGC) Candidates.-

- (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates or as prescribed by the appropriate authority, from time to time.
- (iii) These seats shall be filled in by the institution on the basis of *Inter-Se-Merit* of candidates as given in 8.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/ PIOs/Children of Indian workers in the Gulf countries/ Child or Ward of NRI shall send their applications to

<b>For Engineering &amp; Technology</b>	<b>For Pharmacy</b>	<b>For Architecture</b>	<b>For HMCT</b>
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Bombay College of Pharmacy, Kalina, Santacruz (E), Mumbai	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

#### (b) Jammu and Kashmir Migrant Candidature:

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.

<b>For Engineering &amp; Technology</b>	<b>For Architecture</b>	<b>For HMCT</b>
The Principal, Sardar Patel College of Engineering(SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016



**(c) Tuition Fee Waiver Scheme (TFWS) Seats:**

**(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering undergraduate programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**
- (iv) The Waiver is limited to the tuition fee as approved by the Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fees except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

**(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats
- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs.6.00 Lakhs from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

**(III) Admissions Procedure**

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

**(d) Jammu and Kashmir Candidates and North East States:**

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that of for the Non Autonomous Government Institutes.

**7(6) Reservations:**

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

**(a) Reservation for Backward Class category Candidates:**

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

**(b) Reservation for sons/daughters of Defence service personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) Who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or Who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- These seats are within the sanctioned intake and are available as **State Level seats**.
- A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.



**(c) Reservation for Persons with Disability Candidate:**

Three percent (3%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with Disability.

- (i) 1% seats for Visually impaired (blind) candidates (P1),
- (ii) 1% seats for Speech & hearing impaired (deaf & dumb) candidates (P2),
- (iii) 1% seats for Orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spastic (P3)

The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit of respective type of handicap of such candidates. **These seats are available in HU / SL seats for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates strictly as per the Proforma- F/F-1.

**Note:-**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.

**7(7) Eligibility Criteria:**

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	<p><b>(1) Maharashtra State Candidature Candidate.-</b></p> <ul style="list-style-type: none"> <li>(i) The Candidate should be an Indian National;</li> <li>(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together; and obtained score in CET conducted by the Competent Authority.</li> </ul> <p><b>Or</b></p> <ul style="list-style-type: none"> <li>(ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</li> </ul> <p><b>Or</b></p> <ul style="list-style-type: none"> <li>ii) Passed B.Sc. Degree from a Recognised University as defined by UGC and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) and passed XII standard with Mathematics as a subject.</li> </ul>

	<p><b>(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates.-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together and obtained score in JEE Main <i>Paper I</i> or in CET conducted by the Competent Authority;</p> <p><b>Or</b></p>
First Year - Engineering / Technology	<p>(ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>Or</b></p> <p>ii) Passed B.Sc. Degree from a Recognised University as defined by University Grants Commission and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) and passed XII standard with Mathematics as a subject.</p> <p><b>(3) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects, and obtained at least 50% marks in the above subjects taken together;</p>

<p>Direct Second Year (Lateral Entry)- Engineering /Technology</p>	<p><b>(1) For Maharashtra State Candidature Candidate and All India Candidature Candidate,-</b></p> <p>(i) The Candidate should be an Indian National;  (ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;  <b>Or</b>  (ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.  Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.</p>
<p>First Year - Pharmacy</p>	<p><b>(1) Maharashtra State Candidature Candidates and All India Candidature Candidates.-</b></p> <p>(i) The candidate should be an Indian National;  (ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biotechnology or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together ;  (iii) Obtained Score in MHT-CET 2017.  <b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b>  <b>(i)</b> The candidate should have passed the HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biotechnology or Biology, and obtained at least 50 % marks in the above subjects taken together ;</p>

<p style="text-align: center;">Direct Second Year (Lateral Entry), - Pharmacy</p>	<p><b>For Maharashtra State Candidature Candidate and All India Candidature Candidate,-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.</p>
<p style="text-align: center;">First Year – Pharm D.</p>	<p><b>Maharashtra State Candidature and All India Candidature Candidates,-</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biotechnology or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together ;</p> <p>(iii) The candidate should have obtained at least 50% marks in the MHT-CET 2017;</p> <p style="text-align: center;"><b>Or</b></p> <p>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);</p>

First Year- Architecture	<p><b>(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate.-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent with Mathematics and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) or as declared by the Appropriate Authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>(ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time;</p> <p>(iii) The Candidate should have obtained at least 40% marks at National Aptitude Test in Architecture (NATA), conducted by the Council of Architecture;</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>The Candidate should have passed the HSC or its equivalent examination with Mathematics and obtained at least 50% marks in aggregate or as declared by the Appropriate Authority, from time to time;</p> <p style="text-align: center;"><b>Or</b></p> <p>Candidate should have passed Full time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate with Mathematics as compulsory subject or as declared by the Appropriate Authority, from time to time;</p>
First Year - Hotel Management and Catering Technology	<p><b>(1) Maharashtra State Candidature Candidate and All India Candidature Candidate and Jammu and Kashmir Migrant Candidature Candidate ,-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only);</p> <p>(iii) Obtained score at MAH-B.HMCT-CET 2017.</p> <p><b>(2) NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.</p>

**Note :**

**(a) Eligibility criteria for Candidates belonging to Persons with Disability:**

In addition to the basic qualification mentioned above, candidate who is suffering from any one of the following permanent disability is eligible to seek admission against seats reserved for Persons with Disability candidates (i.e. Candidate who is visually impaired (blind) Candidate type- P1, Candidate who is speech & hearing impaired (deaf & dumb) Candidate type- P2, Candidate who has orthopaedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic Candidate type -P3), provided they submit a certificate (Proforma F/F-1) clearly stating that the extent of disability is more than 40% and the disability is of permanent nature.

**8. Preparation of Merit List.-**

**8(1) Assignment of merit number.-** All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number.

**8(2) Change of Marks due to verification.-** If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Competent Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives immediately. However the effect of such change will be taken into consideration only for the subsequent round (s) of admission.

**8(3) Method of calculating marks at qualifying examination for deciding eligibility.-** While deciding the eligibility of the Candidates following procedure shall be adopted,-

- (a) The percentage of marks shall be calculated by rounding off to nearest integer. i.e. if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
- (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (d) If the Candidate reappears for the qualifying examination with all subjects then the marks obtained in the latest examination shall only be considered.

**8(4) Assignment of Merit Number for various Courses.-**

<p>(a) For admission to First Year Engineering and Technology.-</p>	<p><b>(i) For H. Sc. Candidates:</b> The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6), shall be prepared on the basis of marks or score secured by the Candidate in the MAH-CET -2017 conducted by the Competent Authority.          Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher marks in Mathematics at CET;</li> <li>(b) higher marks in Physics at CET;</li> <li>(c) higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together ;</li> <li>(d) higher percentage of marks in the subject Mathematics at HSC;</li> <li>(e) higher percentage of marks in the subject Physics at HSC ;</li> <li>(f) higher percentage of marks in Aggregate at HSC.</li> </ul> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) and Children of Indian Workers in Gulf Countries , shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:          Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in the subject Mathematics at HSC;</li> <li>(b) higher percentage of marks in the subject Physics at HSC ;</li> <li>(c) higher percentage of marks in Aggregate at HSC.</li> </ul> <p><b>(iii) For Diploma and Bachelor of Science Candidates:</b> The merit list of Diploma and Bachelor of Science Candidates shall be prepared on the basis of percentage of marks obtained by the Candidate, on the basis of which Diploma/ Degree is awarded by the examining authority :          Provided that, in case of tie, the relative merit of different candidates shall be resolved in the following order of preference and the methodology as specified below,—</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in SSC ;</li> <li>(b) higher percentage of marks in Mathematics at SSC ;</li> <li>(c) higher percentage of marks in Science at SSC ;</li> <li>(d) higher percentage of marks in English at SSC.</li> </ul>
<p>(b) For admission to Direct Second Year Engineering</p>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:          Provided that, in case of tie, the relative merit of</p>



<i>and Technology.-</i>	<p>different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in SSC;</li> <li>(b) higher percentage of marks in Mathematics at SSC;</li> <li>(c) higher percentage of marks in Science at SSC;</li> <li>(d) higher percentage of marks in English at SSC.</li> </ul>
<i>(c) For Admission to First Year Pharmacy.-</i>	<p><b>(i)</b> The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6) shall be prepared on the basis of marks or score secured by the Candidate in the MAH-CET- 2017 conducted by the Competent Authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher marks in Mathematics or Biology at CET;</li> <li>(b) higher marks in Physics at CET;</li> <li>(c) higher percentage of marks in Physics, Mathematics or Biology and Chemistry added together at Board or qualifying examination ;</li> <li>(d) higher percentage of marks in the subject Mathematics or Biology at HSC;</li> <li>(e) higher percentage of marks in the subject Physics at HSC;</li> <li>(f) higher percentage of marks in aggregate in HSC.</li> </ul> <p><b>(ii)</b> The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at rule 5(4), 5(5) and Children of Indian workers in the Gulf countries shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics/Biology added together at Qualifying examination :</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,—</p> <ul style="list-style-type: none"> <li>(a) Higher percentage of marks in the subject Mathematics or Biology at HSC ;</li> <li>(b) Higher percentage of marks in the subject Physics at HSC;</li> <li>(c) Higher percentage of marks in Aggregate at HSC.</li> </ul>
<i>(d) For Admission to Direct Second Year Pharmacy.-</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in Physics at HSC;</li> <li>(b) higher percentage of marks in Chemistry at HSC;</li> <li>(c) higher percentage of marks in SSC;</li> <li>(d) higher percentage of marks in Science at SSC.</li> </ul>



<p><i>(e) First Year Hotel Management and Catering Technology.-</i></p>	<p>(i) The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6) shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority (MAH-B.HMCT-CET-2017) for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher percentage of marks in HSC or its equivalent ;</li> <li>(b) Candidates having passed HSC with Science;</li> <li>(c) Candidates having passed HSC with Home Science;</li> <li>(d) Candidates having passed HSC with Minimum Competency Vocational Course;</li> <li>(e) Candidates having passed HSC with Commerce.</li> </ul> <p><b>(ii)</b> The merit list for the Candidates at 5(4) and 5(5) and Children of Indian Workers in the Gulf Countries, shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) Candidates having passed HSC with Science;</li> <li>(b) Candidates having passed HSC with Home Science;</li> <li>(c) Candidates having passed HSC with Minimum Competency Vocational Course;</li> <li>(d) Candidates having passed HSC with Commerce.</li> </ul>
<p><i>(f) For admission to First Year Architecture.-</i></p>	<p>(i) The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6) shall be prepared on the basis of marks or score secured by the Candidate in the NATA conducted by the Council of Architecture applicable for the year 2017-18, by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ul style="list-style-type: none"> <li>(a) higher marks in the CET;</li> <li>(b) higher percentage of marks in Mathematics at SSC;</li> <li>(c) higher percentage of aggregate marks in SSC.</li> </ul> <p><b>(ii)</b> The merit list for the Candidates at 5(4) , 5(5) and Children of Indian Workers in Gulf Countries , shall be prepared on the basis of the higher percentage of marks at HSC or its equivalent:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following</p>

	order of preference and the methodology as specified below,-  (a) higher percentage of marks in Mathematics at SSC; (b) higher percentage of aggregate marks in SSC.
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## 9. Centralised Admission Process (CAP).-

### 9 (1) Centralised Admission Process CAP stages

The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided institutes, University Departments and University managed Institutions shall also admit the candidates through CAP. The stages of CAP shall be as stated below,-

- Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority
- Filling Online Application Form by Candidate for participation in the Centralised Admission Process.

- For First Year Engineering and Technology, Pharmacy, Pharm D., Hotel management & Catering Technology:** All the aspiring candidates shall fill in the Online Application Form for admission through their login which is provided to them at the time of applying to the Common Entrance Test (CET) conducted for that course. For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper 1 (who did not appear for MHT-CET 2017) should apply, by paying required fees, to be eligible for admission under All India Quota seats and Institutional Quota seats.
- For First and Direct Second Year Engineering and Technology, and Pharmacy and First Year Architecture: The eligible candidates are required to fill the application form Online
- 

Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology (Only JEE Candidates)	Rs. 800/- (Online Payment Only)	Rs. 600/- (Online Payment Only)	Rs. 5,000/- (Online Payment Only)
First Year Architecture	Rs. 800/-	Rs. 600/-	Rs. 5,000/- (Online Payment Only)

Direct Second Year Engineering and Technology	Rs. 800/-	Rs. 600/-	Rs. 5,000/- (Online Payment Only)
Direct Second Year Pharmacy	Rs. 800/-	Rs. 600/-	Rs. 5,000/- (Online Payment Only)

- (iv) The Application processing fee will be verified from time to time as notified by the Competent Authority and the amount is Non Refundable.
  - (v) The candidate should read the information brochure carefully
  - (vi) The candidate should fill the Online Application Form as per the notified schedule for respective admission.
  - (vii) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.
  - (viii) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home, cybercafé.
  - (ix) Candidates are required to fill in all the details as per the instructions.
  - (x) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
  - (xi) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form.
  - (xii) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (c) Document Verification at Facilitation Centre by the Candidate in person;
- (i) The Candidates shall report to any convenient Facilitation Centre in person along with signed printout of application form filled online and the required original documents for verification.
  - (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
  - (iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.
- (iv) After confirmation of application form information cannot be changed by candidate.**

(d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;

- i. Provisional Merit List of eligible candidates will be displayed on the website.
- ii. For discrepancy if any, in the provisional merit list, Within Specified Grievance period, Candidates can submit the grievances in writing along with necessary documents to substantiate, at Facilitation Centre where candidate has confirmed application form.
- iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
- iv. Final merit lists will be displayed on the website.

**NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course/ institute.**

(e) Display of available Category wise Seats (Seat Matrix) for CAP Round I-

The competent authority shall publish the information on the website about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.

(f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions before CAP Round I - Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in CAP Round I;

- (i) In order to participate in the CAP (subject to fulfillment of the eligibility requirements of respective CAP round), it is MANDATORY to fill the Online Option Form for CAP Round I.
- (ii) Candidates will be able to fill in the online option form through their login.
- (iii) It is mandatory for all candidates to confirm the online option form by himself / herself.
- (iv) After confirmation of Option form, the candidate will not be able to change the Options.
- (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
- (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
- (vii) Option form received through online submission only will be considered for further processing.
- (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
- (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.

- (g) Display of Provisional Allotment of CAP Round I indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat as per the allotment of the CAP Round I by the Candidate at Admission Reporting Centre.

### 9 (2) Choice of academic programme for subsequent round(s)

During the CAP, before accepting the allotted seat, if any, in Round I, a Candidate can select the choice of 'Freeze', 'Slide' or 'Float' for subsequent round(s), of seat allocation, as provided below,-

- (a) **Freeze:** Candidates accept the offered seat and they do not want to participate in any further rounds of seat allocation. Such Candidates will not be considered in subsequent rounds of admission;
- (b) **Slide:** Candidates accept the offered seat and indicate that, if admission to the academic program of higher preference is offered within the same Institution, they will accept it. Such Candidates will be considered in subsequent rounds of admission;
- (c) **Float:** Candidates accept the offered seat and indicate that, if admission to an academic program of higher preference in any Institution is offered, they will accept it. Else, they will continue with the currently accepted academic program. Such Candidates will be considered in subsequent rounds of admission;
- (d) Candidate should select the reporting option as 'Freeze', 'Slide' or 'Float' through their login.
- (e) If candidate gets better choice in CAP Round II and /or III, Candidate may change the reporting option as 'Freeze', 'Slide' or 'Float' through their login, otherwise earlier option will be carried forward.
- (f) For Candidates who choose the Float or Slide option, and secures a seat of his choice of higher preference, then it would automatically result in the forfeiture of the seat accepted by the Candidate in the earlier round;
- (g) Slide and Float options will not be available to a Candidate who is offered admission to his first choice.
- (h) If a candidate fails to report for the acceptance of allotted seat at Admission Reporting Center in scheduled time, It will be treated as if he has rejected the allotted seat and such candidate shall not be eligible for CAP Round II and / or III unless he fills in fresh option form for the CAP Round II and/ or CAP Round III.

### 9(3) Conduct of CAP Round-II and III.-

- (a) The seats available for CAP Round II and III shall be published on the website. The Candidates are allowed to fill in or edit the already filled online option form. The seats to be allotted during these rounds shall be subject to following conditions.-
  - (i) Before start of these rounds, the Candidates can change their seat acceptance option from Slide or Float to Freeze or vice-versa by submitting an application at Admission Reporting Centre (ARC) where he has confirmed his admission by paying the seat acceptance Fee;
  - (ii) Following candidates will be considered eligible for this round;
    - a. The Candidates who have not been allotted any seat in any of the previous rounds or who did not participate (Failure of filling option form) in previous rounds ; or

- b. Those who have taken and cancelled their admission in the earlier rounds; or
  - c. Those who have rejected the offered seat by not reporting to the Admission Reporting Centre ; or
  - d. Those who had selected Freeze option in earlier rounds but are desirous of changing the option to Float or Slide in these round.
- (iii) Candidates who have opted for Float or Slide and also applying for these round shall not fill in the allotted institution in their choice list, it will be added by the software at the end of the list. Once the upward allotment is made the earlier allotment automatically stands cancelled;
- (iv) Slide and Float options are not available for the seats allotted in CAP Round III, as it is final CAP Round.
- (b) Reporting and accepting the offered seat as per the allotment of the CAP Round IV by the Candidate at Admission Reporting Centre.
- 9(4) Reporting and confirmation of admission.-** After final CAP Round, the Candidate shall report to the institution finally allotted to him and confirm his/her admission in the institution.

#### **9(5) Fees and Concessions:**

##### **(a) Fees Prescribed for Government and Government Aided Institutes and University Managed Engineering /Technology Degree Programmes:**

I) For Engineering Course: As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments. As per the policy of State Government, the fees for Government, Government Aided Autonomous Institutes is raised by 10% every year after grant of Autonomous Status to the institute. Accordingly, the fee structure for the Engineering Programs for academic year 2017-18 shall be as follows.

Fees	Non Government Autonomous Institutes and University Department	Autonomous Government / Government Aided Institutes / BATU Lonere/ ICT Mumbai
Tuition	Rs. 15,000/-	Rs. 15,000/-
Development	Rs. 5,000/-	Rs. 32,500/-
Other	Rs. 4,000/-	Rs. 26,000/-
Total	Rs. 24,000/-	Rs. 73,500/-

II) For Other Programs such as Pharmacy, Architecture, HMCT the fee structure is applicable as per Government Resolution No. TEM-2003/(249/03)/TE-1, dated 12th May 2004.

#### **Important Notes:**

1. No tuition fee for **SC/ST category and for candidates admitted under TFWS.**
2. In case the Government revises the fees for the Government institutes for the year 2017-18, then the admitted candidates will be required to pay the difference in fees as per the Government order.
3. The Department of Technology, Shivaji University offers courses on Self Financing basis, and hence the fees shall be as per the Fees approved by Appropriate Authority.



**(b) Fees prescribed in Unaided Private Professional Educational Institutions:**

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

**(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)**

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

**(d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:**

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

**(e) Caution Money Deposits:**

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

**10. CAP allotment stages and process of allotment.**-Allotment of seats under CAP shall be made in the following manner,-

**10(1) Maharashtra State Candidature Candidate.-** (1) The stages of computerised allotment are as follows,-

**Stage -I: For all the Candidates.-**

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit*.

- (b) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (c) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.
- (d) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (e) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (f) If a seat is available for a candidate in more than one category, then the seat allotment shall be done in the sequence as given below,
  - (i) Seat for ladies
  - (ii) Seat for Persons with disability candidates
  - (iii) Seat for Defence category candidates
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

**Stage – II: For allotment of seats reserved for Female to Male Candidates.-** If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

**Stage –III: For SBC Category Candidates.-** If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

**Stage –IV: For respective groups of Backward Class Category Candidates.-** If the seats remain vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates from within the respective group,-

- Group 1:** (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),  
(ii) Scheduled Tribes including those living outside the specified areas (ST).
- Group 2:** (i) Vimukta Jatis/De- Notified Tribes (VJ/DT), NT(A),  
(ii) Nomadic Tribes 1 (NT-B).
- Group 3:** (i) Nomadic Tribes 2 (NT-C),  
(ii) Nomadic Tribes 3 (NT-D),  
(iii) Other Backward Class (OBC).

**Explanation.-** For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.

**Stage-V: For all Backward Class Category Candidates.-** If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.



**Stage –VI: For Persons with Disability Candidates.**-If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.

**Stage –VII: For all Candidates (without any type of Reservation).**- The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.

**Stage-VIII: For All Candidates (without any Candidature Type):**- The seats remaining vacant shall be allotted to the All India Candidates.

- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

**Stage –IX: For First year Engineering admission to Diploma and Bachelor of Science Candidates.**-After completion of stage VIII, If the seats remain vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be considered for allotment to the Bachelor of Science Candidates on *Inter-Se-Merit*.

- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows,-

- (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
- (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
- (iii) If further seats remains vacant, it shall be allotted to the Candidate having any other Diploma Course.

The Groups and Subgroups are given in **Schedule III**.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

**10(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of ,-

- (a) First Year Engineering – JEE (Main) 2017 -Paper 1 score and then if the seats remains vacant, on the basis of MHT-CET 2017 score;
- (b) First Year Pharmacy and Pharm. D. – MHT-CET 2017 Score;
- (c) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score for 2017 of National Aptitude Test in Architecture (NATA) ;
- (d) First Year Hotel Management and Catering Technology – MAH-B.HMCT-CET 2017 Score.

All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

**10(3) Minority Quota Seats:-** The stages of computerised allotment are as follows,-

**Stage-I:** The seats under minority quota in the minority institution (linguistic or religious) shall be allotted to the respective minority candidates.

**Stage-II:** If the seats remain vacant, they shall be allotted to the Maharashtra State candidature Candidates.

**Stage-III:** Further, if the seats remain vacant, they shall be allotted to the All India candidature Candidates.

**10(4) Jammu and Kashmir Migrant Candidature Candidate-** The supernumerary seats for Jammu and Kashmir Migrant Candidature Candidates shall be allotted to the eligible candidates as in 5(6), on the basis of *Inter-Se-Merit in the entrance test conducted by the appropriate authority and if seats remain vacant on the basis of CET conducted by competent authority.*

**a) Application Form Filling , Submission and Admission Centers**

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

For Engineering & Technology	For Architecture	For HMCT
The Principal , Sardar Patel College of Engineering (SPCE), Versova Road, Munshi Nagar, Andheri (West), Mumbai-400 058	The Principal, Sir J.J. College of Architecture, 78 / 3, Dr. D.N. Road, Fort, Mumbai	Maharashtra State Institute of Hotel Management & Catering Technology, 412-C, Shivaji Nagar, Pune , 411016

- The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- The Competent Authority shall publish the provisional Merit List as specified in Rule 8(4).
- The candidates not appeared for CET conducted by competent authority but appeared for any other CET conducted by appropriate authority can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
- The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

**b) Counselling Round For J and K Migrant Candidates at identified Admission Centre**

- Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.

- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at the concerned identified admission centre (as per 10(4)a) as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to any other institute and/or any other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

**c) Reporting at institutes:**

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. **If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.**

**d) Important note**

Candidates admitted under this provision are not allowed to change course or college in any year of study.

**11. Allotment of seats by CAP Round I, II and III-**

- (1) CAP Round I, II and III shall be conducted by computerised allotment.
- (2) In CAP Round I.-
  - (a) For Minority Institutes the allotment shall be given to the candidates as per following preference,-
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I and II of sub-rule (1) of rule 10,
    - (iii) Sub-rule (2) of rule 10;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference :—
    - (i) Stages I and II of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules.

- (3) In CAP Round II.-
- (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference :—
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I to V of sub-rule (1) of rule 10,
    - (iii) Stage II of sub-rule (3) of rule 10,
    - (iv) Sub-rule (2) of rule 10,
    - (v) Stage III of sub-rule (3) of rule 10 of these rules;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference :—
    - (i) Stages I to V of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules.
- (4) In CAP Round III.-
- (a) for Minority Institutions, the allotment shall be given to the candidates as per following preference :—
    - (i) Stage I of sub-rule (3) of rule 10,
    - (ii) Stages I to VIII of sub-rule (1) of rule 10,
    - (iii) Stage II of sub-rule (3) of rule 10,
    - (iv) Sub-rule (2) of rule 10,
    - (v) Stage III of sub-rule (3) of rule 10,
    - (vi) Stage IX of sub-rule (1) of rule 10 ;
  - (b) for other than Minority Institutions, the allotment shall be given to the candidates as per following preference,—
    - (i) Stages I to VIII of sub-rule (1) of rule 10;
    - (ii) Sub-rule (2) of rule 10 of these rules;
    - (iii) Stage IX of sub-rule (1) of rule 10 of these rules.
- (5) If the seat remains vacant due to non-allotment and non-reporting, such seat will be considered for allotment in subsequent round.
- (6) Every stage in CAP Round I, II and III shall be executed with HU and OHU tag and if the seats remain vacant then the same stage shall be executed without HU and OHU tag. If further seats remain vacant for any reason in 7(1), 7(2) and 7(3) of these rules they shall be considered for allotment to all the candidates as in 5(1), 5(2) and 5(3) irrespective of the seat type on the basis of *Inter-Se-Merit*.

## **12. General provisions.-**

- (a) Allotment in CAP Round-I, II and III of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II and III;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;

- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (i) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". For Seat Acceptance, Candidate has to pay Seat Acceptance Fee through Online Payment (Credit Card / Debit Card/ Internet Banking/ etc) or the mode as decided by Competent Authority and shall report to any one of the identified Admission Reporting Centre. (List shall be available on website). Seat will be confirmed by the Admission Reporting Centre after verification of the original documents and ensuring that the candidate meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;
- (j) The Seat Acceptance Fee shall be Rs. 5,000/- for Candidates of General Category, VJ/DT, NT, SBC/OBC Category and Rs.1,000/- for SC, ST Category Candidates. **The candidate has to pay the Seat Acceptance Fee during first reporting only.** This fee shall be transferred electronically to the bank account of the institution, after deducting Rs. 1,000/- towards processing fee, if the Candidate reports to the institution after completion of CAP process which shall be adjusted towards fees to be paid by the Candidate to the institution. **The candidate should opt 'Freeze', 'Slide' or 'Float' through Login only and submit the duly signed printout to the Reporting Officer. The Officer shall issue the acknowledgement of the Reporting. The candidate can change the options as 'Freeze', 'Slide' or 'Float' whenever there is change in the allotted institute and course, however if the candidate do not wish to change the option, previous option shall be carried forward for CAP Round II and/ or III.**
- (k) For cancellation of admission before reporting to the institution, the candidate shall apply to the Admission Reporting Center to which he has paid Seat Acceptance Fee. On cancellation of such admission through Online System before reporting to the institution, the amount shall be refunded electronically to the Candidate, after deduction of Rs. 1,000/- towards processing charges.
- (l) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (m) Allotted Seat will be cancelled if, at any time, any of the document or certificate is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (n) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Admission Reporting Centre in scheduled period. Candidates who reject allocated seat shall be considered for admission in subsequent rounds only if they submit fresh option form for subsequent round of admission as per schedule.
- (o) The seat acceptance fee paid by the candidate shall be forfeited if the Candidate fails to report to the institute after reporting to the ARC, as per schedule.

**13. Admissions in Institutional Quota and vacant seats after CAP.-** The Director or Principal of the institution shall carry out the admissions for these seats in the following manner. -

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Competent Authority for verification of documents and then to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement on the website of the institution and also on the website of the Competent Authority by paying charges as decided by the Competent Authority.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(4)(b) and shall be filled in on the basis of *Inter-Se-Merit* prepared by following the procedure specified in 8(3).
- (e) The institution shall display the *Inter-Se-merit* lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (f) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.
- (g) All the admissions and cancellations shall be updated instantly through online system.
- (h) If any CAP seat remains or becomes vacant after the CAP Rounds, then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of *Inter-Se-Merit* of the applicants.

**14:- Institution Level Round**

These admissions shall be made at the institute level by inter se merit from among the candidates appeared in the General Merit List and the list of registered and eligible candidate declared by Competent Authority. And admissions for this round will be as per reference rule no.10.1 as applicable

**15. Approval of Merit List and the Admitted Candidates List.-**

15(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.

15(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation,



Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

- 15(3) If a minority institution fails to admit minimum Fifty One percent of its Sanctioned Intake from the persons belonging to the concerned minority, for a period of three consecutive years the Competent Authority shall inform the Department accordingly. The Department shall forward such cases along with observations to the Minorities Development Department as per provisions of Subsection (2) of the Section 6 of the Act.

**16. Refund of fees after cancellation of admission by Institutions.-**

- (a) The Candidate shall apply online for cancellation and submit duly signed copy of system generated application for cancellation of admission to the institution.
- (b) After receiving duly signed admission cancellation request letter from the Candidate as per schedule published by the Competent Authority, the institution shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institution login and issue a signed copy to the Candidate.
- (c) The refund of fees on or before cut-off date of admission declared by the Competent Authority, shall be made within two days i.e. total fee minus the processing charges of Rs.1,000/-, or refund rule shall be as per the guidelines of the appropriate authorities or the State Government, as the case may be.
- (d) If the admission is cancelled after the cut-off date of the admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.
- (e) **No institution, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or program of study which such person does not intend to pursue or avail any facility in such institution**

**17. Change of Course or Institution after First, Second or Third year.-**

- 17(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies or both first and Second Semester examination in full or failed in one of the heads of passing will be allowed to do so in the same institution subject to the availability of sets and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;
- 17(2) Transfer of Candidates (Course and/or Institution) after One/ Two/ Three year shall be made in the following manner,-
- (a) The Candidate once admitted in First Year / Second Year shall not be eligible for transfer to any other institution during the same academic year;



- (b) The Candidate passing the First Year (both first and second semester) or second year (both third and fourth semester) or third year (both fifth and sixth semester) examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course, provided that for transfer after second year the candidate should have passed the first year, and for transfer after third year the candidate should have passed first and second year;
- (c) There shall be no transfer of students at any stage in any case from Unaided Institutions, to Government or Government Aided Institutions or University Departments or University Managed Institutions. However, the Candidate from Government or Government Aided Institution or University Departments or University Managed Institutions may seek transfer to Unaided Educational Institution;
- (d) There shall be no transfer of students at any stage to Autonomous Institutions;
- (e) Transfer to Unaided Institutions.- The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Directorate of Technical Education on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director of the institute shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided or University Departments and University Managed Institutions to other Government or Government Aided or University Department or University Managed Institutions, shall apply in writing to the Principal/ Director of the institute in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions, University Departments, and University Managed Institutions shall submit vacancy position of all courses to the Directorate of Technical Education Mumbai before stipulated date.

- (f) No application without recommendation of the Principal / Director of Institution shall be entertained by the Directorate of Technical Education;
  - (g) If the result of the University or Institution is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- 17(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;
- 17(4) The candidates from the professional educational institutions which are outside the purview of the act shall be eligible for transfer to the unaided private professional educational institutions subject to the fulfilment of eligibility criterion and requirements stipulated under the provisions of sub section (1) of section 3 of the Act and the fulfilment of the conditions stated in sub-rule (2).

- 17(5) List of all such transfers shall be communicated by the Directorate of Technical Education to the office of the Admissions Regulating Authority for final approval.

**18. Documents to be attached along with “Application Form for Centralized Admission Process”.-**

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format ( minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. **The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.**

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std. X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. JEE(Main) Score Card/ NATA Mark Sheet for admission to Architecture. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the <b>Indian Nationality</b> of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [ <a href="http://www.msbtte.com">www.msbtte.com</a> ] for student having passed diploma from Other Board] (excluding Govt Autonomous Institutes in Maharashtra)
In addition to the above documents candidates are required to produce the following <b>additional documents</b> depending upon the category to which they belong.		
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the pro forma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in/outside Maharashtra.
5	Type- D Candidates	Certificate from the employer in the pro forma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or Undertaking along with documentary evidences from the retired employee stating the place of settlement.

6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the Maharashtra Karnataka disputed border area in proforma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in proforma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate*
8	Backward class Candidates belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) / O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate* 3. Non creamy layer certificate @ valid <b>upto 31st March 2018.</b>
9	Ex servicemen (Def-1)	1. Defence Service Certificate Pro forma – C. 2. Domicile certificate of father/mother who is an Ex service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Pro forma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
11	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Pro forma – C and D/E. 2. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Persons with Disability Candidates (P1,P2,P3)	1. Certificate in the pro forma-F/F-1. 2. Domicile certificate of candidate.
13	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
14	Foreign nationals / Foreign Students	1. Eligibility certificate from concerned University 2. Certificate / Proof of Foreign national or Foreign student status

15	Persons of Indian Origin	1. Eligibility certificate from concerned University 2. Certificate / Proof of Persons of Indian origin status
16	Workers in Gulf Countries/Non Resident Indian	1. Eligibility certificate from concerned University 2. Certificate / Proof of Person having Workers in Gulf Countries/NRI status
17	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 6.0 lakhs from all sources issued by the appropriate competent authority of the Maharashtra State.
18	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र.-अवि-वि-२०१०/प्र.क्र.१०९/१०/काया-५ दि .०१ जुलै २०१३ पहावा [२०१३०७०२१६४४०६२४१४]) 2. Domicile Certificate of Candidate or the documents specified for Maharashtra State Candidature Type A or Type B candidate.

## 19. Miscellaneous provisions

### a) Conduct and Discipline

- Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

**b) Action against ragging:** Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.
- g) Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.
- h) If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

**c) Others:**

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.

- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.
- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

**d) Hostel accommodation:**

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

**SCHEDULE –I****A(1). Allocation of seats within Sanctioned Intake for First Year of Government and Government Aided Institution, University Departments , and University Managed Institutions-**

Sr. No	Type of Institution	CAP Seats			
		Maharashtra State Candidates	All India Seats	Institution Level Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	<b>Autonomous</b> - 100% (State Level) <b>Non-Autonomous &amp; University Departments-</b> 70 % for HU, 30 % for OHU	Nil	#	Nil
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region\$	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	<b>Autonomous-</b> 50% (State Level) <b>Non Autonomous –</b> 35% for HU and 15% for OHU	Nil	Nil	50%

These seats are available for Maharashtra State Candidature Candidates only.

\*HU- Home University and OHU – Other than Home University

# Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGs Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGs Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

\$ Districts of Konkan Region viz. Thane, Raigad, Ratnagiri, Sindhudurg and Palghar.

\*\* For the institutes affiliated with Dr. Babasaheb Ambedkar Technological University Lonere , seat allotment will be notified.



**A(2). Allocation of seats within Sanctioned Intake for First Year of Unaided Private Professional Educational Institutions**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	<b>Autonomous</b> - 65% (State Level) <b>Non-Autonomous</b> - 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	<b>Autonomous*</b> 100% of M.S. Seats\$ (State Level) <b>Non-Autonomous*-</b> 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimum 51%@	20%
<p>CAP Seats = Sanctioned Intake – Institutional Quota  # CAP seats excluding Minority Quota  \$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)  %- Percentage  * The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.  @These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution. The institutional quota for Architecture and Pharmacy includes 5% quota for NRI and in case the seats remain vacant then they shall be allotted to the candidates with All India Candidature.  Note : The Institutions affiliated to Dr. Babasaheb Ambedkar Technological University Lonere will have 100% State Level Quota with subject to approval of State Government.</p>					

**B. Allocation of Supernumerary Seats**

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

**SCHEDULE -II**  
**(For Direct Second Year Engineering and Technology and Pharmacy Admission)**

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

(i) Lateral Entry Seats: 20% of Sanctioned Intake for Engineering and Technology and 10% of sanctioned intake for Pharmacy, which will be over and above the Sanctioned Intake, Supernumerary to the approved Intake.

(ii) Vacant Seats : The seats remaining vacant within Sanctioned Intake shall be the total intake of a particular branch less the admissions in the same branch/ shift during previous year with due consideration of the changes of course or institution as given in Rule 16.

(iii) Separate Division in Direct Second Year. - These seats shall be as sanctioned by All India Council for Technical Education.

**A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	<b>Autonomous, Non Autonomous and University Department-</b> 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake
These seats are available for Maharashtra State Candidature Candidates only.			

**B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)			Institute Level Quota
		General Seats	Minority Quota	All India Quota	
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats)	Nil	Nil	Nil
		Separate Division-65% of Sanctioned Intake	Nil	15%	20%
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota)	Minimum 51%@	Nil	Nil
		Separate Division : 85% of Seats under CAP #	Minimum 51%@	15% Seats under CAP#	20%
CAP Seats = Sanctioned Intake – Institutional Quota # CAP seats excluding Minority Quota @These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.					

**Schedule III****Group and Subgroup of Courses for Admissions to Direct Second Year:**

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter “vacant seats”, if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose group merit list will be operated.

**Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:**

Group No.	Diploma Courses	Degree Courses
01	<b>Chemical Engineering Group :-</b>	
	0101 : Sub-group : A 1. Chemical Engineering 2. Chemical Technology 3. Petro-Chemical Engineering 4. Technical and Analytical Chemistry 5. Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petro-Chemical Engineering 4. Petroleum Engineering 5. Pulp & Paper Technology
	Note.- Direct Admission to second year Degree is given for Chemical Technology Courses in Food Technology, Oil Technology, Fats & Wax Technology, Pulp & Paper Technology, Petro-Chemical Technology, Oil & Paint Technology, Paints Technology and Plastic Technology only in UDCT, Jalgaon & UDCT, Amravati.	
	0102 : Sub-group : B 1. Plastic Engineering 2. Polymer and Plastic Engineering 3. Plastic Technology 4. Rubber Technology	1. Polymer Engineering 2. Polymer Technology 3. B. Tech. Plastic and Polymer Engineering 4. Plastic Technology
	0103 : Sub-group : C 1. Food Technology	1. Food Technology
	0104 : Sub-group : D 1. Surface Coating Technology 2. Oil & Paints Technology	1. Oil & Paints Technology 2. Oil Technology 3. Paints Technology 4. Fats & Wax Technology 5. Surface Coating Technology
02	<b>Civil Engineering Groups : -</b>	
	0201 : Sub-group : A 1. Civil and Rural Engineering 2. Civil & Sanitary Engineering 3. Civil Engineering 4. Construction Technology 5. Environmental Technology	1. Civil Engineering 2. Construction Engineering 3. Civil & Water Management Engg. 4. Environmental Engineering 5. B. Tech. Civil Engineering 6. Structural Engineering

Group No.	Diploma Courses	Degree Courses
03	<b>Computer, Electronics, Electrical, Instrumentation &amp; Bio-Medical Engineering Group :-</b>	
	0301 : Sub-group : A 1. Computer Engineering 2. Computer Technology 3. Information Technology 4. Diploma in 3D Animation and Graphics	1. Computer Engineering 2. Computer Technology 3. Computer Science and Engineering 4. Information Technology 5. B. Tech. Computer Science and Engineering
	0302 : Sub-group : B 1. Digital Electronics 2. Electronics and Communication Engineering 3. Electronics and Video Engg. 4. Sound & Television Engineering 5. Electronics and Tele. Engineering 6. Industrial Electronics 7. Electronics & Radio Engineering 8. Electronics Engineering 9. Electronics Production & Maintenance 10. Electronics	1. Electronics and Communication Engineering 2. Industrial Electronics Engg. 3. Electronics Engineering 4. Electronics Product Design Technology 5. Power Electronics 6. Electronics and Tele Communication Engineering 7. B. Tech. Electronics and Tele Communication Engineering
	0303 : Sub-group : C 1. Medical Electronics	1. Bio-Medical Engineering
	0304 : Sub-group : D 1. Electrical Engineering 2. Electrical Power System	1. Electrical Engineering 2. Electrical Engineering (Electrical & Power) 3. Electronics and Power Engineering 4. Power Engineering 5. Electrical and Electronics Engineering
	0305 : Sub-group : E 1. Instrumentation 2. Instrumentation and Control	1. Instrumentation Engineering 2. B. Tech. Instrumentation & Control Engineering

04	Mechanical Engineering Group :-	
	0401 : Sub-group : A 1. Automobile Engineering 2. Fabrication Technology 3. Mechanical Engineering 4. Fabrication Technology and Erection Engineering 5. Robotics and Mechatronics 6. Mechatronics Engineering 7. Tool and Die Making	1. Automobile Engineering 2. Mechanical Engineering 3. Mechanical Engineering (Sandwich Pattern) 4. B. Tech. Mechanical Engg. 5. Aeronautical Engineering.
	0402 : Sub-group : B 1. Machine Tool and Maintenance 2. Plant Engineering 3. Production Technology 4. Production Engineering	1. Industrial Engineering 2. Production Engineering 3. Production Technology 4. Production Engineering (Sandwich Pattern) 5. B. Tech. Production Engineering
	0403 : Sub-group : C 1. Packaging Technology	
05	0404 : Sub-group : D 1. Metallurgy 2. Metallurgy (Foundry Technology)	1. Metallurgical Engineering
	Mining Engineering Group :-	
06	0501 : Sub-group : A 1. Mining and Mine Surveying 2. Mining Engineering	1. Mining Engineering
	Printing Engineering Group :-	
07	0601 : Sub-group : A 1. Printing Technology	1. Printing Engineering & Graphics Communication
	Textile Engineering Group :-	
	0701 : Sub-group : A 1. Knitting Technology 2. Man Made Fibre Manufacturing 3. Textile Manufacture (Cotton) 4. Man made Textile Technology 5. Garment Technology 6. Dress Designing & Garment Mfg. 7. Handloom Technology	1. Man made Textile 2. Textile Engineering / Technology 3. Textile Plant Engineering 4. Textile Engineering ( Fashion Technology)
	0702 : Sub-group : B 1. Man made Textile Chemistry 2. Textile Technology 3. Textile and Analytical Chemistry 4. Technical Chemistry	1. Textile Chemistry

In addition to above Groups and Subgroups, Candidates passing Diploma Courses from different **Special Groups** as listed below are also eligible for some specific Degree Courses as listed below.

Special Group No.	Diploma Courses	Degree Courses
08	0801 : Sub-group : A 1. Chemical Engineering 2. Chemical Technology 3. Technical and Analytical Chemistry 4. Sugar Technology 5. Food Technology 6. Environmental Technology 7. Medical Electronics and Technical Chemistry	1. Biotechnology
09	0901 : Sub-group : A 1. Mechanical Engineering 2. Production Engineering 3. Plant Engineering 4. Instrumentation Engineering 5. Instrumentation and Control Engineering	1. Sugar Technology
10	1001 : Sub-group:A 1. Leather Technology 2. Agriculture Technology	



Specimen Data to be filled in **Online Application Form**

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI, PIO, Children of Indian Worker in Gulf Countries, Foreign Student	Select the appropriate category
3.	Type of Candidate (A/B/C/D/E)	Please refer Rules Para Types of Candidature and select Candidate type which applicable (A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma Mark Sheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender ( Male / Female)	Select Gender
8.	Date of Birth	Date of Birth of the candidate (DD/MM/YYYY)
9.	Aadhaar Number	12 Digit Aadhaar No. of the candidate.
10.	Family Income	Select the Income Group Upto 15,000/- , 15,001-50,000/- , 50,001 – 1 Lac, 1 Lac to 2 Lac, 2 Lac to 3 Lac, 3 Lac to 4.5 Lac, 4.5 Lac to 6 Lac, 6 Lac to 8 Lac, 8 Lac to 10 Lac, 10 Lac to 15 Lac, Above 15 Lac
11.	Religion	Select the religion from the list Hindu / Muslim / Sikh/ Christian/ Buddhist / Jain / Zoroastrian (Parsi)
12.	Mother Tongue	Select the mother tongue from the list Assamese , Bengali, Dogri, English, Gujarati, Hindi, Kannada , Khasi, Konkani , Malayalam ,Manipuri, Marathi, Mizo, Oriya, Punjabi, Sanskrit, Sindhi, Tamil , Telugu , Urdu
13.	Category of Candidate (Caste should be recognised as Backward class in Maharashtra State)	Select OPEN or Backward Class Category for Maharashtra State Candidate - SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D)/ SBC /OBC [Refer Rule 7(6)(a)]
14.	Permanent Address	Fill the Lane/Street, Village/Town, Tahsil, District , State and PIN
15.	Person with Disability (Yes/No)	If Disability Yes: Select One Leg Affected - (P3) Both Legs Affected - (P3) One Arm Affected - (P3) Both Arms Affected - (P3) Locomotive Disability- Cerebral Palsy- (P3) Mental Retardation and Mental Illness - (P3) Learning Disability - Dyslexia - (P3) Learning Disability - Dysgraphia - (P3)

		Learning Disability - Dycalculia - (P3) Not Applicable Blind - (P1) Deaf and Dumb - (P2) Orthopedic Disorder - (P3 OD) Learning Disability - (P3 LD) Low Vision - (P1) Hearing Impaired - (P2) Speech Impaired - (P2) (Refer Rule 7(6)(c))
16	Defence Category (Yes/No)	If Defence Yes Select Defense 1 – Candidate's Father is Ex – service person & Domicile of Maharashtra. Defense 2 – Candidate's Father is Active service person & Domicile Maharashtra Defense 3 – Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer Rule 7(6)(b))
17	Tuition Fee Waiver Scheme (Yes/No)	Select 'Yes' is eligible and interested in seats under TFWS (Refer Rule 7(5)(c))
18	Religious Minority (Yes/No)	Select Yes and select the type of Religious Minority. [Refer Rule 5(3)]
19	Linguistics Minority / (Yes/No)	Select Yes and select the type of Linguistic Minority. [Refer Rule 5(3)]
20	District of SSC	Select district from where the candidate has passed SSC or equivalent examination
21	District of HSC	Select district from where the candidate has passed HSC or equivalent examination
22	District of Diploma	Select district from where the candidate has passed Diploma or equivalent examination
23	District of B. Sc	Select district from where the candidate has passed B. Sc or equivalent examination
24	<b>i) SSC details</b>	
	a) Name of SSC Board	Select the SSC Board Name
	b) SSC Passing Year	Year of Passing of SSC
	c) SSC Seat Number	Seat number as given on mark sheet
	d) SSC Mathematics Marks	Fill SSC Mathematics marks obtained and maximum marks
	e) SSC English marks	Fill SSC English marks obtained and maximum marks
	f) SSC Aggregate marks	Fill SSC Aggregate marks obtained and maximum marks
	<b>ii) HSC details</b>	
	a) Name of HSC Board	Select Board Name

	b] HSC Seat Number	Seat number as given on mark sheet
	c] HSC Physics marks	Fill HSC Physics marks obtained and maximum marks
	d] HSC Chemistry marks	Fill HSC Chemistry marks obtained and maximum marks
	e] HSC Mathematics marks	Fill HSC Mathematics marks obtained and maximum marks
	f] HSC Biology marks	Fill HSC Biology marks obtained and maximum marks
	g] HSC English marks	Fill HSC English marks obtained and maximum marks
	h] HSC Aggregate marks	Fill HSC Aggregate/Total marks obtained and maximum marks
	<b>iii) Diploma/ B. Sc. Details ( For First /Direct Second Year Engineering and Technology, Second Year Pharmacy)</b>	
	a] Diploma Board / B. Sc. University Name	Select the Board Name / University Name
	b] Seat No./ Roll No.	Fill the Exam Seat / Roll Number of Final Year /Semester of Diploma / B. Sc. Exam
	c] Aggregate Marks	Fill the Aggregate/Total marks obtained and maximum marks on the basis of which Diploma/Degree is awarded.
	d] Diploma Programme Group and or Branch Name e.g. Civil, Mechanical , Electrical, etc	Select Diploma Branch Name and Programme Group ( For Diploma Candidates only)
25	CET Details	
	<b>i) MHT-CET 2017 Details ( For Engineering and Technology / Pharmacy )</b>	
	a] Seat Number	As per CET Marksheet
	<b>ii) JEE (Main ) 2017 Paper 1 Details ( For First Year Engineering and Technology)</b>	
	a] JEE Roll No.	Candidate Roll No as per JEE Main 2017 Mark Sheet
	b] JEE Total Score Paper 1	Candidate Total Score as per mark sheet
	c] JEE Physics Score	Candidate Physics Score as per mark sheet
	d] JEE Mathematics Score	Candidate Mathematics Score as per mark sheet
	<b>iii) NATA Details valid for academic year 2017-18 (for Architecture)</b>	
	NATA Seat No	Seat Number as per NATA Score Card
	NATA Score	Fill the VALID SCORE of NATA
	Examination Month and Year	The Month and Year of the Examination held.
	<b>iv) MAH- B.HMCT-CET 2017 Details</b>	
	a] CET Seat Number	As per CET Mark Sheet


If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned

Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

## Specimen Option Form for CAP Round I

First Year Engineering Admissions 2017		Option Form					
 <p style="text-align: center;"><b>Government of Maharashtra</b>  <b>State Common Entrance Test Cell</b>  <b>Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for</b>  <b>Admission to First Year of Four Year of Full-Time Degree Courses in Engineering and</b>  <b>Technology for the Academic Year 2017-18</b></p>							
<b>Application ID : EN17153125</b>		<b>Version No : 3</b>					
<b>Personal Details</b>							
Candidate's Name	CHAUHAN SARIKA RAMCHANDRA						
Father's Name	RAMCHANDRA						
Mother's Name	GITA						
Gender	Female						
Date of Birth	01/11/1999						
Candidature Type	Maharashtra - Type A						
Home University	Pune						
Category	Open						
Category for Admission	Open						
Person with Disability	Not Applicable						
Defence Type	Not Applicable						
Applied for TFWS	Yes						
<b>Options Given By Candidate</b>							
<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>
1	600661210	4	301219110	7	600729310	10	600461210
2	600629310	5	300219110	8	401519110		
3	600619110	6	300729310	9	406719110		
<b>Declaration</b>							
I have read all the rules of admission and I understand that , I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering and Technology for the Academic Year 2017-2018. I further declare this Option Form and the Choice Codes therein are filled in by me through my login.							
Printed On : 30 /06 /2017 4:52:49 PM							
Last Modified On : 30/06/2017 4:02:56 PM							
Last Modified By : 30/06/2017 , 117.223.17.32				Signature of Candidate (CHAUHAN SARIKA RAMCHANDRA)			
The Option Form for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering / Technology for the academic Year 2017-18 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.							
Confirmed On : 30/6/2017 4:05:05 PM							
Confirmed By : EN16153125 , IP 117.223.17.32				(Name of Commissioner) Commissioner, State CET Cell, Maharashtra State, Mumbai			

The candidate can fill up to 300 Choice Codes.

**Proforma – A  
(For Type – C Candidates)**

**(For sons and daughters of Central Government / Government of India undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....

( Designation ) (Name of the Organization /Establishment/Department)

This Organization / Establishment / Department is under .....  
(Department of Central Government / Government of India undertaking)

Shri / Smt. .... is transferred to ..... in Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in Maharashtra on ..... and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter .....’s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Outward No.&Date:

Place :

( Signature )

Name & Designation  
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

- 1) Transfer order
- 2) Joining report

**Proforma B-1**

**(For Type D Candidates-)**

**(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of ..... in .....

Designation) (Name of the Organisation /Establishment / Department)

This Organisation/Establishment /Department is under .....

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. .... is transferred to/from .....In/out of

Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter .....’s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Outward No.&Date :

Place :

(Signature)

Name & Designation  
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

- 1) Transfer order
- 2) Joining report

Proforma B-2

**(For Type D Candidates)**

**(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)**

UNDERTAKING

This is to undertake that I, ....., have retired from the service from the post of ..... in .....  
Designation) (Name of the Organisation / Establishment / Department).

This Organisation / Establishment / Department is under .....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in ..... taluka ..... district -- .....

This undertaking is submitted for the purpose of my son/daughter .....’s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Place : (Signature)  
Date : Name

Note : This pro forma is to be accompanied by attested copy of :

- 1) Pension Pay Order.
- 2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/ Election Card).

25 Pro forma – C

(For Def-1, Def-2 and Def-3 Candidates)

**( For sons and daughters of defence service personnel )**

CERTIFICATE

This is to certify that Shri. / Smt....., .....  
(Full Name of the Employee with Rank of the employee)  
is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter .....’s admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18

Outward No.&Date :

Place : ( Signature)  
Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the  
Office

Note:-

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.
2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman.**



**Pro forma- D**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
(Full Name of the Employee with Rank of the employee)  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is transferred to ..... (Place of posting) in Maharashtra  
State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra  
on ..... and is currently working in the same post.

(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter .....’s admission to  
First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/  
Hotel Management and Catering Technology for the academic year 2017-18

Outward No. & Date:

Place:

office

(Signature)

Name & Designation  
of the Head of the

Seal Of the  
Office

Note : This pro forma is to be accompanied by attested copy of

1) Transfer order

2) Joining report

*This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**Pro forma - E**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State  
but retained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
( Full Name of the Employee with Rank of the employee )

Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.

Shri / Smt. .... is presently posted at ..... ..

(Place of posting)

His / Her previous posting was at .....in Maharashtra State.

He / She has retained family accommodation in..... in Maharashtra State on account of  
posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter .....’s admission to  
First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/  
Hotel Management and Catering Technology for the academic year 2017-18.

Outward No. & Date:

Place:

(Signature)

Name & Designation  
of the Head of the office

Seal Of the Office

*Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**PROFORMA –F**

**(For P-1, P-2, and P-3 Candidates)**  
**(For Persons with Disability Candidates)**

Name and address of the Institute / Hospital  
 Certificate No.

Date

Recent Photograph  
 of the candidate  
 showing the  
 disability duly  
 attested by the  
 chairperson of the

**DISABILITY CERTIFICATE**

This is certified that Shri/Smt./Km. .... son/wife/daughter of  
 Shri ..... age ..... sex ..... identification mark (s) ..... is suffering  
 from permanent disability of following category :-

**A. Locomotors or cerebral palsy:**

- |       |  |                    |                                 |
|-------|--|--------------------|---------------------------------|
| (i)   | BL-both legs affected but not arms.                  |                    |                                 |
| (ii)  | BA-Both arms affected                                | (a) Impaired reach | (b) Weakness of grip            |
| (iii) | BLA-Both legs and both arms affected                 |                    |                                 |
| (iv)  | OL-One leg affected (right or left)                  | (a) impaired reach | (b) Weakness of grip (c) Ataxic |
| (v)   | OA-One arm affected                                  | (a) Impaired reach | (b) Weakness of grip (c) Ataxic |
| (vi)  | BH-Stiff back and hips (Cannot sit or stoop)         |                    |                                 |
| (vii) | MW-Muscular weakness and limited physical endurance. |                    |                                 |

**B. Blindness or low vision**

- |             |                         |
|-------------|-------------------------|
| (i) B-Blind | (ii) PB-Partially Blind |
|-------------|-------------------------|

**C. Hearing impairment**

- |            |                        |
|------------|------------------------|
| (i) D-Deaf | (ii) PD-Partially Deaf |
|------------|------------------------|

(Delete the category, whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re-assessment of this case of not recommended/is recommended after a period of \_\_\_\_\_ years \_\_\_\_\_ months\*.

3. **Percentage of disability in his/her case is \_\_\_\_\_ percent.**

4. Sh./Smt./Kum. \_\_\_\_\_ meets the following physical requirements for discharge of his/her duties.

- |        |   |        |
|--------|---|--------|
| (i)    | F-can perform work by manipulating with fingers | Yes/No |
| (ii)   | PP-can perform work by pulling and pushing      | Yes/No |
| (iii)  | L-can perform work by lifting                   | Yes/No |
| (iv)   | KC-can perform work by lifting                  | Yes/No |
| (v)    | B-can perform work by bending                   | Yes/No |
| (vi)   | S-can perform work by sitting                   | Yes/No |
| (vii)  | ST-can perform work by standing                 | Yes/No |
| (viii) | W-can perform work by walking                   | Yes/No |
| (ix)   | SE-can perform work by seeing                   | Yes/No |
| (x)    | H-can perform work by hearing/speaking          | Yes/No |
| (xi)   | RW-can perform work by reading and writing      | Yes/No |

(Dr. \_\_\_\_\_ )  
 Member  
 medical Board

(Dr. \_\_\_\_\_ )  
 Member  
 Medical Board

(Dr. \_\_\_\_\_ )  
 Member  
 Medical Board

Countersigned by the Medical  
 Superintendent/CMO/  
 Head of Hospital (with seal)

\*Strike out which is not applicable

**Proforma-F-1**

(For Person with Disability Candidates)

**P3 (Learning Disability) Candidates**

**CERTIFICATE**

Photograph of the candidate

Name :

Age :

Date of Birth :

Date of Registration : L.D.No.

Father's Name :

Std. : School Name :

Physical & Neurologic Assessment (Date : )

Psychologic Assessment (Date : )

WISC ( R ) Verbal IQ :

Performance IQ :

Global IQ :

Interpretation:

Educational Assessment (Date: )

WRAT : R  
S  
A

Certified that:

1. The percentage of Challenged is not less than 40% and is equal to .....%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to under graduate degree course in Engineering/Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Recommendations:

(Name and Signature of Issuing Authority)

Outward No.& Date:

Seal of the Office

Proforma – G1

**(For Candidates from Maharashtra and Karnataka disputed Border Area)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... (candidate himself/herself) is a resident of ..... Village in ..... Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18

Outward No. & Date : District Collector/ Deputy Commissioner/  
District Magistrate/Additional District Magistrate/  
Place : Taluka Executive Magistrate

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**Proforma – G2**

**(For Candidates from Maharashtra and Karnataka disputed Border Area)**

**CERTIFICATE**

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Outward No. & Date :  
Place: Head Master /Principal  
School/ College

Seal of the School / College

Proforma- H

(रुपये १००/-च्या नॉन ज्युडीशियल स्टॅम्पपेपरवर खाली नमूद केलेले हमीपत्र सादर करावे )

हमीपत्र

मी.....( उमेदवाराचे नाव )असे हमीपत्र देते/देतो की, जर मी .....या अभ्यासक्रमाच्या प्रवेश प्रक्रियेच्या वेळी अथवा प्रवेश निश्चित करताना जात/जमात वैधता प्रमाणपत्र सादर करू न शकल्यास --

१. जात/जमात वैधता पडताळणी करून घेण्यासाठी आवश्यक ती सर्व कागदपत्रे मी प्रवेश घेतलेल्या संस्थेत दि. १४.०८.२०१७ पर्यंत सादर करेन.
२. जात/जमात वैधता प्रमाणपत्र मिळवून दिनांक १४/११/२०१७ पर्यंत ते संस्थेकडे सादर करण्याची सर्वस्वी जबाबदारी माझी असेल.
३. जात/जमात वैधता प्रमाणपत्र प्रवेश झालेल्या संस्थेत दिनांक १४/११/२०१७ पर्यंत सादर करू न शकल्यास किंवा माझे जात/जमात वैधता प्रमाणपत्र कोणत्याही कारणास्तव मिळण्यास ऊशीर झाल्यास पर्यायाने ..... या अभ्यासक्रमासाठी मिळालेला प्रवेश रद्दबातल झाल्यास त्याची जबाबदारी माझी असेल व त्यासाठी शासन, राज्य सामायिक प्रवेश परीक्षा कक्ष , किंवा तंत्रशिक्षण संचालनालय,म.रा., मुंबई हे जबाबदार राहणार नाहीत.

विद्यार्थ्याची स्वाक्षरी व दिनांक :

विद्यार्थ्याचे नांव :

जातीचा / जमातीचा प्रवर्ग :

अॅप्लीकेशन आय डी :

**Proforma – J**

**( For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities )**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Shri / Smt. .... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....’s admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology / for the academic year 2017-18.

Outward No.&Date :

Head of the Office

Place :

Seal of the Office

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**Proforma – K**  
**(For Jammu / Kashmir Migrant Candidates)**  
**(Migrants staying in refugee camps)**  
**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./ Miss. .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Outward No. & Date:

Name & Signature of Head of the Office

Place:

Migrant/Refugee Camp

Seal of the Office

**Proforma – L**

(For Refugees staying with relatives)

**(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./Miss. .... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with .....

(Name and complete address of the Person with whom the candidate is staying at present)

..... since past .....years.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Under Graduate Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2017-18.

Outward No. & Date :

Name & Signature of  
District Collector

Place :

Seal of the Office

**Proforma – O**

(For seats under Minority Quota)

**MINORITY COMMUNITY STUDENT'S SELF DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_

Resident of (full address) \_\_\_\_\_ hereby

declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)\* religious minority community

and / or

As my mother tongue is not mentioned in my Leaving / Transfer Certificate for deciding my candidature under linguistic minority status. I undertake that my mother tongue is \_\_\_\_\_.

I undertake to submit the relevant documents supporting my claim for belonging to minority community as per government resolution Minority Department No.अवि-2010/प्र.क्र.109/10/कार्य-5, दिनांक 1.7.2013 at the time of admission to the admitted institute.

Date: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Place: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

(\*strike out whichever is not applicable)



Minority Institute and Candidate Belonging to the Religious/ Linguistic Minority Category		
Sr.No	Minority Institute Status	Minority Candidates Who can apply for Minority Quota
1.	Linguistic Minority - Gujarathi	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
2.	Linguistic Minority - Gujarathi(Jain)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
3.	Linguistic Minority - Gujarathi(Kutchhi)	Linguistic Minority - Gujarathi(Kutchhi)
4.	Linguistic Minority - Hindi	Linguistic Minority - Hindi
		Linguistic Minority - Hindi(Bhojpuri)
5.	Linguistic Minority - Kannada	Linguistic Minority - Kannada
6.	Linguistic Minority - Malyalam	Linguistic Minority - Malyalam
7.	Linguistic Minority - Punjabi	Linguistic Minority - Punjabi
8.	Linguistic Minority - Sindhi	Linguistic Minority - Sindhi
9.	Linguistic Minority - Tamil	Linguistic Minority - Tamil
10.	Religious Minority - Buddhist	Religious Minority - Buddhist
11.	Religious Minority - Christian	Religious Minority - Christian
		Religious Minority - Christian ( Roman Catholics)
12.	Religious Minority - Jain	Religious Minority - Jain
13.	Religious Minority - Muslim	Religious Minority - Muslim
14.	Religious Minority - Roman Catholics	Religious Minority - Christian ( Roman Catholics)
15.	Religious Minority - Sikh	Religious Minority - Sikh
16.	Religious Minority (Jain) & Linguistic Minority(Gujarathi)	Linguistic Minority - Gujarathi
		Linguistic Minority - Gujarathi(Jain)
		Linguistic Minority - Gujarathi(Kutchhi)
		Religious Minority - Jain
17.	Religious Minority - Parsi	Religious Minority - Parsi
18.	Religious Minority Muslim & Linguistic Minority Urdu	Linguistic Minority - Urdu
		Religious Minority - Muslim
19.	Religious Minority - Zoroastrian	Religious Minority - Zoroastrian

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**Help Line No. 022-30233444 / 445**



## **Government of Maharashtra State Common Entrance Test Cell**

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Website: <http://www.mahacet.org>  
<http://www.dtemaharashtra.gov.in>

### ***Information Brochure***

For Admission to

### **Undergraduate Technical Courses**

(First Year of Engineering and Technology, Pharmacy,  
Pharm D., Architecture, Hotel Management & Catering  
Technology  
and  
Direct Second Year of Engineering and Technology and  
Pharmacy)

**For the Academic Year  
2016-17**



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## 1. Introduction,-

In exercise of the powers conferred by section 23 of the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. XXVIII of 2015), the Government of Maharashtra has notified the rules to regulate the admissions to the **First and Direct Second Year of Full Time Professional Undergraduate Technical Courses** (Engineering and Technology, Pharmacy, Pharm D., Architecture , Hotel Management and Catering Technology). These rules are called the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions to the Full Time Professional Undergraduate Technical Courses) Rules, 2016. This brochure gives information regarding the eligibility and rules of admission for these courses to first year of various technical professional undergraduate degree courses in the State of Maharashtra. This also provides information about invitation of applications for admission, preparation of merit list, distribution of seats, details of reservation, various rounds and stages of Centralised Admission Process (CAP), admissions in Institutional Quota seats and vacant seats after CAP, supernumerary seats, refund of fees, etc.

These rules are also applicable for admissions in Government and Government Aided professional educational institutions vide Government Resolution of Higher & Technical Education Department No. TEM-2016/CR 536/TE-4 Dated 15<sup>th</sup> March 2016.

## 2. Definitions.-

- (a) "Act" means the Maharashtra Unaided Private Professional Educational Institutions (Regulation of Admissions and Fees) Act, 2015 (Mah. Act XXVIII of 2015);
- (b) "Admission Reporting Centre" means a centre where the Candidate shall report for confirmation of admission by submission of documents and payment of fees;
- (c) "All India Seats" means seats available to an eligible Indian National Candidate;
- (d) "Application Form" means prescribed form filled up online by the Candidate for admission;
- (e) "Autonomous Institution" means the institution to which autonomy is granted by the University Grants Commission;
- (f) "CAP Seats" means the seats filled in through the centralized process of admission carried out by the Competent Authority;
- (g) "Competent Authority" means the Commissioner of State CET appointed by the Government under section 10, for conducting CET through CAP for the admissions into Private Professional Educational Institutions;
- (h) "Courses" means the undergraduate technical courses in Engineering and Technology, Pharmacy, Architecture and Hotel Management and Catering Technology;
- (i) "Eligible Candidates" means the candidates who are eligible for different professional courses as notified by the Government, from time to time under sub-section (1) of section 3 of the Act;
- (j) "Facilitation Centre" means a centre where the facilities like sale of application kits, filling online forms, verification of documents and

grievances, etc, are provided ;

- (k) "Home University (HU)" means the university area as specified in rule 5(1) herein;
- (l) "HSC" means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Boards;
- (m) "Institutional Quota" means seats available for admission to eligible Candidates at Institution level as declared by the Government or appropriate authority from time to time;
- (n) "Inter-Se-Merit" means the order of merit in respect of various classes/category of Candidates;
- (o) "JEE Main" means the Joint Entrance Examination conducted by the Central Board of Secondary Education, New Delhi for the concerned academic year;
- (p) "Minority Quota" means seats earmarked for the Minority Community students from within the State, belonging to the Minority Community to which the institution belongs;
- (q) "Non-Autonomous Institution" means those institutions which are not 'Autonomous Institutions';
- (r) "Overseas Citizen of India (OCI)" means a candidate/person registered as an Overseas Citizenship of India as declared by the Central Government under section 7A of the Citizenship Act 1955 and includes Persons of Indian Origin (PIO).

**Explanation:** For the purposes of this clause, all the existing Persons of Indian Origin (PIO) cardholders registered under notification of the Government of India, Ministry of Home Affairs No. F. No. 26011/04/98- F. I dated 19<sup>th</sup> August 2002 and shall now be deemed to be Overseas Citizens of India (OCI) card holders by virtue of Notification of Government of India, Ministry of Home Affairs, No. 25024/9/2014-F.I. Dated 9<sup>th</sup> January, 2015;

- (s) "OHU" means the area Outside Home University area;
- (t) "Qualifying Examination" means examinations on the basis of which a candidate becomes eligible for admission or its equivalent examination;
- (u) "SSC" means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognised Boards;
- (v) "Supernumerary Seats" means seats which are over and above the Sanctioned Intake approved by the appropriate authority and the Government, from time to time;
- (w) "TFWS" means Tuition Fee Waiver Scheme.

**3. Invitation of Application.**– The Candidates seeking admissions to the professional courses for the seats provided in -

- (a) 7(1)-**Maharashtra State Candidature Seats**, 7(2)- **All India Candidature Seats**, 7(3)- **Minority Quota Seats** and 7(5)(b)- **Supernumerary Seats for Jammu and Kashmir Migrant Candidature**- For these seats the candidates shall apply to the Competent Authority for admission through Centralised Admission Process(CAP).

- (b) 7(4)- **Institutional Quota Seats-** For these seats the candidates shall first/initially apply to the Competent Authority, who shall prepare Merit List of all such applicants, to enable the institutions to give admissions to such applicants on the basis of inter-se merit, as specified by the appropriate authority.
- (c) 7(4)- **Institutional Quota Seats** and 7(5)(a) **Supernumerary Seats for OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries Candidates** - For these seats the candidates after applying to the Competent Authority shall thereafter apply to the concerned institution for admission at Institution level and the Institution shall give admission on the basis of inter-se merit in the Merit List prepared by the Competent Authority. **It is pre-requisite and mandatory to apply to the Competent Authority to be eligible for admission under this quota.**

The Candidate should submit the necessary Certificates issued by the concerned Appropriate Authority, along-with the application, in the given Proforma. The list of documents to be submitted is given in 18 of this Information Brochure.

#### 4. Role of Competent Authority and its representatives in the process of Admission.-

- The Competent Authority, the Commissioner of State Common Entrance Test Cell, Maharashtra State, shall be the authority for Centralised Admission Process and shall direct the students as per their allotment through CAP to all institutions i.e. Government, Government Aided, University Department, University Managed Colleges, Dr. Babasaheb Ambedkar Technological University, Lonere (BATU) & Institute of Chemical Technology (ICT), Mumbai and Unaided Private Professional Educational Institutions.
- The Competent Authority shall deal with the representations received from the candidates pertaining to allotment and admissions as Grievance Redressal Authority.
- All the decisions taken in relation to Admission to First/ Direct Second Year of courses, by the Competent Authority shall be final and binding on all concerned

##### 4.1 Jurisdiction of the Universities :

The following table shows the details about the Home Universities in Maharashtra State along with their Head Quarters and their Jurisdiction.

The Director, Technical Education shall act as a Nodal Officer to carry out the admissions under the supervision & control of the Competent Authority.

S. No	Home University	District of Jurisdiction	Representative of Nodal Officer at Regional Level
1.	Dr. Babasaheb Ambedkar Marathwada University	Aurangabad, Beed, Jalna, Osmanabad	The Joint Director of Technical Education, Regional Office, Osmanpura, Station Road, Aurangabad-431005
2	Swami Ramanand Teerth Marathwada University, Nanded	Hingoli, Latur, Nanded, Parbhani	



3	Mumbai University	Mumbai City, Mumbai Suburban, Ratnagiri, Raigad, Palghar Sindhudurg , Thane	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, 49- Kherwadi, Aliyawar Jung Marg, Bandra (E), Mumbai-400 051
4	North Maharashtra University	Dhule, Jalgaon, Nandurbar	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, Sumangaon Road, Nashik Road, Nashik-422101
5	Savitribai Phule Pune University	Ahmednagar, Nashik,	The Joint Director of Technical Education, Regional Office, E-412, Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
		Pune	
6	Shivaji University	Kolhapur, Sangli, Satara	Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
7	Solapur University	Solapur	
8	Sant Gadge Baba Amravati University	Akola, Amravati, Buldana, Washim, Yavatmal	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V.Road, Amravati – 444 603.
9	Rashtrasant Tukdoji Maharaj Nagpur University	Bhandara, Gondia, Nagpur, Wardha	The Joint Director of Technical Education, Regional Office,
10	Gondwana University	Chandrapur, Ghadchiroli	Government Polytechnic Campus, Mangalwari Bazar, Sadar, Nagpur – 440 001.
11	SNDT Women's University	Entire Maharashtra	Director, Technical Education Mumbai

## 5. Candidature Type.-

**5(1) Maharashtra State Candidature.-** A Candidate can claim only one type of Maharashtra State Candidature Type i.e. from Type A to E.

Type	Eligibility Criterion	Home University
<b>Type-A</b>	<p><b>(a) For First Year:-</b></p> <p>(i) Candidates passing <b>SSC</b> and also <b>HSC or Diploma in Engineering or Bachelor of Science</b> Examination from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra;</p> <p><b>(b) For Direct Second Year:-</b></p> <p>(i)(1)For Engineering.- Candidates passing <b>SSC</b> or <b>HSC</b> and also <b>Diploma in Engineering or Technology</b> or <b>Bachelor of Science</b> or its equivalent from a recognised institution in Maharashtra State;</p> <p>(2) for Pharmacy.- Candidates passing <b>HSC</b> and <b>Diploma in Pharmacy</b> from a recognised institution in Maharashtra State;</p> <p>(ii) Candidate who is either <b>Domicile</b> of Maharashtra and/or is <b>born</b> in Maharashtra.</p>	Place of passing of Qualifying Examination falling within the jurisdiction of the respective University area.
<b>Type-B</b>	A Candidate who does not fall in Type-A above, but who or whose Father or Mother is domiciled in the State of Maharashtra and possess Domicile Certificate.	Place of Domicile Certificate issuing authority falling within the jurisdiction of the respective University area.
<b>Type-C</b>	A Candidate who does not fall in either Type-A or Type-B but whose Father or Mother is an employee of the Government of India or Government of India Undertaking and who has been posted and reported to duty in Maharashtra State before the last date for submission of Application Form for CAP.	Place of posting of Father or Mother of Candidate falling within the jurisdiction of the respective University area.

<b>Type-D</b>	A Candidate who does not fall in any of the above Type-A, Type B and Type-C but whose Father or Mother is an employee or retired employee of the Government of Maharashtra or Government of Maharashtra Undertaking.	Place of posting of Father or Mother of Candidate or the place of settlement of the Father or Mother if retired or the place of last posting if deputed outside Maharashtra falling within the jurisdiction of the respective University area.
<b>Type-E</b>	<p>(a) For First Year-Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination from a recognised institution located in a <b>disputed Maharashtra Karnataka Border Area</b> and whose Mother tongue is <b>Marathi</b>.</p> <p>(b) For Direct Second Year- Candidates passing <b>SSC</b> and/or <b>HSC</b> Examination and also <b>Diploma in Engineering and Technology or Pharmacy</b> or its equivalent from a recognised institution from a <b>Disputed Maharashtra Karnataka Border Area</b> and whose Mother tongue is <b>Marathi</b>.</p>	Candidate shall be considered for the <b>Outside Home University or State Level Seats</b> .

**5(2) All India Candidature.**-The Candidates having Indian Nationality are eligible under this Category.

**5(3) Minority Candidature.**- The Maharashtra domiciled Candidate belonging to a particular Linguistic or Religious Minority Community from within the State and as notified by the Government are eligible under this Category.

**5(4) NRI Candidature.**-The Candidate who fulfils the conditions as defined in clause (n) of section 2 of the Act are eligible under this Category.

**5(5) Foreign Student or OCI or PIO Candidature.**-The Foreign Student Candidates, as defined in clause (i) of section 2 of the Act, the Overseas Citizen of India (OCI) candidate, as defined under clause (q) of rule-2 and Persons of Indian Origin (PIO) as defined in clause (o) of Section 2 of the Act are eligible under this Category.

**5(6) Jammu and Kashmir Migrant Candidature.**-

- The children of citizens, who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of Jammu and Kashmir to a relatively safer place in Jammu and Kashmir from 1990 onwards due to terrorist activities; or
- The children of officers belonging to Indian Administrative Services (IAS) or Indian Police Services (IPS) or Indian Foreign Services (IFS) and children of staff belonging to military and paramilitary forces transferred to Jammu and Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application for admission; or

- (c) The children of staff and officers of Jammu and Kashmir police engaged in combating terrorism are eligible under this category;

**6. Sanctioned Intake and Supernumerary Seats for various Courses.-**

- 6(1)** The Sanctioned Intake for First Year Degree Course, Direct Second Year (Lateral entry) and Direct Second Year separate division Degree Courses shall be as per the approval given by the authority which is competent for giving approval to respective courses and affiliation given by the respective affiliating University before cut-off date as laid down for that year.

The Institute Information, Courses and the Sanctioned Intake displayed on the web site of the Competent Authority shall be treated as authentic for admissions for the year 2016-17. Candidates shall refer the web site for the revised and final Institute Information before filling the Option/Preference Form.

For admission to Direct Second Year (Lateral entry), the number of seats available shall be calculated as given in **Schedule - II**.

- 6(2)** The supernumerary seats shall be available to the Institutions as approved by the appropriate authority, from time to time.

- 7. Allocation of Seats.-**The percentage of allocation of seats for various types of candidates in the Home University, Other than Home University and State Level shall be in accordance with the policy of the Government as specified in **Schedule-I** for First Year and **Schedule -II** for Direct Second Year of various Under Graduate Courses.

- 7(1) Maharashtra State Candidature Seats.-** The Candidates having Maharashtra State Candidature as specified in 5(1), shall be eligible for these seats.

- 7(2) All India Candidature Seats.-**The Candidates having Candidature as given in 5(2) shall be eligible for these seats.

- 7(3) Minority Quota Seats.-**The Candidates having Candidature mentioned in 5(3) shall be eligible for these seats as specified in **Schedule-I** and **Schedule-II**. These seats shall be filled in accordance with the provisions of sub-section (2) of section 6, of the Act.

- 7(4) Institutional Quota Seats.-** The Institution can admit Eligible Candidates against 20 % of the Sanctioned Intake, subject to following conditions.-

- (i) The Candidates having Candidature mentioned in 5(1), 5(2) 5(3), 5(4) and 5(6) shall be eligible for these seats;
- (ii) The maximum 5% seats may be filled in from the NRI Candidates, if it is approved by the Appropriate Authority, at the Institution level.
- (iii) If the seats reserved for NRI quota remains vacant, those vacant seats may be filled in by the Institution, from the Eligible Candidates of All India Candidature;

Provided that while filling these vacant seats the preference shall be given to the Maharashtra State Candidature Candidates on the basis of *Inter-Se-Merit*.

### **7(5) Supernumerary Seats for,-**

#### **(a) OCI/ PIO, Foreign Students and the children of Indian Workers in Gulf Countries (CIWGC) Candidates.-**

- (i) The Candidates having candidature as given in 5(5) and the children of Indian Workers in Gulf Countries shall be eligible for these supernumerary seats.
- (ii) These seats shall be subject to the maximum of 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time. Out of 15% seats, one third shall be reserved for the children of Indian Workers in Gulf Countries and two third seats shall be reserved for OCI / PIO or Foreign Students candidates.
- (iii) These seats shall be filled in by the institution on the basis of *Inter-Se-Merit* of candidates as given in 8.
- (iv) Candidates fulfilling the eligibility criteria for Foreign Nationals/ PIOs/Children of Indian workers in the Gulf countries/ **Child or Ward of NRI** shall send their applications to **The Director, College of Engineering, Shivaji Nagar, Pune-411005**.

#### **(b) Jammu and Kashmir Migrant Candidature:**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The Candidates having candidature as given in 5(6) shall be eligible for these seats.
- (iii) The number of seats for this quota shall be as per the policy of the Government.

#### **(c) Tuition Fee Waiver Scheme (TFWS) Seats:**

##### **(I) Scheme**

- (i) These seats shall be filled in by the Competent Authority.
- (ii) The scheme shall be mandatory for all Technical Institutions offering Bachelor programs and lateral entry (Separate Division) to these programs that are approved by the All India Council for Technical Education.
- (iii) Seats up to maximum 5 percent of sanctioned intake per course shall be available. These seats shall be supernumerary in nature and will be available to such courses in an Institute where a minimum of 30% of sanctioned seats in the respective courses are filled up **in respective CAP Round. For calculation of 30%, the Institutional Quota seats retained by institute for the course shall be considered as completely filled.**
- (iv) The Waiver is limited to the tuition fee as approved by the State Level Fee Regulation Authority for unaided Institutions and by the Government for the Government and Government Aided Institutions. All other fee except tuition fees shall be paid by the beneficiary.
- (v) The Candidates admitted under this scheme shall not be allowed to change Institution/course at any stage under any circumstances.
- (vi) These seats shall be available for admission to First Year of Engineering & Technology and Hotel Management & Catering Technology courses as well as in Direct Second Year Engineering and Technology (Separate Division).

##### **(II) Eligibility**

- (i) Only Maharashtra State Candidature candidates are eligible for these seats

- (ii) Eligible Maharashtra State Candidates having their parent's annual income less than Rs.6.00 Lakhs from all sources shall only be eligible for these seats. The candidate shall submit Income certificate issued by Appropriate Authority.

### (III) Admissions Procedure

These seats are allotted by the Competent Authority as per inter-se merit. For this purpose the Competent Authority shall invite applications, prepare a separate merit list for this category by following the same criteria as for Maharashtra State Candidature Candidates. In the event of non-availability of students in this category the same shall not be given to any other category of applicants.

#### (d) Jammu and Kashmir Candidates and North East States:

- (i) The admission to the candidates as per *Prime Minister's Special Scholarship Scheme (PMSSS) for the students belonging to Jammu and Kashmir Candidates and the scheme of Government of India of allocation of supernumerary seats in AICTE approved colleges to North Eastern States and UTs (NEUT) which lack in such facilities of technical education* shall be done by the competent authority appointed by the Central Government as per their eligibility criteria.
- (ii) The Fees shall be as that of for the Non Autonomous Government Institutes.

#### 7(6) Reservations:

All the reservations given below shall be applicable to **candidates belonging to Maharashtra State only** subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

##### (a) Reservation for Backward Class category Candidates:

The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra State is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr.No.	Category of Reservation	Percentage of — seats Reserved
01	Scheduled Castes and Schedule Caste converts to Buddhism (SC)	13.0 %
02	Schedule Tribes (ST)	7.0%
03	Vimukta Jati (VJ)/De Notified Tribes(DT) (NT-A)	3.0%
04	Nomadic Tribes 1 (NT-B)	2.5%
05	Nomadic Tribes 2 (NT-C)	3.5%
06	Nomadic Tribes 3 (NT-D)	2.0%
07	Other Backward Classes (OBC)	19.0%
	Total	50.0%

**(b) Reservation for sons/daughters of Defence service personnel:**

Five percent (5%) seats of the total sanctioned intake of an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for Children of ex- service personnel who are Domiciled in Maharashtra State (DEF-1), Children of active service personnel who are Domiciled in Maharashtra State (DEF-2), Children of active service personnel (DEF-3) Who are transferred to Maharashtra State but are not domiciled in Maharashtra State, or Who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC examination from a school/college situated in the State of Maharashtra.

- (i) These seats are within the sanctioned intake and are available as **State Level seats.**
- (ii) A combined single merit list of all eligible DEF1, DEF2 and DEF3 candidates shall be prepared.
- (iii) Candidates claiming these seats shall produce additional documents in Proforma C, D and/or E as applicable.
- (iv) This provision is NOT available to the children of **CIVILIAN STAFF** who is working /who has worked in the Indian Defence Service.

**(c) Reservation for Persons with Disability Candidate:**

Three percent (3%) seats of total sanctioned intake of all the Institutions under CAP shall be reserved for Candidates with Disability.

- (i) 1% seats for Visually impaired (blind) candidates (P1),
- (ii) 1% seats for Speech & hearing impaired (deaf & dumb) candidates (P2),
- (iii) 1% seats for Orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (P3)

The allotment of seats reserved for the Candidates with Disability shall be done on the basis of an inter-se merit of respective type of handicap of such candidates. **These seats are available in HU / SL seats for Maharashtra domiciled candidates.**

The candidates claiming reservation under this category shall submit the certificates strictly as per the Proforma- F/F-1.

**Note:-**

Candidates with Disability should note that on admission to degree course they will not be given any exemptions or additional facility in the academic activities other than those which may be provided by the respective Universities.



### 7(7) Eligibility Criteria:

Year and Course	Eligibility conditions and requirements for admissions
First Year - Engineering / Technology	<p><b>(1) Maharashtra State Candidature Candidate.-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects, and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>Or</b></p> <p>ii) Passed B.Sc. Degree from a Recognised University as defined by UGC and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p>(iii) Obtained score in MHT-CET 2016 conducted by the Competent Authority.</p> <p><b>(2) All India Candidature Candidates, Jammu and Kashmir Migrant Candidature Candidates.-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only) in the above subjects taken together;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma in Engineering and Technology and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p><b>Or</b></p> <p>ii) Passed B.Sc. Degree from a Recognised University as defined by University Grants Commission and obtained at least 50% marks (at least 45% marks, in case of Backward class categories and Persons with Disability candidates belonging to Maharashtra State only);</p> <p>(iii) Obtained score in MHT-CET 2016 or JEE Main Paper I.</p>



First Year-Engineering / Technology	<p><b>(3) Children of NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>The candidate should have passed the HSC or its equivalent examination with Physics and Mathematics as compulsory subjects along with one of the Chemistry or Biotechnology or Biology or Technical or Vocational subjects, and obtained at least 50% marks;</p>
Direct Second Year (Lateral Entry)- Engineering /Technology	<p><b>For Maharashtra State Candidature Candidate and All India Candidature Candidate,-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Engineering and Technology with at least 45% marks (40% marks in case of candidates of backward class categories and Persons with Disability belonging to Maharashtra State only) in appropriate branch of Engineering and Technology from an All India Council for Technical Education or Central or State Government approved Institution or its equivalent;</p> <p><b>Or</b></p> <p>(ii) Passed B.Sc. Degree from a University Grants Commission (UGC) or Association of Indian Universities recognized University with at least 45% marks (40% in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra State only) and passed HSC with Mathematics as a subject.</p> <p>Provided that students belonging to this category shall clear the subjects of Engineering Graphics/ Engineering Drawing and Engineering Mechanics of the first year Engineering Program along with second year subjects.</p>
First Year - Pharmacy	<p><b>Maharashtra State Candidature Candidates and All India Candidature Candidates.-</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biotechnology or Biology and obtained at least 45% marks (at least 40% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together ;</p> <p>(iii) Obtained Score in MHT-CET 2016.</p>

Direct Second Year (Lateral Entry),- Pharmacy	<p><b>For Maharashtra State Candidature Candidate and All India Candidature Candidate,-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed Diploma Course in Pharmacy with at least 45% marks (at least 40% marks in case of candidates of Backward class categories and Persons with disability belonging to Maharashtra State only) from an All India Council for Technical Education or Pharmacy Council of India or Central or State Government approved Institution or its equivalent.</p>
First Year- Pharm D.	<p><b>Maharashtra State Candidature and All India Candidature Candidates,-</b></p> <p>(i) The candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination with subjects Physics and Chemistry as compulsory subjects along with one of the Mathematics or Biotechnology or Biology and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State) in the above subjects taken together ;</p> <p><b>Or</b></p> <p>(ii) Passed Diploma Course in Pharmacy from institutes affiliated to State Board and having approval of competent central authority and State Government and obtained at least 50% marks (at least 45% marks in case of candidates of Backward class categories and Persons with Disability belonging only to Maharashtra State);</p> <p>(iii) The candidate should have obtained at least 50% marks in the MHT-CET 2016;</p>

<p>First Year- Architecture</p>	<p><b>(1) Maharashtra State Candidature Candidate, All India Candidature Candidate, Jammu and Kashmir Migrant Candidate.-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent with Mathematics and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) ;</p> <p style="text-align: center;"><b>Or</b></p> <p>(ii) Passed (10+3) Full time Diploma examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate (at least 45% marks in aggregate in case of candidates of Backward class categories and Persons with Disability belonging to Maharashtra state only) with Mathematics as compulsory subject;</p> <p>(iii) The Candidate should have obtained at least 40% marks at National Aptitude Test in Architecture (NATA), conducted by the Council of Architecture;</p> <p><b>(2) Children of NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>The Candidate should have passed the HSC or its equivalent examination with Mathematics and obtained at least 50% marks in aggregate;</p> <p style="text-align: center;"><b>Or</b></p> <p>Candidate should have passed Full time Diploma (10+3) examination recognized by All India Council for Technical Education or Central or State Government or its equivalent examination and obtained at least 50% marks in aggregate;</p>
<p>First Year - Hotel Management and Catering Technology</p>	<p><b>(1) Maharashtra State Candidature Candidate and All India Candidature Candidate,-</b></p> <p>(i) The Candidate should be an Indian National;</p> <p>(ii) Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate (at least 40% marks in aggregate for backward class category and Persons with Disabilities candidates belonging to Maharashtra state only);</p> <p>(iii) Obtained score at MAH-B.HMCT-CET 2016.</p> <p><b>(2) Children of NRI / OCI / PIO, Children of Indian workers in the Gulf countries, Foreign National.-</b></p> <p>Passed HSC or its equivalent examination and obtained at least 45% marks in aggregate.</p>

**Note :**

**(a) Eligibility criteria for Candidates belonging to Persons with Disability:**

In addition to the basic qualification mentioned above, candidate who is suffering from any one of the following permanent disability is eligible to seek admission against seats reserved for Persons with Disability candidates (i.e. Candidate who is visually impaired (blind) Candidate type- P1, Candidate who is speech & hearing impaired (deaf & dumb) Candidate type- P2, Candidate who has orthopaedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spastic Candidate type -P3), provided they submit a certificate (Proforma F/F-1) clearly stating that the extent of disability is more than 40% and the disability is of permanent nature.

**(b) Admission to Mining Engineering course:**

Female candidates are not eligible for admission to Mining Engineering course.

**8. Preparation of Merit List.-**

**8(1) Assignment of merit number.-** All the eligible Candidates who have submitted Application Form on or before the last date specified for the submission of Application Form for Admission through CAP shall be assigned a merit number. The merit list shall be prepared on the basis of score obtained by adding CET score.

**8(2) Change of Marks due to verification.-** If the marks in the qualifying examination are modified due to verification and the same is duly certified by the concerned Competent Authority or Board, the same shall be reported to the Competent Authority for admission through CAP or its designated representatives immediately. However the effect of such change will be taken into consideration only for the subsequent round (s) of admission.

**8(3) Method of calculating marks at qualifying examination for deciding eligibility.-** While deciding the eligibility of the Candidates following procedure shall be adopted,-

- (a) The percentage of marks shall be calculated by rounding off to two places after decimal and if the percentage of marks comes out to be 44.50% to 44.99% then it shall be rounded to 45% and if the percentage of marks comes out to be 44.01% to 44.49% shall be rounded to 44% for deciding the eligibility.
- (b) In case the maximum marks in an individual subject is other than 100, convert the marks out of 100 for individual subject without rounding, If sum of the converted marks of individual subjects without rounding off works out to be a figure with fraction then fraction up to two decimal places shall only be considered for calculation of percentage of marks considering maximum marks as 300 and, If the percentage comes in fraction, then rounding off shall be done as above to decide the eligibility.
- (c) If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.
- (d) If the Candidate reappears for the qualifying examination with all subjects then the marks obtained in the latest examination shall only be considered.

**8(4) Assignment of Merit Number for various Courses.-**

<p>(a) <i>For admission to First Year Engineering and Technology.-</i></p>	<p>(i) The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6), shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <ol style="list-style-type: none"> <li>higher marks in Mathematics at CET;</li> <li>higher marks in Physics at CET;</li> <li>higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together ;</li> <li>higher percentage of marks in the subject Mathematics at HSC;</li> <li>higher percentage of marks in the subject Physics at HSC ;</li> <li>higher percentage of marks in Aggregate at HSC.</li> </ol> <p>(ii) The merit list for the NRI /OCI / PIO and Foreign Students Candidates stated at 5(4) and 5(5) shall be prepared on the basis of the percentage of marks in the subjects Physics, Chemistry and Mathematics added together at Qualifying examination:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <ol style="list-style-type: none"> <li>higher percentage of marks in Board or qualifying examination for Physics, Mathematics and Chemistry taken together;</li> <li>higher percentage of marks in the subject Mathematics at HSC;</li> <li>higher percentage of marks in the subject Physics at HSC ;</li> <li>higher percentage of marks in Aggregate at HSC.</li> </ol>
<p>(b) <i>For admission to Direct Second Year Engineering and Technology.-</i></p>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate, on the basis of which Diploma / Degree is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ol style="list-style-type: none"> <li>higher percentage of marks in SSC;</li> <li>higher percentage of marks in Mathematics at SSC;</li> <li>higher percentage of marks in Science at SSC;</li> </ol>

	(d) higher percentage of marks in English at SSC.
(c) <i>For Admission to First Year Pharmacy.-</i>	<p>The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6) shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ol style="list-style-type: none"> <li>higher marks in Mathematics or Biology at CET;</li> <li>higher marks in Physics at CET;</li> <li>higher percentage of marks in Physics, Mathematics and Chemistry added together at Board or qualifying examination ;</li> <li>higher percentage of marks in the subject Mathematics or Biology at HSC;</li> <li>higher percentage of marks in the subject Physics at HSC;</li> <li>higher percentage of marks in aggregate in HSC.</li> </ol>
(d) <i>For Admission to Direct Second Year Pharmacy.-</i>	<p>The merit list shall be prepared on the basis of marks obtained by the Candidate on the basis of which Diploma is awarded by the examining authority:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ol style="list-style-type: none"> <li>higher percentage of marks in Physics at HSC;</li> <li>higher percentage of marks in Chemistry at HSC;</li> <li>higher percentage of marks in SSC;</li> <li>higher percentage of marks in Science at SSC.</li> </ol>
(e) <i>First Year Hotel Management and Catering Technology.-</i>	<p>(i) The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6) shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority (MAH-B.HMCT-CET-2016) or marks or score secured in any other examination conducted by the concerned appropriate authority for the purpose of admission to these Courses.</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <ol style="list-style-type: none"> <li>higher percentage of marks in HSC or its equivalent ;</li> <li>Candidates having passed HSC with Science;</li> <li>Candidates having passed HSC with Home Science;</li> </ol>

	<p>(d) Candidates having passed HSC with Minimum Competency Vocational Course;</p> <p>(e) Candidates having passed HSC with Commerce.</p> <p>(ii) The merit list for the Candidates at 5(4) and 5(5) shall be prepared on the basis of the Higher percentage of marks at HSC or its equivalent:</p> <p>Provided that, in case of tie, the relative merit of Candidates shall be resolved in the following order of preference and the methodology as specified below,-</p> <p>(a) Candidates having passed HSC with Science;</p> <p>(b) Candidates having passed HSC with Home Science;</p> <p>(c) Candidates having passed HSC with Minimum Competency Vocational Course;</p> <p>(d) Candidates having passed HSC with Commerce.</p>
<i>(f) For admission to First Year Architecture.-</i>	<p>(i) The merit list for the Candidates at 5(1), 5(2), 5(3) and 5(6) shall be prepared on the basis of marks or score secured by the Candidate in the CET conducted by the Competent Authority or marks or score secured in any other examination conducted by the concerned appropriate authority by giving 50% weightage to CET Score and 50% weightage to HSC aggregate Marks for the purpose of admission to these Courses:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <p>(a) higher marks in the CET;</p> <p>(b) higher percentage of marks in Mathematics at SSC;</p> <p>(c) higher percentage of aggregate marks in SSC.</p> <p>(ii) The merit list for the Candidates at 5(4) and 5(5) shall be prepared on the basis of the higher percentage of marks at HSC or its equivalent:</p> <p>Provided that, in case of tie, the relative merit of different Candidatures shall be resolved in the following order of preference and the methodology as specified below,-</p> <p>(a) higher percentage of marks in Mathematics at SSC;</p> <p>(b) higher percentage of aggregate marks in SSC.</p>

### **9. Centralised Admission Process (CAP).-**

- 9 (1)** The Unaided Private Professional Educational Institution shall admit Candidates through the Centralised Admission Process (CAP) as referred in sub-section (3) of section 3 of the Act. The Government, Government Aided and University Department shall also admit the candidates through CAP. The stages of CAP shall be as stated below,-



- (a) Display or Publishing of Information Brochure by the Competent Authority. The Information Brochure shall be published on the website of the Competent Authority and the hard copy shall also be provided to candidates on producing the original Hall Ticket of the CET conducted by Competent Authority or at the time of purchasing the Application Kit for Admission.
- (b) Filling Online Application Form by Candidate for participation in the Centralised Admission Process.
- (i) **For First Year Engineering and Technology, Pharmacy, Pharm D., Hotel management & Catering Technology:** All the aspiring candidates shall fill in the Online Application Form for admission through their login which is provided to them at the time of applying to the Common Entrance Test conducted for that course.  
For admissions to first year Engineering and Technology, the eligible candidates aspiring for admission on the basis of JEE (Main) Paper 1 (who could not register for MHT-CET 2016) should apply, by paying required fees, through CAP under All India Seats or to be eligible for admission under Institutional Quota seats.
- (ii) For First and Direct Second Year Engineering and Technology and Pharmacy and First Year Architecture: The eligible candidates are required to purchase the Application Kit from the nearest Facilitation Centre on payment in Cash as given below -

Admission	General Category Candidates , Outside Maharashtra State Candidate and Children of Indian workers in Gulf Countries	Reserved Category candidates from Maharashtra State and Persons with Disability candidates from Maharashtra	Children of NRI / OCI / PIO, Foreign National
First Year Engineering and Technology (Only JEE Candidates)	Rs. 800/- (Online Payment Only)	Rs. 600/- (Online Payment Only)	Rs. 5,000/- (Online Payment Only)
First Year Architecture	Rs. 700/-	Rs. 500/-	Rs. 5,000/- (Online Payment Only)
Direct Second Year Engineering and Technology	Rs. 500/-	Rs. 400/-	Rs. 5,000/- (Online Payment Only)
Direct Second Year Pharmacy	Rs. 500/-	Rs. 400/-	Rs. 5,000/- (Online Payment Only)

- (iii) The Application Kit is Non Transferable and amount is Non refundable.
- (iv) The candidate should read the information brochure carefully
- (v) The candidate should fill the Online Application Form as per the



notified schedule for respective admission.

- (vi) The list of the Facilitation Centers shall be published on the website. The Facilitation center shall facilitate the candidate to fill the Online Application Form, scan and upload the required documents without any charges.
  - (vii) The Candidates will also be able to fill in Online Application Form and upload the scanned copies of the required documents through any computer connected to internet from home, cybercafé.
  - (viii) Candidates are required to fill in all the details as per the instructions.
  - (ix) After filling the information and submission of Application Form, the Candidates shall verify the data filled and correct it if required. The candidate shall take printout of the form and sign it.
  - (x) The Printout of form shall have list of documents required to be produced by the candidate for substantiating his claim made in the application form.
  - (xi) Candidate can edit/update the information in his application form before he confirms it at any of the Facilitation Centre.
- (c) Confirmation of Online Application Form and Document Verification at Facilitation Centre by the Candidate in person;
- (i) The Candidates shall report to any convenient Facilitation Centre in person along with signed printout of application form filled online and the required original documents for verification.
  - (ii) The Facilitation Centre In-charge shall verify the information from the original copies of required documents and collect the duly signed application.
  - (iii) The Facilitation Centre In-charge shall confirm candidate's Application Form through online system and issue the Receipt cum Acknowledgement of Application Form.
- (iv) After confirmation of application form information cannot be changed by candidate.**
- (d) Display or Publishing of Provisional merit list, Submission of grievances, if any, and Display or Publishing of Final Merit Lists;
- i. Provisional Merit List of eligible candidates will be displayed on the website.
  - ii. For discrepancy if any, in the provisional merit list, Candidates can submit the grievances in written along with required document at Facilitation Centre where candidate has confirmed application form within the specified grievance period given in the schedule.
  - iii. No document shall be accepted to substantiate the claim made in application after scheduled dates.
  - iv. Final merit lists will be displayed on the website.

**NOTE: - The merit list gives relative position of the candidate and it does not guarantee admission to any course.**

- (e) Display of available Category wise Seats (Seat Matrix) for CAP Rounds I-  
The competent authority shall publish the information about institutes, courses offered, Sanctioned intake and number of seats available for each category before each round.
- (f) Filling up and Confirmation of Online Option Form having preferences of Courses and Institutions before CAP Round I - Candidates may fill in **maximum 300 choices** of Institutes and Courses in decreasing order of their preference. The Option Form once confirmed by the Candidate through their login shall be considered for allotment in CAP Round I, II and III;
  - (i) In order to participate in the CAP (subject to fulfillment of the eligibility criterion of respective CAP round), it is MANDATORY to fill the Online Option Form for CAP Round I.
  - (ii) Candidates will be able to fill in the online option form through their login.
  - (iii) It is mandatory for all candidates to confirm the online option form by himself / herself.
  - (iv) After confirmation of Option form, the candidate will not be able to change the Options.
  - (v) Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by others on behalf of the candidate. For Security reasons, candidates are instructed to keep changing the password and keep note of it in secured place.
  - (vi) The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference (Highest Priority Choice).
  - (vii) Option form received through online submission only will be considered for further processing.
  - (viii) Candidate shall confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password. The candidate can take a printout of the confirmed Option form for his record and future reference
  - (ix) The candidate can fill in minimum 1 and maximum 300 options. The candidate shall fill the institute choice code against the option number in the online option form.
- (g) Display of Provisional Allotment of CAP Round I indicating allotted institute and Course.
- (h) Reporting and accepting the offered seat as per the allotment of the CAP Round I by the Candidate at Admission Reporting Centre.
- (i) Display of available Category wise Seats (Seat Matrix) for CAP Rounds II-
- (j) Display of Provisional Allotment of CAP Round II indicating allotted institute and Course.
- (k) Reporting and accepting the offered seat as per the allotment of the CAP Round II by the Candidate at Admission Reporting Centre.
- (l) Display of available Category wise Seats (Seat Matrix) for CAP Rounds III-
- (m) Display of Provisional Allotment of CAP Round III indicating allotted institute and Course.

- (n) Reporting and accepting the offered seat as per the allotment of the CAP Round III, by the Candidate at Admission Reporting Centre.
- 9 (2)** During the CAP, before accepting the allotted seat in Round I, II and III, a Candidate can select the choice of 'Freeze', 'Slide' or 'Float' for subsequent round(s), if any, of seat allocation, as provided below,-
- Freeze:** Candidates accept the offered seat and they do not want to participate in any further rounds of seat allocation. Such Candidates will not be considered in subsequent rounds of admission;
  - Slide:** Candidates accept the offered seat and indicate that, if admission to the academic program of higher preference is offered within the same Institution, they will accept it. Such Candidates will be considered in subsequent rounds of admission;
  - Float:** Candidates accept the offered seat and indicate that, if admission to an academic program of higher preference in any Institution is offered, they will accept it. Else, they will continue with the currently accepted academic program. Such Candidates will be considered in subsequent rounds of admission;
  - Candidate should select the reporting option as 'Freeze', 'Slide' or 'Float' through their login.
  - If candidate gets better choice in CAP Round II and /or III, Candidate may change the reporting option as 'Freeze', 'Slide' or 'Float' through their login, otherwise earlier option will be carried forward.
  - For Candidates who choose the Float or Slide option, and secures a seat of his choice of higher preference, then it would automatically result in the forfeiture of the seat accepted by the Candidate in the earlier round;
  - Sliding and Floating options will not be available to a Candidate who is offered admission to his first choice.
  - If a candidate fails to report for the acceptance of allotted seat at Admission Reporting Center in scheduled time, It will be treated as if he has rejected the allotted seat and such candidate shall not be eligible for CAP Round II and / or III. However such candidates will be able to participate in CAP Round IV.

### **9(3) Conduct of CAP Round-IV.-**

- The seats available for this round shall be published on the website. The Candidates are allowed to fill in or edit the already filled online option form. The seats to be allotted during this round shall be subject to following conditions.-
  - Before start of this round, the Candidates can change their option from Sliding or Floating to Freezing or vice-versa;
  - Following candidates will be considered eligible for this round;
    - The Candidates who have not been allotted any seat in any of the previous rounds or not participated by the way of not filling the Option form in CAP Round I; or
    - Those who have taken and cancelled their admission in the earlier rounds; or
    - Those who have rejected the offered seat by not reporting to the Admission Centre ; or
    - Those who have Freezed the admission in earlier rounds but are desirous of changing the option to Floating or Sliding in

this final round.

- (iii) Candidates who have opted for Floating and Sliding and also applying for this round shall fill in the allotted institution in their choice list. Once the upward allotment is made the earlier allotment automatically stands cancelled;
- (iv) Sliding and Floating options are not available for the seats allotted in this round as it is final CAP Round.
- (b) Reporting and accepting the offered seat as per the allotment of the CAP Round IV by the Candidate at Admission Reporting Centre.

**9(4) Reporting and confirmation of admission.-** After final CAP Round, the Candidate shall report to the institution finally allotted to him and confirm his/her admission in the institution.

#### **9(5) Fees and Concessions:**

##### **(a) Fees Prescribed for Government and Government Aided Institutes:**

As per the Government Resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, has decided the tuition fee, development fee and other fees per year for Government, Government Aided, University Managed Colleges and University Departments. As per the policy of State Government, the fees for Government, Government Aided Autonomous Institutes is raised by 10% every year after grant of autonomous status to the institute. Accordingly the fee structure for the academic year 2016-17 shall be as follows.

Fees	Non Autonomous Government Institutes and University Department	Autonomous Government / Government Aided Institutes / BATU Lonere/ ICT Mumbai
Tuition	Rs. 15,000/-	Rs. 15,000/-
Development	Rs. 5,000/-	Rs. 29,614/-
Other	Rs. 4,000/-	Rs. 22,231/-
Total	Rs. 24,000/-	Rs. 66,845/-

##### **Important Notes:**

1. No tuition fee for **SC/ST/VJ/DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC category and for candidates admitted under TFWS.**
2. In case the Government revises the fees for the Government institutes for the year 2016-17, then the admitted candidates will be required to pay the difference in fees as per the Government order.
3. The Department of Technology, Shivaji University offers courses on Self Financing basis, and hence the fees shall be as per the Fees approved by Appropriate Authority.

##### **(b) Fees prescribed in Unaided Private Professional Educational Institutes:**

The Adhoc/Interim fee structure shall be as approved by the Fee Regulating Authority established under the Act. **The final fee approved and published by the Fee Regulating Authority for that year shall be the fee payable by the candidate for that course for that academic year.**

**(c) Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only)**

For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, the scheme/mode of concessions, scheme of loan scholarship (if any) for eligible candidates, in tuition and other fees will be announced by the Central/ State Government. These candidates will get only that amount of waiver as notified in the circulars issued by the Government Department from time to time, subject to fulfillment of norms and conditions laid down by these Departments.

Candidates claiming fee concession under various categories shall produce the requisite certificates as may be specified by the respective Government Departments.

**(d) Fees for Jammu & Kashmir Migrant Candidates and North East and Union Territory Candidates admitted by appropriate authority:**

These candidates shall pay the fees as applicable to the Non Autonomous Government institutes (as given in 9(5)(a)). Candidates shall also pay additional fees as prescribed by the concerned University from time to time.

**(e) Caution Money Deposits:**

Caution money deposit received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided/Autonomous colleges and credited to Government in case of Government and Government-Aided Non Autonomous Colleges.

**10. CAP allotment stages and process of allotment.**-Allotment of seats under CAP shall be made in the following manner,-

**10(1) Maharashtra State Candidature Candidate.-**

(1) The stages of computerised allotment are as follows,-

**Stage –I: For all the Candidates.-**

- (a) All the Candidates (Open, Reserved, Male, Female, Tuition Fee Waiver) belonging to various categories shall be considered for allotment of seats as per their *Inter-Se-Merit*.
- (b) The Minority Quota seats shall be allotted to the Candidates of the State belonging to the Minority Community to which the institution belongs by virtue of merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (c) Backward Class Category Candidates shall be considered for allotment in Open Category seat by virtue of their *Inter-Se-Merit* or in their respective Category of reservation, if Open Category seats are not available at their merit.
- (d) SBC Category Candidates shall be considered for allotment in Open Category by virtue of their merit and in case of SBC Candidates who were

in Backward Class prior to their inclusion in SBC Category shall be considered in their original Backward Class Category.

- (e) Persons with Disability Category Candidates shall be considered for allotment for the seats reserved for them otherwise in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (f) Defence Category Candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in Open Category as per their *Inter-Se-Merit* if the seats reserved for them are not available at their merit.
- (g) The TFWS seat shall be allotted to the eligible Candidate only to such course in an Institute where a minimum of 30 % of sanctioned seats in the respective course are allotted.

**Stage – II: For allotment of seats reserved for Female to Male Candidates.-** If the seat remains vacant after allotment to Female Candidates of the Backward Class Category or Open Category, such seat shall be allotted to the Male Candidates belonging to respective Backward Class or Open Category.

**Stage –III: For SBC Category Candidates.-**If the Backward Class Category seat remains vacant, such seat shall be considered for allotment to the Candidates of SBC Category, limited to the extent of 2% seats.

**Stage –IV: For respective groups of Backward Class Category Candidates.-** If the seat remains vacant in the respective group of following Categories, such seat shall be considered for allotment to the Candidates of within the respective group, -

**Group 1:** (i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC),  
(ii) Scheduled Tribes including those living outside the specified areas (ST).

**Group 2:** (i) Vimukta Jatis/De- Notified Tribes (VJ/DT), NT(A),  
(ii) Nomadic Tribes 1 (NT-B).

**Group 3:** (i) Nomadic Tribes 2 (NT-C),  
(ii) Nomadic Tribes 3 (NT-D),  
(iii) Other Backward Class (OBC).

**Explanation.-** For Group 1, if the seat remains vacant in ST Category due to non-availability of its Candidates, such seat shall be considered for allotment to the Candidate belonging to the SC Category or vice versa.

**Stage-V: For all Backward Class Category Candidates.-**If the seat reserved for Backward Class Category Candidate remains vacant, such seat shall be considered for allotment to the Candidate of any Backward Class Category.

**Stage –VI: For Persons with Disability Candidates.-**If the seat reserved for Persons with Disability remains vacant, such seat shall be considered for allotment to any Persons with Disability Candidates.

**Stage –VII: For all Candidates (without HU and OHU Seat Tag).-**If the seat remains vacant after completion of Stage –VI then for allotment of such vacant seats, Stage-I, Stage-II, Stage-IV, Stage-V and Stage VI shall be executed by removing the HU and OHU Seat Tag.

**Stage –VIII: For all Candidates (without any type of Reservation).-**

- (i) The seats shall be considered for allotment to all the Candidates based on *Inter-Se-Merit*.



- (ii) In case of Direct Admission to Second Year (Lateral Entry) of Engineering and Technology: If the seats remain vacant then such seats shall be considered for allotment to all the Diploma Candidates based on *Inter-Se-Merit* and further, if the seats remain vacant such seats shall be filled in on the basis of *Inter-Se-Merit* of the Bachelor of Science Candidates.

**Stage –IX: For First year Engineering admission to Diploma and Bachelor of Science Candidates.**—After completion of stage VIII, If the seats remains vacant then such seats shall be considered for allotment to the Diploma Candidates based on *Inter-Se-Merit* of CET and further, if the seats remain vacant such seats shall be considered for allotment to the Bachelor of Science Candidates on *Inter-Se-Merit* of CET.

- (2) In addition to above while allotting a seat for Direct Second Year of Engineering (Lateral Entry) and separate division, seat shall be allotted as follows,-
- (i) The seat of Degree Course shall be allotted to the Candidate having same sub-group Diploma Course;
  - (ii) Vacant seats, if any, shall be allotted to the Candidate having the same main group Diploma Course.
  - (iii) If further seats remains vacant, it shall be allotted to the Candidate having any other Diploma Course.

The Groups and Subgroups are given in **Schedule III**.

- (3) For seats reserved for Female Candidate, the procedure for reservation as given in Government Circular of General Administration Department No. RSV 1012/CN-16/12/16A Dated 13th August 2014 shall be adopted.

**10(2) All India Candidature Candidates-** The allotment to these seats shall be done through CAP on the basis of score of ,-

- (a) First Year Engineering – MHT-CET 2016 score and then if the seats remains vacant, on the basis of JEE (Main) 2016 -Paper 1;
- (b) First Year Pharmacy and Pharm. D. – MHT-CET 2016 Score;
- (c) First Year Architecture – Score obtained by giving 50% weightage to HSC marks and 50% weightage to valid score for 2016 of National Aptitude Test in Architecture (NATA) ;
- (d) First Year Hotel Management and Catering Technology – MAH-B.HMCT-CET 2016 Score.

All these seats are treated as “General Category” seats and no reservation is provided in these seats for Candidates of Backward Class Category, Ladies, Persons with Disability and Defence, etc.

**10(3) Jammu and Kashmir Migrant Candidature Candidate-**

**a) Application Form Filling and Submission**

The eligible candidate shall fill the Online Application Form, take the printout, upload scanned copies of the required documents and send duly filled in and signed Application Form by speed post/courier/by hand delivery for verification & confirmation to Admission Centre identified for these admissions.

**The Director ,  
Sardar Patel College of Engineering(SPCE),  
Versova Road, Munshi Nagar,  
Andheri (West), Mumbai-400 058**

- i. The application should reach on or before the last date as notified. Application received after last date or incomplete application will not be verified and confirmed and name of such candidate will not appear in the merit list prepared for the purpose of CAP.
- ii. The Competent Authority shall publish the provisional Merit List as specified in Rule 8(4).
- iii. The candidates not appeared for MHT-CET 2016 but appeared for JEE(Main) Paper 1, can also apply, however such candidates are required to pay the Application Fee through payment gateway (Credit Card/ Debit Card/ Net Banking).
- iv. The candidates whose names do not appear in the merit list(s) will not be able to participate in entire Admission Process.

**b) Counselling Round For J and K Migrant Candidates at SPCE**

- i. Candidate seeking admission against these seats shall report to the Admission Centre of Admission Authority for admission as per the schedule.
- ii. The candidates shall produce the documentary evidence strictly as per the Proforma(s) in support of their claims.
- iii. These Admissions will be made strictly in the order of merit from amongst the candidates who report in person for admission at SPCE as per schedule, against the seats available in the various institutes at the time when the candidate actually reports for admission.
- iv. Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute and/or some other course during entire duration of the course.
- v. The candidates reporting late for the admission shall be considered for allotment against seats which are available at that time. The decision of the admission centre in-charge shall be final and binding.

**c) Reporting at institutes:**

- i. Candidate shall confirm the admission by paying the requisite amount of fee and by submitting required documents in original to respective institute, to which admission is granted as per schedule.
- ii. If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- iii. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the Head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 04 working days after the date of payment of fees.



**d) Important note**

Candidates admitted under this provision are not allowed to change course or college in any year of study.

**11. Allotment of seats by CAP Round I, II, III and IV-**

- (a) All the CAP Rounds (CAP Round I, II, III and IV) shall be conducted by computerised allotment.
- (b) In CAP Round I, II and III, the Stages I to III of rule 10 of these rules shall be executed.
- (c) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.
- (d) For the CAP Round-IV, the Stage-I to IX of rule 10 of these rules shall be executed.
- (e) For First Year of Engineering and Technology Admissions, the Diploma candidates and Bachelor of Science candidates shall be considered for allotment only in stage IX of CAP round IV.

**12. General provisions.-**

- (a) Allotment in CAP Round-I, II, III and IV of Home University Seats, Other than Home University seats and State Level Seats will be carried out as per *Inter-Se-Merit* of Candidates having Maharashtra State Candidature. The seats will be allotted to Candidates as per *Inter-Se-Merit*, options filled and seats available at that point of time in the stage of CAP Round-I, II , III and IV;
- (b) All Candidates eligible for a particular stage of allotment will be considered for allotment of a seat in that stage, even if they have been allotted or not allotted a seat in the previous stage;
- (c) During the allotment of any stage, the Candidate may get upward shift in the allotment with reference to the options filled by the Candidate according to availability of seats at that point of time;
- (d) There shall not be any reservation under different categories in an Unaided Professional Educational Institution, for allocation of seats stated in 7(2), 7(3), 7(4) and 7(5);
- (e) All reserved Category Candidates (including SBC in their original Category) shall be considered for allotment in all stages;
- (f) Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment;
- (g) Allotment against the first available option in the order of preference filled in shall be retained as final allotment;
- (h) During CAP Round I, II and III, stage I and II shall be repeated after stage III for betterment to all the Candidates due to allotment to SBC Candidates in stage - III;
- (i) The allotment list displayed on website will show the provisional allotment offered to the Candidates. No personal communication or allotment letters in this regard shall be issued to the Candidates;
- (j) A Candidate who has been allotted a seat shall download the "Provisional Seat Allotment Letter". At the time of seat acceptance Candidate has to pay a demand draft in favour of Competent Authority and produce ORIGINAL DOCUMENTS for verification at any Admission Reporting Centres (List shall be available on website). Seat will be confirmed by the Reporting Centre after verification of the original documents and ensuring that the Candidate

meets all the eligibility norms. The centre in-charge shall issue the Online Receipt of acceptance;

- (k) The Seat Acceptance Fee shall be Rs. 5,000/- for Candidates of General Category, VJ/DT, NT, SBC/OBC Category and Rs.1,000/- for SC, ST Category Candidates. The candidate has to pay the Seat Acceptance Fee during first reporting only. This fee shall be transferred to the institution after deducting Rs. 1,000/- towards processing fee, if the Candidate reports to the institution after completion of CAP process which shall be adjusted towards fees to be paid by the Candidate to the institution. The candidate should opt 'Freeze', 'Slide' or 'Float' through Login only and submit the duly signed printout to the Reporting Officer. The Officer shall issue the acknowledgement of the Reporting. The candidate can change the options as 'Freeze', 'Slide' or 'Float' whenever there is change in the allotted institute and course, however if the candidate do not wish to change the option, previous option shall be carried forward for CAP Round II and/ or III.
- (l) For cancellation of admission before reporting to the institution, the candidate shall apply to the Reporting Center to which he has paid Seat Acceptance Fee. On cancellation of such admission through Online System before reporting to the institution, the amount shall be refunded after deduction of Rs. 1,000/- towards processing charges. Candidates of General Category shall pay Demand Draft of Rs. 1000/- and shall get the Demand Draft of Rs. 5000/- back.
- (m) The fees is to be paid by **Demand Draft** in favour of '**Commissioner, State CET Cell, Maharashtra State**' payable at '**Mumbai**'.
- (n) Failure to report in person for Seat acceptance will be considered as if the Candidate has rejected the offer;
- (o) Allotted Seat will be cancelled if, at any time, any of the documents or certificates is found to be invalid or fraudulent and/or the Candidate does not meet the eligibility norms;
- (p) Candidates who want to reject the allocated seat can do so by not remitting the seat acceptance fee at the Reporting Centre in scheduled period. Candidates who reject allocated seat cannot participate in CAP Round II and / or III.

**13. Admissions in Institutional Quota and vacant seats after CAP.-** The Director or Principal of the institution shall carry out the admissions for these seats in the following manner:-

- (a) Admissions shall be made in a transparent manner and strictly as per the *Inter-Se-Merit* of the Candidates who have applied to the Institution.
- (b) Information brochure or prospectus of the Institution which specifies rules of admission should be published well before the commencement of the process of admission. All the information in the brochures should also be displayed on the Institution's website.
- (c) Institution shall invite applications by notifying schedule of admission and the number of seats in each course to be filled by the institution, by advertisement in at least two leading newspapers and on the website of the institution.
- (d) Aspiring Candidates fulfilling the eligibility criteria as notified by the Government and specified by the appropriate authority, from time to time, shall apply to the Principal or Director of the respective institution for admission at the Institution level as provided in rule 3(2)(b).

- (e) The institution, as specified by the appropriate authority, shall fill the seats in the NRI Quota, based on the Merit list prepared and published by the Competent Authority.
- (f) The institution may give admission to the applicants on the basis of their inter-se merit derived from Merit list declared by the Competent Authority for filling the seats in the Institutional Quota, excluding the NRI seats. Provided that, where the appropriate authority specifies that such admissions shall be based on the basis of CET, in that case the Institutional quota, excluding NRI seats, shall be filled on the basis of Inter-Se-Merit prepared by following the procedure specified in 8(4).
- (g) The institution shall prepare and display the Inter-Se merit lists of the Candidates to be filled in at the institution level, in the Institutional Quota and Supernumerary Quota of OCI / PIO, Foreign National, Children's of Indian workers in Gulf Countries along with the vacant seats after CAP, on the notice board and shall publish the same on the website of the institution.
- (h) The Minority or Non-Minority institution intending to surrender the Institutional Quota (in part or full) of specified courses to the CAP shall communicate two days before the display of seat matrix of each CAP Round and the same shall be allotted as per the rules of CAP.
- (i) All the admissions and cancellations shall be updated immediately through online system.

If any CAP seat remains or becomes vacant after the CAP Rounds then the same shall be filled in by the Candidate from the same Category for which it was earmarked during the CAP. Further if the seats remain vacant then the seats shall be filled on the basis of Inter-Se-Merit of the applicant.

**14. Institution Level Round.** - If the seats remain vacant after all CAP Rounds, the said seats shall be filled in by the institution through Institution Level Round with the prior approval of the Competent Authority.

**15. Approval of Merit List and the Admitted Candidates List.-**

- 15(1) After completion of Admission process every Unaided Private Professional Educational Institution shall submit the Admission- approval proposal to the Director Technical Education and the Admission Regulating Authority in accordance with the subsection (5) of the section 9 of the Act.
- 15(2) The Admission-approval proposal shall include the list of all Candidates admitted which shall have the quota, Candidature Type, Reservation, Qualification Marks, etc as well as the required documents of the Candidates admitted at institution level.

**16. Refund of fees after cancellation of admission by Institutions.-**

- (a) The Candidate shall apply online for cancellation and submit signed copy of system generated application for cancellation of admission to the institution.
- (b) After receiving admission cancellation request from the Candidate, the institution shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institution login and issue a signed copy to the Candidate.
- (c) The refund of fees before cut-off date of admission shall be made within two days i.e. total fee minus the processing charges of Rs.1,000/-, or refund rule shall be as per the guidelines of the appropriate authorities or the State Government, as the case may be.

If the admission is cancelled after the cut-off date of admission declared by the Competent Authority, there shall be no refund except the Security Deposit and Caution Money Deposit.

**17. Change of Course or Institution after First, Second or Third year.-**

17(1) The Candidate seeking for a change in course or shift after successfully completing the First Year of studies will be allowed to do so in the same institution subject to the availability of seats and changes will be carried out based on the marks of First Year or First and Second Semester together. The Principal shall be responsible for ascertaining the eligibility of the Candidates as laid down by the concerned University for the course to which the Candidate is being transferred. List of such changes shall be communicated to the office of the Admissions Regulating Authority;

17(2) Transfer of Candidates (Course or Institution) after one year shall be made in the following manner,-

- (a) The Candidate once admitted in First Year shall not be eligible for transfer to any other institution during the same academic year;
- (b) The Candidate passing the First Year or both first and second semester examinations in full or failed in one of the heads of passing are considered as eligible for transfer of Institution or course;
- (c) There shall be no transfer of students at any stage in any case from Unaided Institutions to Government or Government Aided Institutions. However, the Candidate from Government or Government Aided Institution may seek transfer to Unaided Educational Institution;
- (d) There shall be no transfer of students at any stage to Autonomous Institutions;
- (e) Transfer to Unaided Institutions.- The Principals of Unaided institutions shall consider the Candidates from other institutions for transfer with prior approval from the Admissions Regulating Authority on submission of No Objection Certificate (NOC) from institution, Eligibility Certificate from University and Vacancy position. The Principal or Director shall ascertain the eligibility of Candidates as laid down by the concerned University for the course to which the Candidate is being transferred;

Transfer in Government or Government aided Institutions- Eligible Candidates aspiring for a transfer from Government or Government Aided Institution to other Government or Government Aided Institution, shall apply in writing to the Principal in which he/she studied first year or second semester. The Principal or Director shall forward the consolidated branch wise merit list of eligible candidates giving details like Name, Course, percentage of Marks, Names of Courses and Institution in order of preference to which candidates desires to seek transfer, reasons for transfer and Remarks, along with course wise vacancy position in institution, to the Director of Technical Education, Maharashtra State, so as to reach him as per the schedule given by him. All the Principals of Government and Government Aided Institutions shall submit vacancy position of all courses to the Directorate of Technical Education Mumbai before stipulated date

- (f) No application without recommendation of the Principal of Institution shall be entertained by the Admissions Regulating Authority;
- (g) If the result of the University is not declared before the process of transfer, Candidates of that University will lose claim on transfer;
- 17(3) The Candidates admitted under Supernumerary Quota seats are not eligible for change of Course or Institution;

**18. Documents to be attached along with “Application Form for Centralized Admission Process”.-**

The candidates are required to carry **ALL Original Certificates/Documents** in support of their claim at the time of filling up of Application Form for Admission for the scrutiny and verification at identified Facilitation Centre. The candidates are required to scan the document in .jpg or .gif format ( minimum 150 dpi resolution, file size upto 1 MB) and upload the scanned copies of the required documents at the time of filling up Application Form for Admission. The Facilitation Center shall assist the candidate, free of cost, to scan and upload the documents.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application Form for Admission
1	All Candidates	1. SSC (Std.X) mark sheet. 2. HSC/Diploma/B. Sc. mark sheet. 3. CET mark sheet of NATA for Architecture only. 4. School Leaving Certificate, if required to substantiate claim. 5. Certificate of the <b>Indian Nationality</b> of the candidate. 6. For Second Year Engineering and Technology and Pharmacy : Equivalence Certificate from Maharashtra State Board of Technical Education, Mumbai [ <a href="http://www.msbtte.com">www.msbtte.com</a> ] » Student » Equivalence (Other Board)] ( excluding Govt Autonomous Institutes in Maharashtra)
In addition to the above documents candidates are required to produce the following <b>additional documents</b> depending upon the category to which they belong.		
2	Type- A Candidates	Domicile/Birth/Leaving certificate of candidate Indicating place of Birth in the State of Maharashtra.
3	Type- B Candidates	Domicile certificate of candidate/father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra.
4	Type- C Candidates	Certificate from the employer in the pro forma – A stating that father/mother of the candidate who is a Central Government / Government of India undertaking employee is presently posted in/outside Maharashtra.
5	Type- D Candidates	Certificate from the employer in the pro forma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. Or

		Undertaking along with documentary evidences from the retired employee stating the place of settlement.
6	Type-E Candidates Maharashtra Karnataka disputed border area Candidates	1. Certificate stating that candidate belongs to the disputed border area in pro forma – G1. 2. Certificate stating that the mother tongue of the candidate is Marathi in pro forma – G2 (List of the villages in Maharashtra Karnataka disputed border area is available on website)
7	Backward class Candidates belonging to S.C. / S.T.	1. Caste certificate 2. Caste/Tribe validity certificate*
8	Backward class Candidates belonging to VJ/DT- NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC	1. Caste certificate 2. Caste validity certificate* 3. Non creamy layer certificate @ valid <b>upto 31st March 2017.</b>
9	Ex servicemen (Def-1)	1. Defence Service Certificate Pro forma – C. 2. Domicile certificate of father/mother who is an Ex service personnel is domiciled in the State of Maharashtra.
10	Active Domicile Defence Candidates. (Def-2)	1. Defence Service Certificate Pro forma – C 2. Domicile certificate of father/mother who is an active defence service person is domiciled in the State of Maharashtra.
11	Active Non Domicile Defence Candidates. (Def-3)	1. Defence Service Certificate Pro forma – C and D/E. 2. Certificate from the employer in the pro forma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. OR Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra.
12	Persons with Disability Candidates (P1,P2,P3)	1. Certificate in the pro forma-F/F-1. 2. Domicile certificate of candidate.
13	Jammu and Kashmir Migrant candidates	1. Certificate of posting in case of defence and Government servants in proforma – J 2. Certificate of stay in refugee camp for those staying in camp in proforma – K 3. Certificate stating that the candidate belongs to displaced family proforma –L
14	Foreign nationals / Foreign	1. Eligibility certificate from concerned University



	Students	2. Certificate / Proof of Foreign national or Foreign student status
15	Persons of Indian Origin	1. Eligibility certificate from concerned University 2. Certificate / Proof of Persons of Indian origin status
16	Workers in Gulf Countries/Non Resident Indian	1. Eligibility certificate from concerned University 2. Certificate / Proof of Person having Workers in Gulf Countries/NRI status
17	TFWS candidates	Income certificate stating that his/her parent's annual income is less than Rs. 6.0 lakhs from all sources from the appropriate competent authority of the Maharashtra State.
18	Minority Candidates	1. Declaration of the Candidate for the respective Linguistic / Religious Minority Community or Leaving Certificate having information pertaining to Religion / Mother tongue. (शासन निर्णय अल्पसंख्याक विकास विभाग क्र.-अविवि-2010/प्र.क्र.109/10/काया-5 दि .01 जुलै 2013 पहावा) 2. Domicile Certificate of Candidate.

## 19. Miscellaneous provisions

### a) Conduct and Discipline

- Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate from the examination or at later stage during the Admission Process such candidate will be debarred from the entire selection process.
- Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, "Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982" and disqualify him/her for examination.
- Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- Notwithstanding anything contained in these Rules, if the Government takes any policy decision pertaining to admission, then the same shall be brought in to effect from that point of time as per the directives from the Government from time to time.
- Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.

### b) Action against ragging:

Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging (Appendix 12 published in AICTE Approval Process Handbook 2011-12) and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.
- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is located, for further action. Where, on enquiry by the head of the educational institution, it is found that prima facie there is no substance, in the complaint received; he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section “d” above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section “b” above.
- f) Undertaking from the candidate shall be taken while admitting the candidate in the Institute.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

**c) Others:**

- (i) The medium of instruction for degree courses is English.
- (ii) The candidates are advised to ensure before applying that he/she is eligible for admission to the program as per the prevailing eligibility norms of the University. Admission of candidate will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated.
- (iii) Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action.



- (iv) The Head of the institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.

**d) Hostel accommodation:**

Accommodation in Hostel cannot be guaranteed to the admitted candidates. All the Candidates are advised to personally verify the availability of Hostel, Hostel fees payable etc. from the Director/Principal of the college to which they intend to take admission. The Director/Principal of the colleges shall consider on priority the applications of Persons with Disability candidates, Sons and Daughters of Jammu and Kashmir migrant candidates and Government of India nominees for Hostel accommodation.

**SCHEDULE –I****A(1). Allocation of seats within Sanctioned Intake For First Year of Government and Government Aided Institution-**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Government / Government Aided Institutions, University Departments and SNDT University Excluding Minority Institutions	<b>Autonomous</b> - 100% (State Level) <b>Non-Autonomous &amp; University Departments-</b> 70 % for HU, 30 % for OHU	Nil	Nil	£
2	Institute of Chemical Technology Mumbai	70% (State Level)	30%	Nil	Nil
3	Dr. Babasaheb Ambedkar Technological University Lonere	85% (State Level) 15% for Candidates from Districts of Konkan Region (Thane, Raigad, Ratnagiri, Sindhudurg and Palghar)	Nil	Nil	Nil
4	Government/ Government Aided Minority Colleges	<b>Autonomous-</b> 50% (State Level) <b>Non Autonomous</b> - 35% for HU and 15% for OHU	Nil	50%	Nil

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

\$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

% - Percentage

\* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before

commencement of the CAP, such Institution shall declare and inform to the Competent Authority, the maximum percentage of minority quota to be filled in their institution.

£ Two seats per branch for Baba Harnam Singh of Langar Sahib Gurudwara Trust in SGGGS Institution of Engineering and Technology, Nanded , Five seats for Seth Walchand Hirachand Memorial Trust & Two seats for D.D. Daruwala Memorial in Walchand College of Engineering, Sangli. These seats shall be within the sanctioned intake capacity and shall be filled at the respective Institution level. The Candidates should apply to the Director of the SGGGS Institute of Engineering and Technology Nanded and WCE, Sangli respectively.

**A(2). Allocation of seats within Sanctioned Intake For First Year of Unaided Private Professional Educational Institutions**

Sr. No	Type of Institution	No. of Seats- as % of Sanctioned Intake			
		CAP Seats			Institutional Quota (including 5% Quota for NRI, if applicable)
		Maharashtra State(M.S.) Candidates	All India Seats	Minority Quota	
1	Unaided Private Professional Educational Institutions (excluding minority institutions)	<b>Autonomous</b> - 65% (State Level) <b>Non-Autonomous</b> - 45.5 % for HU, 19.5 % for OHU	15%	Nil	20%
2	Unaided Minority Educational Institutions	<b>Autonomous*</b> 100% of M.S. Seats\$ (State Level) <b>Non-Autonomous*</b> - 70 % of M.S. Seats\$ for HU, 30 % of M.S. Seats\$ OHU	15% of Seats under CAP #	Minimum 51%@	20%

CAP Seats = Sanctioned Intake – Institutional Quota

# CAP seats excluding Minority Quota

\$ M.S. Seats = CAP Seats – (All India Seats + Minority Quota)

%- Percentage

\* The seats excluding the Minority Quota and the Institutional Quota shall be filled in the stipulated percentage from the Maharashtra Candidature Candidate and All India Candidature Candidate.

@These are the minimum percentage of seats to be filled in the Minority Institution through CAP, this may be extended up to 100%. However before commencement of the CAP, such Institution shall declare and inform to the

Competent Authority, the maximum percentage of minority quota to be filled in their institution.
--

**B. Allocation of Supernumerary Seats**

- (1) Jammu and Kashmir Migrant Candidates seats to be filled by the Competent Authority- The number of seats for this quota shall be as per the policy of the Government.
- (2) OCI/PIO, Foreign Students and the children of Indian Workers in Gulf Countries candidates to be filled by Institution - 15% of the Sanctioned Intake seats or as prescribed by the appropriate authority, from time to time (if applicable).

**SCHEDULE -II**  
**(For Direct Second Year Engineering and Technology and Pharmacy Admission)**

(See rule 6 and 7)

The distribution of seats available shall be notified on the website before submission of option form of Centralised Admission Process (CAP).

- I. Lateral Entry Seats: 20% of Sanctioned Intake, which will be over and above, Supernumerary to the approved Intake.
- II. Seats Remaining Vacant within Sanctioned Intake (S) : In addition to above, vacant seats (S) in a course,  
 $S = SI - (\text{Admitted within SI} - C - F + B - L + P)$ , and if  $S > 0$ , may also be available where,

Abbreviation used in calculation	Description
SI	Sanctioned Intake
Admitted within SI	Admitted within Sanctioned Intake
C	No. of cancellations at the first year level
F	No. of students not eligible for admission to second year as per rules of affiliating University
B	No. of students who belong to earlier batches who have become eligible for admission to second year as per rules of affiliating University
L	No. of Students who are shifted from the Institution to another Institution and/or from the course to other course within institution for the second year
S	Seats remaining vacant within Sanctioned Intake
P	No. of students who are shifted to the Institution from another Institution and/or to the course from other course within institution for the second year

*Explanation.-1* While calculating Seats remaining vacant within Sanctioned Intake, Students admitted against any type of Supernumerary seat/s shall not be considered.

*Explanation.-2* If the result of the University or Institution is not declared till the last date of calculation of the vacant seats within SI as per Schedule, and then the value of B is to be taken as total number of Candidates who belong to earlier batches and appeared for examination during last academic year.

*Explanation -3.* Transfer to the Course shall be allowed only after accommodating repeaters after declaration of the result.

- III. Separate Division in Direct Second Year.- These seats shall be 100% of the Sanctioned Intake approved by All India Council for Technical Education for separate division in Direct Second Year of Courses.

**A. Seat Distribution for Direct Second Year of Government and Government Aided Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Government / Government Aided Institutions, University Departments and SNTD University Excluding Minority Institutions	<b>Autonomous, Non Autonomous and University Department-</b> 100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Dr. Babasaheb Ambedkar Technological University Lonere	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
3	Government / Government Aided Minority Institution	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake	50% of (Lateral Entry Seats + Vacant Seats) Separate Division- 50% of Sanctioned Intake

**B. Seat Distribution for Direct Second Year of Unaided Private Professional Educational Institutes**

Sr. No	Type of Institution	No. of Seats with Competent Authority(CAP Seats)- as % of Sanctioned Intake or (Lateral Entry Seats + Vacant Seats)	
		General Seats	Minority Quota
1	Unaided Private Professional Educational Institutions (Excluding minority)	100% of (Lateral Entry Seats + Vacant Seats) Separate Division- 100% of Sanctioned Intake	Nil
2	Unaided Minority Educational Institutions	(Lateral Entry Seats + Vacant Seats- Minority Quota) Separate Division : (Sanctioned Intake – Minority Quota)	Minimum 51%

**Schedule III****Group and Subgroup of Courses for Admissions to Direct Second Year:**

The groups and subgroups of Diploma Courses and Corresponding Degree Courses for which Admissions to Direct Second Year shall be given are as below. Admissions will be effected to Diploma holders of a subgroup for Degree Courses mentioned in the same subgroup. Thereafter “vacant seats”, if any, shall be offered to Candidates from other subgroups (Diploma), under the same group, who are Eligible for Corresponding Degree Courses from the group. For this purpose group merit list will be operated.

**Groups and Sub-groups of Diplomas for which preference will be given for Admission to Degree Courses:**

Group No.	Diploma Courses	Degree Courses
01	<b>Chemical Engineering Group :-</b>	
	0101 : Sub-group : A	
	1. Chemical Engineering 2. Chemical Technology 3. Petro-Chemical Engineering 4. Technical and Analytical Chemistry 5. Sugar Technology	1. Chemical Engineering 2. Chemical Technology 3. Petro-Chemical Engineering 4. Petroleum Engineering 5. Pulp & Paper Technology
	Note.- Direct Admission to second year Degree is given for Chemical Technology Courses in Food Technology, Oil Technology, Fats & Wax Technology, Pulp & Paper Technology, Petro-Chemical Technology, Oil & Paint Technology, Paints Technology and Plastic Technology only in UDCT, Jalgaon & UDCT, Amravati.	
	0102 : Sub-group : B	
	1. Plastic Engineering 2. Polymer and Plastic Engineering 3. Plastic Technology 4. Rubber Technology	1. Polymer Engineering 2. Polymer Technology 3. B. Tech. Plastic and Polymer Engineering 4. Plastic Technology
	0103 : Sub-group : C	
	1. Food Technology	1. Food Technology
	0104 : Sub-group : D	
	1. Surface Coating Technology 2. Oil & Paints Technology	1. Oil & Paints Technology 2. Oil Technology 3. Paints Technology 4. Fats & Wax Technology 5. Surface Coating Technology



02	Civil Engineering Groups : -	
	0201 : Sub-group : A 1. Civil and Rural Engineering 2. Civil & Sanitary Engineering 3. Civil Engineering 4. Construction Technology 5. Environmental Technology	1. Civil Engineering 2. Construction Engineering 3. Civil & Water Management Engg. 4. Environmental Engineering 5. B. Tech. Civil Engineering 6. Structural Engineering
03	Computer, Electronics, Electrical, Instrumentation & Bio-Medical Engineering Group :-	
	0301 : Sub-group : A 1. Computer Engineering 2. Computer Technology 3. Information Technology	1. Computer Engineering 2. Computer Technology 3. Computer Science and Engineering 4. Information Technology 5. B. Tech. Computer Science and Engineering
	0302 : Sub-group : B 1. Digital Electronics 2. Electronics and Communication Engineering 3. Electronics and Video Engg. 4. Sound & Television Engineering 5. Electronics and Tele. Engineering 6. Industrial Electronics 7. Electronics & Radio Engineering 8. Electronics Engineering 9. Electronics Production & Maintenance 10. Electronics	1. Electronics and Communication Engineering 2. Industrial Electronics Engg. 3. Electronics Engineering 4. Electronics Product Design Technology 5. Power Electronics 6. Electronics and Tele Communication Engineering 7. B. Tech. Electronics and Tele Communication Engineering
	0303 : Sub-group : C 1. Medical Electronics	1. Bio-Medical Engineering
	0304 : Sub-group : D 1. Electrical Engineering 2. Electrical Power System	1. Electrical Engineering 2. Electrical Engineering (Electrical & Power) 3. Electronics and Power Engineering 4. Power Engineering
	0305 : Sub-group : E 1. Instrumentation 2. Instrumentation and Control	1. Instrumentation Engineering 2. B. Tech. Instrumentation & Control Engineering

04	Mechanical Engineering Group :-	
	0401 : Sub-group : A 1. Automobile Engineering 2. Fabrication Technology 3. Mechanical Engineering 4. Fabrication Technology and Erection Engineering	1. Automobile Engineering 2. Mechanical Engineering 3. Mechanical Engineering (Sandwich Pattern) 4. B. Tech. Mechanical Engg. 5. Aeronautical Engineering
	0402 : Sub-group : B 1. Machine Tool and Maintenance 2. Plant Engineering 3. Production Technology 4. Production Engineering 5. Advanced Diploma in Tool and Die Making	1. Industrial Engineering 2. Production Engineering 3. Production Technology 4. Production Engineering (Sandwich Pattern) 5. B. Tech. Production Engineering
	0403 : Sub-group : C 1. Packaging Technology	
	0404 : Sub-group : D 1. Metallurgy 2. Metallurgy (Foundry Technology)	1. Metallurgical Engineering

05	Mining Engineering Group :-	
	0501 : Sub-group : A 1. Mining and Mine Surveying 2. Mining Engineering	1. Mining Engineering
06	Printing Engineering Group :-	
	0601 : Sub-group : A 1. Printing Technology	1. Printing Engineering & Graphics Communication
07	Textile Engineering Group :-	
	0701 : Sub-group : A 1. Knitting Technology 2. Man Made Fibre Manufacturing 3. Textile Manufacture (Cotton) 4. Man made Textile Technology 5. Garment Technology 6. Dress Designing & Garment Mfg. 7. Handloom Technology	1. Man made Textile 2. Textile Engineering / Technology 3. Textile Plant Engineering 4. Textile Engineering ( Fashion Technology)
	0702 : Sub-group : B 1. Man made Textile Chemistry 2. Textile Technology 3. Textile and Analytical Chemistry 4. Technical Chemistry	1. Textile Chemistry

In addition to above Groups and Subgroups, Candidates passing Diploma Courses from different **Special Groups** as listed below are also eligible for some specific Degree Courses as listed below.

Special Group No.	Diploma Courses	Degree Courses
08	0801 : Sub-group : A 1. Chemical Engineering 2. Chemical Technology 3. Technical and Analytical Chemistry 4. Sugar Technology 5. Food Technology 6. Environmental Technology 7. Medical Electronics and Technical Chemistry	1. Biotechnology
09	0901 : Sub-group : A 1. Mechanical Engineering 2. Production Engineering 3. Plant Engineering 4. Instrumentation Engineering 5. Instrumentation and Control Engineering	1. Sugar Technology
10	1001 : Sub group:A 1. Leather Technology 2. Agriculture Technology	

Specimen Data to be filled in **Online Application Form**

1.	Nationality	Indian or Foreign
2.	Do you belong to NRI, OCI, PIO, Children of Indian Worker in Gulf Countries, Foreign Student	Select the appropriate category
3.	Type of Candidate (A/B/C/D/E)	Please refer Rules Para Types of Candidature and select Candidate type which applicable (A/B/C/D & E)
4.	Candidate's Full Name	As per HSC / Diploma marksheet
5.	Father's Name	Fill Father's name
6.	Mother's Name	Fill Mother's name
7.	Gender ( Male / Female)	Select Gender
8.	Date of Birth	Date of birth of the candidate (dd/mm/yyyy)
9.	Aadhaar Number	12 Digit Aadhaar No. of the candidate.
10.	Family Income	Select the Income Group Upto 15,000/- , 15,001-50,000/- , 50,001 – 1 Lac, 1 Lac to 2 Lac, 2 Lac to 3 Lac, 3 Lac to 4.5 Lac, 4.5 Lac to 6 Lac, 6 Lac to 8 Lac, 8 Lac to 10 Lac, 10 Lac to 15 Lac, Above 15 Lac
11.	Religion	Select the religion from the list Hindu / Muslim / Sikh/ Christian/ Buddhist / Jain / Zoroastrian (Parsi)
12.	Mother Tongue	Select the mother tongue from the list Assamese , Bengali, Dogri, English, Gujarati, Hindi, Kannada , Khasi, Konkani , Malayalam ,Manipuri ,Marathi , Mizo ,Oriya, Punjabi , Sanskrit, Sindhi, Tamil , Telugu , Urdu
13.	Category of Candidate (Caste should be recognised as Backward class in Maharashtra State)	Select OPEN or backward class category for Maharashtra State Candidate - SC / ST / VJ DT NT(A) / NT(B) / NT(C) / NT(D)/ SBC /OBC [Refer Rule 7(6)(a)]
14.	Caste Name	Select the name of the caste and Sr. Number in case of Backward Class candidates.
15.	Permanent Address	Fill the Lane/Street, Village/Town, Tahsil, District , State and PIN
16.	Person with Disability (Yes/No)	If Disability Yes: Select Visually impaired (blind) (P1) Speech & hearing impaired (deaf & dumb) (P2) Orthopedic disorders (P3-OD), Learning Disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (P3-

		LD) (Refer Rule 7(6)(c))
17.	Defence Category (Yes/No)	If Defence Yes Select Defense 1 – Candidate's Father is Ex – service person & Domicile of Maharashtra. Defense 2 – Candidate's Father is Active service person & Domicile Maharashtra Defense 3 – Candidate's Father is Active service person & from Outside Maharashtra, but family retained in Maharashtra (Refer Rule 7(6)(b))
18.	Tuition Fee Waiver Scheme (Yes/No)	Select 'Yes' is eligible and interested in seats under TFWS (Refer Rule 7(5)(c))
19.	Religious Minority (Yes/No)	Select Yes and select the type of Religious Minority. [Refer Rule 5(3)]
20.	Linguistics Minority / (Yes/No)	Select Yes and select the type of Linguistic Minority. [Refer Rule 5(3)]
21.	District of SSC	Select district from where the candidate has passed SSC or equivalent examination
22.	District of HSC	Select district from where the candidate has passed HSC or equivalent examination
23.	District of Diploma	Select district from where the candidate has passed Diploma or equivalent examination
24.	District of B. Sc	Select district from where the candidate has passed B. Sc or equivalent examination
25.	<b>i) SSC details</b>	
	a) Name of SSC Board	Select the SSC Board Name
	b) SSC Passing Year	Year of Passing of SSC
	c) SSC Seat Number	Seat number as given on mark sheet
	d) SSC Mathematics marks	Fill SSC Mathematics marks obtained and maximum marks
	e) SSC English marks	Fill SSC English marks obtained and maximum marks
	f) SSC Aggregate marks	Fill SSC Aggregate marks obtained and maximum marks
	<b>ii) HSC details</b>	
	a) Name of HSC Board	Select Board Name
	b) HSC Seat Number	Seat number as given on mark sheet
	c) HSC Physics marks	Fill HSC Physics marks obtained and maximum marks
	d) HSC Chemistry marks	Fill HSC Chemistry marks obtained and maximum marks
	e) HSC Mathematics marks	Fill HSC Mathematics marks obtained and maximum marks
	f) HSC Biology marks	Fill HSC Biology marks obtained and


		maximum marks
	g) HSC English marks	Fill HSC English marks obtained and maximum marks
	h) HSC Aggregate marks	Fill HSC Aggregate/Total marks obtained and maximum marks
	<b>iii) Diploma/ B. Sc. Details ( For First /Direct Second Year Engineering and Technology, Second Year Pharmacy)</b>	
	a) Diploma Board / B. Sc. University Name	Select the Board Name / University Name
	b) Seat No./ Roll No.	Fill the Exam Seat / Roll Number of Final Year /Semester of Diploma / B. Sc. Exam
	c) Aggregate Marks	Fill the Aggregate/Total marks obtained and maximum marks on the basis of which Diploma / Degree is awarded.
	d) Diploma Programme Group and or Branch Name e.g. Civil, Mechanical , Electrical, etc	Select Diploma Branch Name and Programme Group ( For Diploma Candidates only)
26	CET Details	
	<b>i) MHT-CET 2016 Details ( For Engineering and Technology / Pharmacy )</b>	
	a) Seat Number	As per CET Marksheet
	<b>ii) JEE (Main ) 2016 Paper 1 Details ( For First Year Engineering and Technology)</b>	
	a) JEE Roll No.	Candidate Roll No as per JEE Main 2016-17 marksheet
	b) JEE Total Score Paper 1	Candidate Total Score as per mark sheet
	c) JEE Physics Score	Candidate Physics Score as per mark sheet
	d) JEE Mathematics Score	Candidate Mathematics Score as per mark sheet
	<b>iii) NATA Details valid for academic year 2016-17 (for Architecture)</b>	
	NATA Seat No	Seat Number as per NATA Score Card
	NATA Score	Fill the VALID SCORE of NATA
	Examination Month and Year	The Month and Year of the Examination held.
	<b>iv) MAH- B.HMCT-CET 2016 Details</b>	
	a) CET Seat Number	As per CET Marksheet

If letter grades are assigned at SSC, HSC, Diploma, Bachelor of Science or its equivalent examination, the Candidate must submit the certificate of conversion of letter grades into equivalent marks from the concerned Competent Authority or Board at the time of submission of Application Form. The eligibility shall be decided on the basis of equivalent marks.

The data required according to the type of admission shall only be required.

The above data is for sample only. Candidate shall fill the details step by step.

## Specimen Option Form for CAP Round I

First Year Engineering Admissions 2016		Option Form					
 <p style="text-align: center;"><b>Government of Maharashtra</b>  <b>State Common Entrance Test Cell</b>  <b>Receipt-cum-Acknowledgement of Option Form for CAP Round-I/II/III for</b>  <b>Admission to First Year of Four Year of Full-Time Degree Courses in Engineering and</b>  <b>Technology for the Academic Year 2016-17</b></p>							
<b>Application ID : EN16153125</b>		<b>Version No : 3</b>					
<b>Personal Details</b>							
Candidate's Name	CHAUHAN SARIKA RAMCHANDRA						
Father's Name	RAMCHANDRA						
Mother's Name	GITA						
Gender	Female						
Date of Birth	01/11/1999						
Candidature Type	Maharashtra - Type A						
Home University	Pune						
Category	Open						
Category for Admission	Open						
Person with Disability	Not Applicable						
Defence Type	Not Applicable						
Applied for TFWS	Yes						
<b>Options Given By Candidate</b>							
<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>	<b>Preference Number</b>	<b>Choice Code</b>
1	600661210	4	301219110	7	600729310	10	600461210
2	600629310	5	300219110	8	401519110		
3	600619110	6	300729310	9	406719110		
<b>Declaration</b>							
I have read all the rules of admission and I understand that , I have filled this Option Form for consideration for CAP Round-I/II/III for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering and Technology for the Academic Year 2016-2017. I further declare this Option Form and the Choice Codes their-in are filled in by me through my login.							
Printed On : 30 /06 /2016 4:52:49 PM							
Last Modified On : 30/06/2016 4:02:56 PM							
Last Modified By : 30/06/2016 , 117.223.17.32				Signature of Candidate (CHAUHAN SARIKA RAMCHANDRA)			
The Option Form for CAP Round-I for Admission to First Year of Four-Year Full-Time Degree Courses in Engineering / Technology for the academic Year 2016-17 is confirmed as per the choices given above. We hereby acknowledge the confirmed Option Form.							
Confirmed On : 30/6/2016 4:05:05 PM							
Confirmed By : EN16153125 , IP 117.223.17.32				(Name of Commissioner) Commissioner, State CET Cell, Maharashtra State, Mumbai			

The candidate can fill upto 300 Choice Codes.



**Pro forma – A  
(For Type – C Candidates)**

**(For sons and daughters of Central Government / Government of India undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee  
in the capacity of ..... in .....  
( Designation ) (Name of the Organisation /Establishment/Department)

This Organisation / Establishment / Department is under .....  
(Department of Central Government / Government of India undertaking)

Shri / Smt. .... is transferred to ..... in Maharashtra State  
vide transfer order No..... Dated.....

He / She has joined duty in Maharashtra on ..... and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter .....’s admission to  
First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/  
Hotel Management and Catering Technology for the academic year 2016-17.

Outward No.&Date:

Place :

( Signature )

Name & Designation  
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

- 1) Transfer order
- 2) Joining report

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**Pro forma B-1**

**(For Type D Candidates-)**

**(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is an employee in the capacity of  
..... in .....

Designation) (Name of the Organisation /Establishment / Department)

This Organisation/Establishment /Department is under  
.....

Department of Maharashtra State Government / Maharashtra State Government undertaking.

Shri / Smt. .... is transferred to/from .....In/out of

Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in/out of Maharashtra State on ..... and is currently working in the  
same post.

This certificate is issued for the purpose of his/her son/daughter .....’s admission to  
First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/  
Hotel Management and Catering Technology for the academic year 2016-17.

Outward No.&Date :

Place :

(Signature)

Name & Designation  
of the Head of the

office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

- 1) Transfer order
- 2) Joining report

Pro forma B-2

**(For Type D Candidates)**

**(For sons and daughters of Maharashtra State Government/ Maharashtra State Government undertaking retired employees)**

UNDERTAKING

This is to undertake that I, ....., have retired from the service from the post of of ..... in .....  
Designation) (Name of the Organisation / Establishment / Department)

This Organisation / Establishment / Department is under .....  
Department of Maharashtra State Government / Maharashtra State Government undertaking.

I have retired on ..... and settled in ..... taluka ..... district -- .....

This undertaking is submitted for the purpose of my son/daughter ..... 's admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Place : (Signature)  
Date : Name

Note : This pro forma is to be accompanied by attested copy of :

- 1) Pension Pay Order.
- 2) Proof of settlement (Ration Card/ Electricity Bill/Aadhaar Card/ Telephone Bill/ Property Document/ Election Card).

Pro forma - C

**(For Def-1, Def-2 and Def-3 Candidates)**

**( For sons and daughters of defence service personnel )**

CERTIFICATE

This is to certify that Shri. / Smt....., (Full Name of the Employee with Rank of the employee )  
is / has been a member of Armed forces of India. He / She has put in ..... years of service in Indian Army / Indian Navy / Indian Air Force from ..... to ..... and is currently working / retired from services on ..... / permanently disabled since ..... / killed in action on .....

This certificate is issued for the purpose of his / her son / daughter ..... 's admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Outward No.&Date :

Place : ( Signature)  
Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the  
Office

Note:-

1. This certificate is **not** to be issued for the Civilian Staff working in the Indian Army/Navy/Airforce.
2. For Def-1 and Def-2 candidates, above pro forma is to be accompanied by attested copy of **Domicile certificate of parent who is in active service or ex-serviceman.**

**Pro forma- D**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
(Full Name of the Employee with Rank of the employee)  
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.  
Shri / Smt. .... is transferred to ..... (Place of posting) in Maharashtra  
State vide transfer order No..... Dated..... He / She has joined duty in Maharashtra  
on ..... and is currently working in the same post.

(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter ..... 's admission to  
First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/  
Hotel Management and Catering Technology for the academic year 2016-17.

Outward No. & Date:

Place:

office

(Signature)

Name & Designation  
of the Head of the

Seal Of the  
Office

Note : This pro forma is to be accompanied by attested copy of

1) Transfer order

2) Joining report

*This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**Pro forma - E**

(For Def-3 candidates)

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... is a member of  
( Full Name of the Employee with Rank of the employee )

Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.

Shri / Smt. .... is presently posted at .....  
(Place of posting)

His / Her previous posting was at ..... in Maharashtra State.

He / She has retained family accommodation in ..... in Maharashtra State on account of  
posting in non-family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter ..... 's admission to  
First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/  
Hotel Management and Catering Technology for the academic year 2016-17.

Outward No. & Date:

Place:

Seal Of the Office

(Signature)

Name & Designation  
of the Head of the office

*Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.*

**PROFORMA -F**

**(For P-1, P-2, and P-3 Candidates)**

**(For Persons with Disability Candidates)**

Name and address of the Institute / Hospital  
Certificate No.

Date

Recent Photograph  
of the candidate  
showing the  
disability duly  
attested by the  
chairperson of the

**DISABILITY CERTIFICATE**

This is certified that Shri/Smt./Km. .... son/wife/daughter of  
Shri ..... age ..... sex ..... identification mark (s) ..... is suffering  
from permanent disability of following category :-

**A. Locomotors or cerebral palsy:**

- (i) BL-both legs affected but not arms.
- (ii) BA-Both arms affected (a) Impaired reach (b) Weakness of grip
- (iii) BLA-Both legs and both arms affected
- (iv) OL-One leg affected (right or left) (a) impaired reach (b) Weakness of grip (c) Ataxic
- (v) OA-One arm affected (a) Impaired reach (b) Weakness of grip (c) Ataxic
- (vi) BH-Stiff back and hips (Cannot sit or stoop)
- (vii) MW-Muscular weakness and limited physical endurance.

**B. Blindness or low vision**

- (i) B-Blind
- (ii) PB-Partially Blind

**C. Hearing impairment**

- (i) D-Deaf
- (ii) PD-Partially Deaf

(Delete the category, whichever is not applicable)

2. This condition is progressive/non-progressive/likely to improve/not likely to improve. Re- assessment of this case of not recommended/is recommended after a period of years months\*.

3. **Percentage of disability in his/her case is \_\_\_\_\_ percent.**

4. Sh./Smt./Kum. \_\_\_\_\_ meets the following physical requirements for discharge of his/her duties.

- (i) F-can perform work by manipulating with fingers Yes/No
- (ii) PP-can perform work by pulling and pushing Yes/No
- (iii) L-can perform work by lifting Yes/No
- (iv) KC-can perform work by lifting Yes/No
- (v) B-can perform work by bending Yes/No
- (vi) S-can perform work by sitting Yes/No
- (vii) ST-can perform work by standing Yes/No
- (viii) W-can perform work by walking Yes/No
- (ix) SE-can perform work by seeing Yes/No
- (x) H-can perform work by hearing/speaking Yes/No
- (xi) RW-can perform work by reading and writing Yes/No

(Dr. )  
Member  
medical Board

(Dr. )  
Member  
Medical Board

(Dr. )  
Member  
Medical Board

Countersigned by the Medical  
Superintendent/CMO/  
Head of Hospital (with seal)

\*Strike out which is not applicable

**Proforma-F-1**

(For Person with Disability Candidates)

**P3** (Learning Disability) Candidates

**CERTIFICATE**

Photograph of the candidate

Name :

Age :

Date of Birth :

Date of Registration : L.D.No.

Father's Name :

Std. : School Name :

Physical & Neurologic Assessment (Date : )

Psychologic Assessment (Date : )

WISC ( R ) Verbal IQ :

Performance IQ :

Global IQ :

Interpretation:

Educational Assessment (Date: )

WRAT : R  
S  
A

Certified that:

1. The percentage of Challenged is not less than 40% and is equal to .....%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to degree course in Engineering/Technology without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Recommendations:

(Name and Signature Of Issuing  
Authority)

Outward No.& Date:

Seal of the Office

Pro forma – G1

**(For Candidates from Maharashtra and Karnataka disputed Border Area)**

**CERTIFICATE**

This is to certify that Shri / Smt. .... (candidate himself/herself) is a resident of ..... Village in ..... Taluka ..... District. This village is a village which exists in Maharashtra Karnataka disputed border area.

This certificate is issued for the purpose of his / her ward's / candidate's admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Outward No. & Date : District Collector/ Deputy Commissioner/  
District Magistrate/Additional District Magistrate/  
Place : Taluka Executive Magistrate

---

**Pro forma – G2**

**(For Candidates from Maharashtra and Karnataka disputed Border Area)**

**CERTIFICATE**

This is to certify that Mr. /Miss ..... is a student of this school / College. He / She has passed Std. X / Std. XII / Diploma / B. Sc. examination from this school/college located in Maharashtra Karnataka disputed border area. His / Her mother tongue is Marathi and he / she has passed Std. X / Std. XII examination with Marathi as one of the subjects.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Degree course in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Outward No. & Date :  
Place: Head Master /Principal  
School/ College

Seal of the School / College

Proforma- H

(रुपये १००/-च्या नॉन ज्युडीशियल स्टॅम्पपेपरवर खाली नमूद केलेले हमीपत्र सादर करावे )

हमीपत्र

मी..... ( उमेदवाराचे नाव ) असे हमीपत्र देते / देतो  
की, जर मला प्रथम वर्ष/ थेट द्वितीय वर्ष अभियांत्रिकी व तंत्रज्ञान / औषधनिर्माण / वास्तुशास्त्र /  
हॉटेल व्यवस्थापन व कॅटरिंग तंत्रज्ञान पदवी या प्रवेश प्रक्रियेत प्रवेश मिळाला तर जात  
पडताळणीबाबतची आवश्यक ती सर्व कागदपत्रे मी प्रवेश झालेल्या महाविद्यालयात दि.  
३०.०८.२०१६ पर्यंत सादर करीन.

जात वैधता प्रमाणपत्र दिनांक ३०/११/२०१६ पर्यंत मिळविण्याची सर्वस्वी जबाबदारी माझी  
असेल.

जात वैधता प्रमाणपत्र प्रवेश मिळालेल्या संस्थेत दिनांक ३०/११/२०१६ पर्यंत सादर न  
केल्यास किंवा माझे जात वैधता प्रमाणपत्र कोणत्याही कारणास्तव मिळण्यास ऊशीर झाल्यास  
पर्यायाने प्रथम वर्ष/ थेट द्वितीय वर्ष अभियांत्रिकी व तंत्रज्ञान / औषधनिर्माण / वास्तुशास्त्र / हॉटेल  
व्यवस्थापन व कॅटरिंग तंत्रज्ञान पदवी अभ्यासक्रमासाठी मिळालेला प्रवेश रद्दबातल झाल्यास त्याची  
जबाबदारी महाराष्ट्र शासन व तंत्रशिक्षण संचालनालय, महाराष्ट्र राज्य, मुंबई यांची राहणार नाही व  
सदर जबाबदारी सर्वस्वी माझी राहिल.

विद्यार्थ्याचे नांव :

विद्यार्थ्याची स्वाक्षरी व दिनांक :

जातीचा प्रवर्ग/ जातीचे नांव :

ॲप्लिकेशन आय.डी. :

Pro forma - J

**( For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities )**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Shri / Smt. .... is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at ..... which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter .....’s admission to First /Direct Second Year of Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Outward No.&Date :

Head of the Office

Place :

Seal of the Office

---

**Proforma – K**  
**(For Jammu / Kashmir Migrant Candidates)**  
**(Migrants staying in refugee camps)**  
**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./ Miss. .... belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The detail of refugee status is as under.

Ration card Number:

Name of the members on the ration card:

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Outward No. & Date:

Name & Signature of Head of the Office

Place:

Migrant/Refugee Camp

Seal of the Office



**Pro forma – L**

(For Refugees staying with relatives)

**(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)**

**CERTIFICATE**

Ref. No.

Date:

This is to certify that Mr./Miss. .... is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with .....

(Name and complete address of the Person with whom the candidate is staying at present)

..... since past .....years.

This certificate is issued for the purpose of his / her admission to First /Direct Second Year of Degree courses in Engineering and Technology / Pharmacy / Architecture/ Hotel Management and Catering Technology for the academic year 2016-17.

Outward No. & Date :  
Collector  
Place :

Name & Signature of District

Seal of the Office

**Pro forma – O**

(For seats under Minority Quota)

**MINORITY COMMUNITY STUDENT'S SELF DECLARATION**

I, \_\_\_\_\_ Son/Daughter/of \_\_\_\_\_

Resident of (full address) \_\_\_\_\_ hereby

declare that

I belong to the Muslim/Sikh/Christian/Buddhist/Jain/Zoroastrian (Parsi)\* religious minority community

and / or

for deciding my candidature for linguistic minority, my mother tongue is \_\_\_\_\_.

Date: \_\_\_\_\_

Signature of Candidate: \_\_\_\_\_

Place: \_\_\_\_\_

Name of Candidate: \_\_\_\_\_

(\*strike out whichever is not applicable)

[illegible]

[illegible]

**Rules for Admission to First Year  
of  
Post SSC Diploma Courses in Engineering  
/Technology in Government, Government Aided &  
Un-Aided Polytechnics in Maharashtra State For the  
academic year 2015-16**



**Directorate of  
Technical Education,  
Maharashtra State, 3, Mahapalika Marg, Opp.  
Metro Cinema, Mumbai - 400 001**

STD Code: 022, Tel: 2262 0601/ 2269 0602/ 2264 1150/ 2264 1151

**Help Line No: (022) 2262 6853 / 2262 6854**

Fax : 022- 2269 2102 / 2269 0007

Web site: <http://www.dtemaharashtra.org.in>

E-Mail: [diplomadesk10dte@gmail.com](mailto:diplomadesk10dte@gmail.com)

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**Rules for Admission to First Year of  
Post SSC Diploma Courses in Engineering /Technology in  
Government, Government Aided and Un-Aided Polytechnics in Maharashtra State  
For the academic year 2015-16**

**Reference:** Govt Letter No. 2015/(31/15)/TE-5, of Higher & Technical Education Department dated 30/05/2015

## **1.0 General :**

These Rules shall apply for admission to the first year of Post SSC Diploma Courses in

- a) All the Government Polytechnics in Maharashtra State
- b) All Autonomous Polytechnics in Maharashtra State.
- c) All Government Aided Polytechnics in Maharashtra State
- d) All Un-Aided Polytechnics in Maharashtra State

## **1.1 Abbreviations used in the brochure:**

AICTE	All India Council of Technical Education
CAP	Centralised Admission Process
CBSE	Central Board of Secondary Education
CGPA	Cumulative Grade Point average
DTE	Director of Technical Education, Maharashtra State
EWS	Economically weaker Section
GoI	Government of India
GoM	Government of Maharashtra
HD	Home District
HSC	Higher Secondary Certificate
ICSE	Indian Certificate of Secondary Education
IoT	Institute of Technology
MSBTE	Maharashtra State Board of Technical Education, Mumbai
MSBSHSE	Maharashtra State Board of Secondary & Higher Secondary Education
NRI	Non Resident Indian
OHD	Other than Home District
OMS	Outside Maharashtra State
PIO	Persons of Indian Origin
SSC	Secondary School Certificate
SL	State Level Seats
SI	Sanctioned Intake
TFWS	Tuition fee waiver Scheme

## **1.2 Definitions:**

1. Application form Receipt Center (ARC) is an institution/center where a candidate can fill the Online application form, submit and upload it.
2. CAP means Centralised Admission Process in which eligible candidate shall submit online application form on the website through his/her login ,fill and confirm the option form for successive rounds and secure the admission in the respective institute as per his/her allotment letter.
3. Autonomous Institute means the institute for which autonomy is granted by MSBTE with the concurrence of GoM.



4. 'Candidate' means an applicant who desires to seek admission to First Year of Diploma Course in Polytechnic in Maharashtra State by submitting the prescribed application form to the individual institutes/ARC for Un-aided polytechnics and Government/Government aided Polytechnic respectively.
5. 'Course' means three/four year diploma course/programme in Engineering/Technology.
6. 'Competent Authority' means the authority appointed by the Government to invite applications and implement the admission procedure as prescribed in the brochure. Director of Technical Education is the appointed competent authority in present case.
7. 'Diploma' means Diploma awarded by the various State Board of Technical Education/ Diploma awarded by AICTE approved autonomous polytechnics in Maharashtra state.
8. 'Director' means the Director of Technical Education, Maharashtra State.
9. Foreign Nationals: Citizens of all countries other than India, who are not of Indian origin as defined under PIO.
10. 'Government Polytechnic' means the Polytechnic run by the Government of Maharashtra.
11. 'Government Aided Polytechnic' means Polytechnic run by private management which receives financial assistance from the Government of Maharashtra.
12. 'Inter se merit' means the order of merit.
13. NRI: Non Resident Indian as per definition given in the section 6 of the Income Tax Act 1961.
14. 'Polytechnic' means an institution imparting technical education in Engineering and allied technical subjects leading to Diploma in Engineering / Technology.
15. Persons of Indian Origin (PIO): Persons who are citizens of other countries (except Pakistan and Bangladesh) who at any time held an Indian Passport or that person or either of his / her parents or any of his / her grand parents was a citizen of India by virtue of the provisions of the Constitution of India or Sec 2 (b) of Citizenship Act, 1955 (Act No. 57 of 1955).
16. 'Representative of the Competent Authority' means an officer appointed to assist Competent Authority for smooth conduct of Admission Process as per the directives of the Competent Authority.
17. 'State Government' means the Government of Maharashtra.
18. 'Sanctioned Intake' (SI) means the course-wise number of seats sanctioned by the Government with reference to the AICTE's approval.
19. 'Sandwich Pattern' is 4 year duration course with the provision of Industrial Training during the course in Diploma.
20. 'Un-Aided Polytechnic' means Polytechnic run by private management on self financing basis.
21. Website means [www.dtemaharashtra.gov.in](http://www.dtemaharashtra.gov.in)

### **1.3 Role of Competent Authority in the process of Admission to First year Diploma of Engineering/ Technology through centralised process**

1. The Competent Authority shall direct the students as per their allotment through CAP to all Government/Government Aided/Un Aided Polytechnics for reporting within specified time period. The authority will also implement the admissions in unaided courses in Aided Polytechnics participating in CAP.
2. All the decisions taken in relation to Admission to First Year of Engineering/Technology Diploma courses, by the Competent Authority shall be final and binding on all concerned.

3. Competent Authority shall also deal with the representations received from the candidates pertaining to allotment and admissions in Government., Government. Aided Polytechnics which acts as Grievance Redressal Authority.
4. Merit list of the students finally admitted in various Government., Government. Aided & Unaided polytechnics in the state whether participating or not participating in CAP shall be submitted for the approval of competent authority within the specified period.

#### 1.4 Seats available for Admission Process :

Break up of the seats available for admission through CAP for all types of institutes and seats available for Institute level admission/Seats for Minority community shall be as shown below.

Sr. No.	Type of Institute	No. of Seats in % of sanctioned intake				
		Seats with Competent Authority			Seats with other Authorities	
		For Maharashtra State candidates			Institute Level Seats	Minority seats
		HD seats	OHD seats	Minority Seats		
1	All Government. & Government. Aided Polytechnics including Autonomous Institutes	70%	30%	--	#	NIL
2	Government. Aided Minority Polytechnics including Autonomous Institutes	70% of 50% seats in SI	30% of 50% seats in SI	--	Nil	50%
3	All Un-Aided Non-Minority Polytechnics	70 % of (80 % seats of SI)	30 % of (80 % seats of SI)	--	**20%	Nil
4	Un-Aided Minority Polytechnics	70% of MS Seats*	30% of MS Seats*	--	Maximum 20% <sup>£</sup>	Minimum 51%***
5	Government Institutes with Second shift Courses for Religious Minority Students ¥	70% of 30% seats of SI	30% of 30% of SI	70%	Nil	Nil

\*\* - Read Rule 1.6

£ - [Minority Seats % + Institute Level Seats %] should not exceed 100%.

\*- MS Seats = Sanctioned Intake – (Minority Seats + Institute level seats)

¥ - Read Rule 1.7.3

# - Excluding one seat for D. D. Daruwala Memorial Scholarship Trust is available in Walchand College of Engineering, Sangli (Diploma Wing). The seat can be allotted to any of the course available in the institute.

\*\*\* As per Government Resolution No. अशेस-२०१२/प्र.क्र.२१/का-५ दि. २७/०५/२०१३ and its amendments which may be published from time to time.

#### Note:-

1. For Admission in Government/ Government Aided polytechnics, unaided polytechnics candidates will have to apply through online application hosted on the website <http://www.dtemaharashtra.gov.in/poly2015> only. No other mode of application submission will be accepted.

2. Candidates willing to take admission in unaided polytechnics for institute level seats will have to apply separately to unaided polytechnic in prescribed application form issued by the respective Unaided Polytechnic.
3. Candidates willing to take admission in Aided/Unaided Minority polytechnics under Minority quota will have to apply separately to respective Aided/Unaided Minority polytechnics. Admission under minority quota will be as per circular dated 18 June 2014, issued by minority development department of Government of Maharashtra.
4. As per the Hon'ble Supreme Court of India, New Delhi vide its final judgment in order C.A.NO.9048 of 2012 dated 13th December 2012 has laid down cut off dates for the grant of approval by AICTE, University and State Government. Accordingly the intake of the courses approved for the AY 2015-16 will be considered for admission. Any approval granted after the aforesaid cut off dates will not be considered for admission. The details of the judgment may be accessed at [www.aicte-india.org/bulletin/circulars](http://www.aicte-india.org/bulletin/circulars).

Changes in sanctioned intake capacity for the course in existing institutes communicated after the printing of the information brochure shall be displayed only on the website <http://www.dtemaharashtra.gov.in/poly2015> and will not be separately notified in any newspaper.

### 1.5 Seats available Over & Above Sanctioned Intake

#### 1.5.1 Seats for PIO / Foreign Nationals / Children of Indian Workers in Gulf Countries

15% of the sanctioned Intake Capacity seats may be available over and above the sanctioned intake in the institutes for the children of Indian Workers in the Gulf Countries/ PIO / Foreign Nationals subject to *prior permission to be obtained by the concerned institute from AICTE*. The 1/3<sup>rd</sup> of these 15% seats shall be reserved for children of Indian Workers in the Gulf Countries and 2/3<sup>rd</sup> of these 15% seats shall be reserved for the PIO/ Foreign Nationals etc. However, any vacant seats out of 1/3<sup>rd</sup> category shall be reverted to the quota of 2/3<sup>rd</sup> meant for PIO/ Foreign Nationals.

#### 1.5.2 Seats for Jammu & Kashmir (J&K) Migrant Candidates :

Provision of one seat per course over and above the sanctioned intake in all Polytechnics / Institutes in the Maharashtra state is available for;

1. **J-1 Type:** The children of citizens who are displaced from Jammu and Kashmir to any part of India or from unsafe border area of J & K to a relatively safer place in J & K from 1990 onwards due to terrorist activities.
2. **J-2 Type:** The children of officers belonging to Indian Administrative Services, Indian Police Services, Indian Forest Service, other officers and children of staff belonging to military and paramilitary forces, transferred to Jammu and Kashmir to combat terrorist activities.
3. **J-3 Type:** The children of staff of J & K police engaged in combating terrorism.

Admission against these seats is made strictly on the basis of *inter se* merit of **combined single merit list** of all eligible J & K Migrant candidates. The candidates seeking admission against the seats reserved for J&K migrant have to submit relevant Certificates shown in proforma J/K/L in support of their claim at the time of admission.

Under any condition the seats remaining vacant in this quota will not be offered to Candidates from any other category. Candidates seeking admission under this provision shall submit their duly filled application forms to the following address as per the notified schedule.

**The Principal, S.B.M. Polytechnic,  
Vile Parle (West),  
Near Cooper Hospital,  
Mumbai- 400 056**

Candidates admitted under this provision are not allowed to change course or college in any year of study. Candidates who are eligible to apply against the provision of Jammu & Kashmir Migrant Candidate seats as well as against the Maharashtra State seats are only entitled to claim for one of these seats.

### 1.5.3 Seats for Government of India Nominees:

A number of seats as decided by Ministry of Human Resource Development (MHRD), Government of India will be available for the nominees from states and Union Territories which lack the facility in Technical Education. These seats are over and above the sanctioned intake of the institutes in which these admissions are provided. The admission procedure for these seats is as under:

1. The candidate shall report to the Directorate of Technical Education, Maharashtra State, for scrutiny of original certificates and for collecting the admission letter as per schedule.
2. GOI Nominee candidate shall not report directly to the Institute without collecting admission letter from **Directorate of Technical Education, Maharashtra state, Mumbai-400 001**. The Principal of the institute should not admit such candidate and ask the candidate to approach above mentioned office.

### These admissions are subject to the following conditions-

1. Candidates nominated by the concerned States shall be admitted only and only if they fulfil the educational qualifications as mentioned in Rule 2.0. Candidates so admitted will have to obtain eligibility certificate from the MSBSHSE.
2. GoI nominees belonging to backward class category does not get any exemption in tuition fees.
3. Candidates admitted under this provision are not allowed to change course or college in subsequent years.

### 1.5.4 Seats under centrally sponsored scheme of Ministry of Human Resource Development of GoI for Persons with Disabilities (PWD)

Under centrally sponsored scheme of Ministry of Human Resource Development of GoI for persons with disabilities, Five (5) seats in each course (Max 25 seats per Institute) are available over and above the sanctioned intake in the following institutes.

1. Government. Polytechnic, Mumbai,
2. Government. Polytechnic, Pune
3. Government. Polytechnic Kolhapur

The disability criteria and other conditions of eligibility for these candidates will be as per the guidelines of Ministry of Human Resource Development of GoI. Each of the above institute shall issue advertisement to invite the applications for admission in specified branches and as approved by the AICTE.

### 1.5.5 Seats for Marathi speaking candidates of Mauritius (MR)

A total of **five** seats are available in the state for the sons and the daughters of the Marathi speaking persons from Mauritius. These seats will be allotted to any of the Polytechnics in the state **over and above** the sanctioned intake by Director, Technical Education (M.S), Mumbai.

The applications for these seats are required to be submitted to the Director of Technical Education, Maharashtra State, 3, Mahapalika Marg, Opp. Metro Cinema, Mumbai- 400 001 as per schedule. The allotment of seats shall be done by the Director of Technical Education, Maharashtra State, based on the merit of Candidates in this category, as per the details given in the admission schedule.

1. The father/ mother of these candidates must be citizens of Mauritius and the candidate is required to produce a certificate from Indian High Commission to the effect that applicant is from Marathi speaking Community in Mauritius .
2. Candidates shall bear all related expenses for studies in Maharashtra and no concession whatsoever shall be admissible to them for admission or continuation of education.

**1.5.6 Seats reserved for National Cadet Corps (N.C.C.):**

Provision of 15 seats over and above of SI shall be allotted to NCC Students. The candidate seeking admission under N.C.C. quota, must fulfil following conditions in addition to eligibility criterion mentioned in 2.0

1. Certification of representation of Maharashtra at All India level.
2. Certificate of minimum 70% attendance in two years of N.C.C.
3. N.C.C. 'A' certificate.

The allotment of these seats shall be carried out in the branch & institute as selected by the candidate. No institute shall be given more than one seat over & above SI under this category.

**Note:-**

1. Candidates seeking admission under over & above under this quota, who has secured admission in any other institute under Normal quota shall produce certificate indicating his/ her original documents are retained with the previous institute. (Proforma N)
2. Candidates seeking admission under NCC quota shall execute their applications such that their applications shall reach to the N.C.C. admission authority as per the schedule notified by the N.C.C. authority.
3. Candidates seeking admission under rule 1.5.5 shall apply to appropriate authority before the last date of admission under these rules.

**1.5.7 TFWS Seats:** Maximum 5% seats of sanctioned intake per course are available for admissions. These seats shall be supernumerary in nature and to be filled through centralized admission process conducted by Competent Authority only. (For detail read Rule No. 18.2 )

**1.6 Seats for OMS candidates:**

The seats remaining vacant, if any, in Un-Aided Polytechnics, after offering admissions to all Maharashtra candidates on the merit list will be offered to the eligible candidates from the states other than Maharashtra State as per the following guidelines.

1. All OMS candidates will be considered as general category candidates and will have to fulfil the eligibility criteria as mentioned in Rule 2.0
2. These admissions are made on the basis of *inter se* Merit of the OMS candidates.
3. The Head/Principal of concerned unaided institute shall effect these admissions.

**1.6.1 D. D. Daruwala Memorial Scholarship Trust Seat**

One seat for D. D. Daruwala Memorial Scholarship Trust is available in Walchand College of Engineering, Sangli (Diploma Wing). The seat can be allotted to any of the course available in the institute. Candidate seeking admission against this seat shall apply directly to the Principal of the Institute.

**1.7 Distribution of seats available under General Admission Process:**

The seats available for admission through admission Authority shall be distributed as per the details given below

Seat allocation	Seats available for admission
District Level 70% seats (HD)	70% of the seats available under general admission process as mentioned in rule 1.4 in all polytechnics (except for the unique courses mentioned in Annexure-5 of these rules) are available for Candidates passing qualifying (Std. X) examination from a school located in that district in which the polytechnic is situated.
State Level 30% seats (OHD)	30% of the seats available under general admission process as mentioned in rule 1.4 in all polytechnics (except for the unique courses mentioned in Annexure-5 of these rules) are exclusively reserved for Maharashtra State candidates passing qualifying (Std. X) examination <b>from any district other than a district</b> in which the school is situated. These seats will be filled on the basis of State Level merit list amongst all the applicants who have opted for 30%

	State Level seats. Seats remaining vacant in 30% quota will be offered in subsequent round of 70% quota.
Unique Courses (specified in Annexure- 5)	All seats are considered as State level (SL) Seats

### 1.7.1 District Level 70% Seats:

1. The eligibility of a candidate for 70% district level seats shall be decided on the basis of the location of the school from which the candidate has passed the qualifying examination.  
e.g., Candidate passing Std. X examination from Ichalkaranji in Kolhapur district is eligible for 70% district level seats of Kolhapur district.
2. In the Government/ Government Aided and Un-aided Polytechnics / Institutions running post SSC Diploma courses in Mumbai and Mumbai Suburban Candidates passing Std. X examination from any of the two districts are eligible for 70% district level seats offered by all the two districts. Home District for the candidates applying from above districts seeking admission will be considered under Mumbai district.
3. Admissions to the unique courses in the Polytechnics, as shown in Annexure 5, shall be carried out on the basis of **State level merit**.

### 1.7.2 Government Institutes with Second shift Courses for Religious Minority Students:-

70 % seats for Religious Minority Students belonging to Muslim, Buddhist, Christian, Sikh, Parsi and Jain community and 30% seats for general & backward class category candidates are reserved in selected Second shift Courses for Religious Minority Students in Government polytechnics (For details see Annexure 7). **These seats will be filled through CAP at State Level.**

For each course with sanctioned intake of 60, 70% seats (42) will be reserved for above mentioned religious minority candidates as indicated in the following table, 30 % seats shall be available to all other general candidates and shall be filled as per the existing rules of the admission process.

Sr.No	Minority Religious Group	No of Seats
1	Muslim	22
2	Buddhist	14
3	Christian	02
4	Sikh	01
5	Jain	02
6	Parsi	01
<b>Total</b>		<b>42</b>

1. In a particular Minority Religious Group, if sufficient numbers of candidates are not available and available seats could not be filled then in such case vacant seats shall be filled with the candidates from amongst other Minority Religious Groups on the basis of Inter se Merit.
2. As per rule 6.4, if sufficient number of female candidates is not available against the specified reservation, then such seats shall be given to the male candidates from the respective Minority Religious Group.

## 2.0 Eligibility Criteria:

**2.1 Eligibility criteria for Maharashtra State/ Outside Maharashtra State / Jammu & Kashmir Migrant/ Government of India Nominee Candidates for admission to First year of diploma courses in Engineering/ Technology:**

Candidate should be an Indian National and should have passed the SSC (Std.X) examination of Maharashtra State Board of Secondary Education or its equivalent, with subjects Maths/Mathematics, General Science and English, with minimum 35% aggregate marks.

**Note:**

The term '**aggregate marks**' used here shall mean as follows

**A. For Maharashtra State Board Candidates: -**

- I. The candidates who have passed SSC Examination prior to March 2009, the **aggregate marks** shall be grand total of marks obtained by the candidate in any 5 subjects where he/she has scored maximum marks.
- II. The candidates who have passed SSC Examination after March 2009, the **aggregate marks** shall be total marks of 5 subjects taken into consideration and mentioned on the Mark sheet.
- III. Candidates who have passed Maths/Mathematics (Code 71 for Maharashtra State Board candidates) and Science & Technology (Code 72 for Maharashtra State Board candidates) are only eligible for admission.
- IV. In case marks against sports activities are given on the marksheet, these shall be added to the aggregate marks for deciding merit.

**B. For ICSE Candidates-**

- a. Student seeking admission on the basis of Group 1 & Group 2 subjects only, the **aggregate marks** shall be the grand total of marks in any of the 5 subjects from Group 1 & Group 2 where he/she has scored maximum marks.
- b. Student seeking admission on the basis of Group 1, Group 2 & Group 3, **aggregate marks** shall be the grand total of all subjects from all groups.

**C. For CBSE Candidates-**

The **aggregate mark** means the grand total of marks obtained by the candidate, including all subjects as declared on Mark sheet.

**D. For CBSE/ICSE Candidates: -**

In case the result of the candidate is given in terms of grades, such Candidates are required to submit the graded result into the equivalent marks authorised from the concerned institute /Board.

Candidates passing SSC from other than State Boards or Central Boards shall bring equivalent certificate from Maharashtra State Board of Secondary & Higher Secondary Education (MSBSHSE).

**E. Any amendments/Acts/Judgments which may be published by Government/Hon. Courts of India from time to time will be applicable to Candidates and Institutes covered under these rules of admission.**

**2.2 Eligibility Criterion for NRI / PIO / Foreign Nationals / Children of Indian Workers in the Gulf Countries**

Candidate should have passed the SSC (Std.X) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination, with subjects Maths/Mathematics, General Science and English, with minimum 35% marks in aggregate.

**Note:**

1. The NRI candidates are eligible to apply for admission against the Institute level seats, only in Unaided Polytechnics /Institutes. The extent to which such NRI candidates shall be admitted is limited to 5% of the sanctioned intake.
2. The eligibility of the candidates passing the SSC (Std. X) equivalent examination from a school/college/Examination Board situated outside India shall be further verified by the Institute to which the candidate is admitted. Hence such candidates are advised to get their equivalence certificates from MSBSHSE at the time of admission. (Refer Annexure 4)

**3.0 Type of Candidature**

**3.1 Types of Maharashtra State Candidates and Home District:**

A candidate is considered eligible for admission to the seats of Maharashtra State coming under the purview of competent authority subject to fulfillment of any one of the eligibility requirements as listed in the following table.

Sr. No	Type of candidate	Eligibility requirement and District area under which the candidate is eligible for District level 70% seats.	Home District
1.	Type – A (Maharashtra State candidate)	Candidate Passing Std. VIII, IX and X examination from any recognized school in Maharashtra state	Candidate's Home District is the District location of the school under the jurisdiction of which the candidate has passed qualifying examination (Std X) falls in the State of Maharashtra.
2.	Type – B (Maharashtra Domiciled candidates )	Candidate Passing Std. VIII / IX / X examination from a recognized School situated outside Maharashtra state. <b>AND</b> Father / Mother of the candidate are domiciled in the state of Maharashtra.	Candidate's Home District is the District place under the jurisdiction of which the authority issuing Domicile Certificate falls in the State of Maharashtra
3	Type – C (Sons and daughters of central Government. / Government. of India Undertaking employee)	Candidate Passing Std. VIII / IX / X examination from a recognized School situated outside Maharashtra state. <b>AND</b> Father / Mother of the candidate is a central Government. / Government. of India Undertaking employee who is posted in Maharashtra and reported for duty in Maharashtra State before the last date for submitting of application form.	Candidate's Home District is the District place under the jurisdiction of which posting of the father / mother of the candidate who is a central Government / Government of India Undertaking employee falls in the State of Maharashtra.
4	Type – D (Sons and daughters of Maharashtra State Government. / Maharashtra State Government. undertaking employee)	Candidate Passing Std. VIII / IX / X examination from a recognized School situated outside Maharashtra state. <b>AND</b> Father / Mother of the candidate is a Maharashtra State Government. / Maharashtra State Government. undertaking employee	Candidate's Home District is the District place in Maharashtra state under the jurisdiction of which the place of Posting/ Headquarter of GoM / GoM Undertaking office of Father/ Mother is situated.
5.	Type – E (Maharashtra State Candidate) (Sons & daughters of	Candidate Passing Std. VIII, IX and X examination from a recognized School in Maharashtra State. <b>AND</b>	Candidate's Home District is the District place under the jurisdiction of which posting of the parent of the candidate who



	Maharashtra State Government. / Maharashtra State Government undertaking / Central Government. / Government. of India Undertaking employee who is transferred to a place in another District and the candidate intends to shift to the District where the Father / Mother is posted).	Father / Mother of the candidate is a State Government. / State Government. Undertaking / Central Government. / Government. of India Undertaking employee who is transferred to a place in another District from the place of passing of qualifying examination of their children in Maharashtra and reported for duty before the last date for submitting of application form.	is a State Government / Maharashtra State Government Undertaking / Central Government / Central Government undertaking employee falls in the State of Maharashtra. <b>Note:</b> Candidate opting as Type 'E' candidate will lose the opportunity as Type A candidate. If any candidate applies for both as Type A and Type E candidate, then his/her claim as Type E Candidate will be considered for preparation of Home District Merit list.
6	Minority Candidate	Candidate should be an Indian national, who is satisfying any of the conditions Stated in Sr. No. 1,2, 3, 4,5 (i.e. Type A,B,C, D,E) of rule 3.0 and belongs to Muslim, Buddhist, Christian, Shikh, Parsi and Jain (Religious Minority Community)	

### 3.2 OMS Candidate:-

1	Outside Maharashtra State candidate (OMS)	OMS candidate should be an Indian national, who is not satisfying any of the conditions Stated in Sr. No. 1,2, 3, 4,5 (i.e. Type A,B,C, D,E) of rule 3.0 and should have passed SSC(Std. X) examination from an institute <i>situated</i> outside State of Maharashtra within India. OMS candidates are not eligible for admission through CAP. Note: - OMS candidates are not eligible for admission in Government/Government Aided Polytechnics.
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### 4.0 Admission to Mining and Mine surveying & Mining Engineering course:

The female candidates are not allowed to take admission in Mining and Mine Surveying & Mining Engineering courses.

### 5.0 Admission to the Candidates who want to take repeat fresh admission in First year of Engineering/Technology diploma course during current academic year:

The candidates who had already admitted to any diploma course during the previous academic years are eligible for fresh admission to first year diploma course during the current academic year **subject to the condition that** such candidates will not be eligible for exemption in any subjects passed during the earlier academic years. Such candidates shall have to produce NOC (No Objection certificate) from the institute of earlier admission in the "**proforma N**" given in the brochure.

### 6.0 Reservations:

The various reservations provided for the seats available under General Admission Process under the purview of competent authority are detailed here.

The seats available over & above sanctioned intake of the institute as prescribed under **Rule-1.5** do not have any further internal reservation.

### 6.1 Provision of 15% seats for candidates passing SSC examination with Technical/ Vocational subjects from SSC Board Maharashtra state:

1. 15 % seats of the seats available under General Admission Process as prescribed in rule 1.4 shall be reserved for Candidates passing Std. X examination with Technical/ Vocational subjects as prescribed by the Directorate of Vocational Education, Maharashtra State.

2. For deciding the merit of such candidates, the marks scored by the candidate in the SSC Examination, without considering the marks scored in the Technical/ vocational subjects, shall be considered.
3. The seats reserved for these candidates shall have further reservation among themselves for the Backward Class category candidates mentioned in these Rules.

## 6.2 Reservation for sons / daughters of Defence Service Personnel:

Five per cent (5%) of the seats available under general admission process as prescribed in Rule 1.4 in each Polytechnic, subject to a maximum of five (5) seats, shall be reserved for children of active/Ex defence service personnel. **These seats are within the sanctioned intake capacity for the course.**

- a) Children of Ex- service personnel who are domiciled in Maharashtra State (D1).
- b) Children of active service personnel who are domiciled in Maharashtra State (D2).
- c) Children of active service personnel (D3)
  - ☐ Who are transferred to Maharashtra State but are not domiciled in Maharashtra State.
  - ☐ Who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children education. Provided further that, such candidate should have appeared and passed the SSC (Std.X) examination of Maharashtra State Board or its equivalent examination from a school situated in the State of Maharashtra.

These 5% seats should be offered to eligible children of defence service personnel on the inter-se merit of all Defence category candidates taken together. These seats are available as **state level seats**.

### Note:

This provision is NOT available to the children of **CIVILIAN STAFF** who is working/ who has worked with the Indian Defence Services.

## 6.3 Reservations for Persons with Disability Candidates:

As per the provisions in Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act 1995, three per cent (3%) of the seats available under general admission process as prescribed in rule-1.4 in each Polytechnic, shall be reserved for Persons with Disability candidates. **These seats are within the sanctioned intake capacity.**

**This reservation shall be applicable for following types of Persons with Disability candidates:**

- ☐ Blind / visually impaired candidates (P1)
- ☐ Speech & hearing impaired (Deaf & dumb) candidates-(P2)
- ☐ Candidates with orthopaedic disorders and learning disabilities, Dyslexia, Dyscalculia, Dysgraphia, Spastic-(P3)

**These 3% seats should be offered to eligible Persons with Disability Candidates on the inter-se merit of respective PH candidates. These seats are allotted in Home District quota.**

### Note:

1. It should be noted that the Persons with Disability candidates on admission to Diploma course will not be given any exemptions or additional facilities in the academic activities other than those which may be provided by the MSBTE.
2. No relaxation in educational qualification will be entertained for Persons with Disability candidates.

- The certificate (proforma F/F-1) should clearly state that the extent of disability is more than **40%** and the disability is permanent in nature.

#### 6.4 Reservation for female candidates:

As per the provisions in Government. Resolution No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17<sup>th</sup> April, 2000, 30% seats shall be reserved for female candidates in all the courses of the institutions coming under CAP as well as in Unaided polytechnics which are not in CAP.

This reservation shall be applicable for General, SC, ST, VJ/DT (NT-A), NT-B, NT-C, NT-D and OBC categories. Seats reserved for Female candidates are available under both the **70%** Home District seats and **30%** Other than Home District seats coming under the CAP.

There shall be no reservation for Female candidates under Defence, Persons with Disability and SBC categories.

#### 6.5 Reservation for the Weaver Community of Solapur District :

10% seats of the sanctioned intake capacity of the Textile course at Government Polytechnic, Solapur shall be reserved for the weaver communities of Solapur district. These admissions shall be done at the institute level.

#### 6.6 Reservation for Backward Class Candidates:

The distribution of the seats available under General Admission Process as prescribed in rule-1.4 amongst the various backward class candidates from Maharashtra State are as per the details given in the table below. Backward class candidates shall have to claim at the time of submitting online application.

**If a candidate fails to claim reservation for backward class on the application and subsequently claims reservation at the time of admission by producing necessary documents, such claim shall not be considered.**

Sr. No.	Category of reservation	% of reservation
1.	Scheduled Castes and Schedule caste converts to Buddhism ( SC )	13.0
2.	Schedule Tribes (S.T.)	7.0
3.	Vimukta Jati (V. J.) And De notified Tribes (D.T.)	3.0
4.	Nomadic Tribes ( N.T.-B)	2.5
5.	Nomadic Tribes ( N.T.-C)	3.5
6.	Nomadic Tribes ( N.T.-D)	2.0
7.	Other Backward classes (O.B.C.)	19.0
<b>Total</b>		<b>50.0</b>

#### Note:

- Reservation for backward class candidate i.e. 50% as stated above shall be available in Government, Government Aided, and Unaided Non-Minority Institutes.
- The reservation for backward class candidates shall **not be available** in Unaided Minority Institutes/colleges.
- Candidates belonging to **Special Backward Class (SBC)** will be offered reservation up to extent of 2% seats of the seats available for Maharashtra candidates which are coming under the purview of the Competent Authority subject to condition that any seats remain vacant in the reserved category at the end of stage-II of allotment. These seats are carved out during the allotment of stage-II and no separate seats are earmarked before the start of the allotment

process. However care shall be taken that reservation quota for S.B.C. category shall not exceed 2% of the seats available under General admission process and total reservation does not exceed 50%.

4. Even if the candidate belonging to Backward Class Category secures admission against a seat belonging to the General category by virtue of merit, such candidate has to produce all the necessary documents in support of the category claimed both at the time of admission and while filling up of the CAP admission form.
5. All OMS candidates are treated as GENERAL/OPEN category candidates and are not eligible to claim reservation.

#### 7.0 Documents required to claim reservation for Backward Class candidates and fee waiver scheme:

The documents required for supporting the backward class reservation (as given in Rule 6.6) claim made by Candidates are as per the details given in the following table.

Sr. No.	Category of Reservation	Documents required for supporting the backward class reservation claim	Authority issuing the document.
1.	S.C.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
2.	S.T.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
3.	VJ/DT-N.T.(A)/S.B.C.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
		2. Non-creamy layer Certificate valid up to 31 <sup>st</sup> March 2016.	Sub Divisional Officer / Deputy Collector / Collector of the district/ Metropolitan Magistrate
4.	N.T.(B)/N.T.(C)/N.T.(D)/O.B.C.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
		2. Non-creamy layer Certificate valid up to 31 <sup>st</sup> March 2016.	Sub Divisional Officer / Deputy Collector / Collector of the district/ Metropolitan Magistrate.
5	Tuition Fee waiver scheme (TFWS)	Annual Income certificate of parents issued after 1 <sup>st</sup> April of current year. The income of parents shall be up to Rs. 6.0 lakhs.	Tahsildar/ Sub Divisional Officer / Deputy collector / Collector of the district/ Metropolitan Magistrate.

#### 8.0 Submission of Application form at ARC:

Eligible Candidates seeking admission to the first year of Diploma Courses in Government. /Government Aided/ Unaided polytechnics (participating in CAP) shall submit online application form on <http://www.dtemaharashtra.gov.in/poly2015> as per the schedule given in the Notification. Detail process of submission of online application is given in the **Annexure 1**

#### 9.0 Documents required for various types of candidates:

The original documents required to be produced by various types of candidates (Type A, B, C, D & E) at the time of Submission & Confirmation of online filled application at ARC are given in **Annexure-4**. Candidates are required to attach the attested copies of the documents mentioned in **Annexure-4** along with printed copy of online application form.

### 10.0 Attestation

Candidates shall note the following points while submitting the Application forms at ARC

1. Candidates shall attach **attested copies** of all the required certificates as mentioned in these rules and enumerate the same in the given format. Candidates shall not attach a copy of any other certificate which is not asked under these rules such as certificates for participation in sports, cultural activities etc.
2. The copies of certificates or documents attached to the application form should be attested by the Principal of the College/Institute/School from which the candidate has passed qualifying examination or Gazetted Officer or Special Executive Magistrate or Police Inspector/ Government Hospital Doctor or Head Master of a Secondary School or staff of a Government college / Polytechnic not below the rank of Class II Gazetted officer.

### 11.0 Translation:

If the candidate produces any certificate, which is not in Marathi, Hindi or English language, then translated and authenticated Marathi, Hindi or English version of the same, duly attested by a Gazetted Officer is required to be produced.

### 12.0 Assignment of merit number

#### 12.1 Merit Number:

Each eligible Maharashtra State Candidate as per **Rule 2.0** who has submitted and confirmed online application form on or before the last date prescribed for the submission of Application Form for Admission to Diploma in Engineering/Technology through CAP will be assigned a provisional merit number based on the following criterion.

1. Aggregate marks obtained at SSC (Std. X) or equivalent qualifying examination shall be the basis for the purpose of determining the *inter se* merit.
2. No rounding off of the marks secured by the candidate will be done in individual subject or grand total while converting marks of the individual subject out of 100.
3. Candidates passing SSC Examination from Maharashtra State Board having included marks for Sports etc. in Grand Total mentioned in the mark sheet shall be considered.
4. In any case externally additional weightage shall not be added to Grand Total.

Merit of all eligible Maharashtra State candidates will be based on the Aggregate (best of 5) marks obtained at SSC (Std. X) or equivalent qualifying examination only; relative merit in case of a tie (i.e. equal marks in Aggregate best of 5 marks obtained at SSC (Std. X) or equivalent qualifying examination) shall be resolved as per **Rule 12.2**

#### Note:

1. Merit list of Maharashtra State Candidates so prepared shall indicate a State level General Merit No., State level Category Merit no. (as applicable), Home District General Merit No., Home District Category Merit no. (As applicable) etc.
2. Assignment of a Merit number does not indicate or ensure admission to any seat. Candidate appeared in the final merit list has to fulfill the necessary admission criteria.

### **12.2 Relative Merit in case of tie:**

In case of tie, i.e. candidates having equal best of 5 marks in qualifying examination i.e. S.S.C. examination, the inter-se merit of candidates shall be reassessed as laid down below:

1. A candidate who has secured higher % of marks in the subject of Mathematics at S.S.C. examination will have First priority.
2. A candidate who has secured higher % of marks in the subject of Science at the S.S.C. Examination will have Second priority.
3. A candidate who has secured higher % of marks in the subject of English at the S.S.C. Examination will have third priority.
4. A candidate passing H.S.C. (Std. XII) Science stream examination at (10 +2) level will have Fourth priority.
5. A candidate passing H.S.C. (Std. XII) Examination with M.C.V.C. will have Fifth priority.
6. A candidate passing ITI Trade of 2 Years will have Sixth Priority.
7. A candidate passing Intermediate grade drawing examination will have Seventh priority.
8. Date of Birth of candidate (Elder candidate will be given preference).

### **12.3 Change of Marks due to verification:**

1. If the marks in the qualifying examination are modified due to verification and the same is duly certified by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent, the same shall be reported to the ARC incharge immediately.
2. However the effect of the change will be taken into consideration only for the subsequent round (s) of admission.

### **13.0 Rules of Admission through Centralized Admission Process (CAP)**

This section briefly explains the various stages and procedure adopted for the CAP. Candidates seeking admission to Diploma in Engineering/Technology courses are required to fulfil the eligibility criterion as mentioned in Rule 2.0 for the academic year 2015-16, the Competent Authority shall conduct total three (3) rounds of Centralized Admission. The CAP shall consist of first Two (2) rounds of Centralized Allotment wherein eligible candidates of respective rounds will fill & confirm separate/fresh Online Option forms for respective rounds.

Third round of CAP shall be conducted by way of counselling at the notified admission center.

**Major Steps & guidelines in the Admission in Diploma Courses through CAP are summarized below:**

1. Candidate shall fill & submit Online Application form on website <http://www.dtemaharashtra.gov.in/poly2015> for admission to Diploma through CAP.
2. Candidate should fill & submit only one online application form which shall be applicable for admission to all Diploma Institutes participating in CAP.
3. Candidates filling/confirming more than one application will be treated as duplicate forms and shall be rejected without any communication to the candidates and only latest application shall be considered valid for admission.
4. Document Verification and Confirmation of online application form at the Application form Receipt Centers (ARCs) by eligible candidates.
5. Display of Merit of candidates who have confirmed the online Application Form at ARC for Centralized Admission process for admission to Diploma as per schedule.
6. Fill in and confirm the Online Option Form(s) for CAP Round(s) I/II **at ARC** (by candidates eligible to participate in these respective CAP rounds).

- 7.** Display of Allotment(s) of respective CAP Round(s) I/II on website <http://www.dtemaharashtra.gov.in/poly2015>.
- 8.** Reporting to respective Institutes as per allotment of CAP Round(s) I/II.
- 9.** Conduction of CAP Round-III by counselling at the designated centers of admission and Reporting to respective Institute.

**Note:**

1. Above mentioned procedure is tentative and shall be taken as a suggestive guideline. A notification giving details such as schedule of activities, procedure of Centralized Admission will be displayed on the website and published in leading newspapers.
2. The scheme of allotment through Multiple Rounds and Rules of Reporting presented below is designed to prevent loss of academics and to make the CAP Rounds meaningful and effective rather than formal and ineffective in view of the previous experience of this Directorate as also the facts and figures available with this Directorate as to the seats remaining vacant at the end of each Round(s) and especially at the end of all the Round(s) of such Centralized Allotment Process.
3. The rounds are so designed with the purpose that, maximum vacant seats are filled in, without creating further resultant vacancies on account of shifting of students to whom already allotment has been made in earlier rounds of CAP.
4. This step is required to enable the colleges to start the academic activity immediately to complete the term in time.

**Summary of "Rules of Reporting" in CAP is given in the following Table**

<b>CAP Round No.</b>	<b>No. of Options to be filled in</b>	<b>No. of the option allotted for which confirming Admission is Mandatory</b>	<b>Remarks</b>
First	100 fresh options (Min. 1 and Max. 100)	First Option	<p>Candidate has to confirm the admission, if he/she gets allotment of First Option. Such candidates will not be able to participate in further rounds of CAP i.e. Round-II &amp; III irrespective of the fact that such candidate confirms the admission or not.</p> <p>Other candidates who have got allotment between options 2~100 may also confirm the admission if he/she wishes so however if such candidate confirms the admission, he/she will not be able to participate in further rounds of CAP i.e. Round- II &amp; III.</p>
Second	100 fresh options (Min. 1 and Max. 100)	Any one of the first Seven options	<p>Candidate has to confirm the admission, if he/she gets allotment of any one choice from first Seven options. Such candidates will not be able to participate in further rounds of CAP i.e. Round-III irrespective of the fact that such candidate confirms the admission or not.</p> <p>Other candidates who have got allotment between options 8~100 may also confirm the admission if he/she wishes so however if such</p>

			candidate confirms the admission, he/she will not be able to participate in further rounds of CAP i.e. Round- III.
Third Round by Counseling	---	Seat available will be offered to candidates eligible to participate in Round-III as per inter se merit.	All available seats will be treated as General Seats and will be offered only to Maharashtra State candidates who are eligible to participate in CAP Round-III (Counseling Round).

#### 14.0 Admission Rounds:

##### 14.1 Admissions to Foreign Nationals / NRI/ Persons of Indian Origin / Children of Indian workers in the Gulf countries:

1. Aspiring candidates fulfilling the eligibility criteria for Foreign Nationals /PIOs/Children of Indian workers in the Gulf countries/Children of NRI shall directly submit their applications to **The Director, Technical Education (M.S) Mumbai-400001**, for admissions to Government. / Government Aided Institutes.
2. As on today No Government /Government. Aided institutes are having the permission to admit Foreign Nationals/PIOs/Children of Indian workers in the Gulf countries/Children of NRI.

##### 14.2 Admissions of Children/ward of NRI Candidates in Unaided Institutes

1. The eligible NRI candidates are eligible to apply for admission against the **Institute level seats**, only in unaided polytechnics/Institutes.
2. For admissions to unaided polytechnics/Institutes, candidates are required to contact the Principals / Directors of the respective Institutes.
3. The extent to which such NRI candidates shall be admitted is limited to 5% of the sanctioned intake.
4. NRI candidates will be required to pay fees as decided by the Shikshan Shulka Samiti, Mumbai.

#### Note:

1. These admissions will be made strictly as per merit on or before the commencement of academic session for the first semester/year for the current academic year.
2. The admission against these supernumerary seats is permitted to the institutes only after the institute gets a certificate from AICTE regarding the availability of facilities for creation of supernumerary seats.
3. If any seats available for Foreign Nationals / Persons of Indian Origin / Children of Indian workers in the Gulf countries remain vacant due to non-availability of eligible candidates for these seats, such vacant seats shall be kept vacant. **Under any condition these seats shall not be offered to any other candidates.**
4. The 1/3<sup>rd</sup> of the 15 % seats shall be reserved for children of Indian workers in the Gulf countries and 2/3<sup>rd</sup> of the 15 % seats shall be reserved for the PIO/Foreign Nationals etc. However, any vacant seats out of 1/3<sup>rd</sup> category shall be reverted to the quota of 2/3<sup>rd</sup> meant for PIO/ Foreign Nationals.

##### 14.3 Admissions Through CAP for Maharashtra State Candidates:

For the academic year 2015-16, the Competent Authority shall conduct total Three (3) rounds of Centralized Admission. The CAP shall consist of first two (2) rounds of Centralized Allotment wherein



eligible candidates will fill separate/fresh Online Option forms for respective rounds. The CAP round III shall be conducted by way of counseling only for the eligible candidates at Center of Admission.

**Centralized Admission Process is summarized as below:**

*Details of eligibility for participating in each round of CAP, method of reporting after each CAP round, availability of seats for each CAP round and other details are given in the Annexure 1.*

Seats remaining vacant after completion of CAP will be filled at the Institute level. The guidelines for vacancy round of admission and for admission against Institute level are given in the **Annexure 6**

Only one round of admission by counseling for J&K Migrant seats will be conducted. Various steps in the process of admission to Engineering/Technology Diploma courses are also given in the **Annexure 1**. The steps include issue of Information brochure, filling up & confirmation of Online CAP Application form, filling up & confirmation of Option form for each round of Centralized Allotment, Allotment process and Reporting Rules etc. Candidates are required to read carefully the details of CAP given in the **Annexure 1** and follow instructions given therein. **Annexure 4** gives various documents needed while attending the CAP.

❖ **CAP Rounds I/II by allotment and Round III by Counseling for Maharashtra State candidates (Type A,B,C,D,E)**

**Eligible candidates:** All the eligible Maharashtra State candidates (Type A-E) who have been assigned Maharashtra State Merit number and whose name appear in the Final merit list for respective CAP rounds prepared by the Competent Authority shall be considered for allotment in these Rounds.

❖ **CAP Rounds I/II: Direct Allotment:**

Allotment of seats for Home District (HD) seats (70%) and Other Than Home District (OHD) seats (30%) for other district candidates coming under CAP is carried out as per the logic explained in the rule.

For the CAP Round-I, Stage-I to Stage – III of rule shall be executed. Seats remaining vacant due to non-allotment and non-reporting will be available for allotment in CAP Round-II.

For the CAP Round-II, Stage-I to Stage-IX of rule shall be executed. Seats remaining vacant due to non-allotment and non-reporting will be available for CAP Round-III (Counselling).

❖ **CAP Round III- Admission by Counseling at District Level:**

This round of admission will be conducted only for eligible candidates of the respective district whose names have appeared in Final Merit list (subject to eligibility of participation as set out in the Annexure 1). During this round of admission by Counseling, no seat tag will be applied i.e. seats available shall be treated as GENERAL seats and shall be allotted solely on the basis of inter-se merit of eligible candidates without any reference whatsoever to the category of the candidate(s) (open /reserved) or the category to which the vacant seat belongs (such as District, other than District, Backward Class, Persons with Disability etc).

**General Notes:**

1. Allotment for Home District seats and Other than Home District seats will be carried out as per *inter se* merit of District area merit list and Maharashtra State merit list respectively of CAP Round-I & II.
2. Seats will be allotted to candidates as per their *inter se* merit, as per the options filled and the number of seats available at that point of time in the stage of CAP Round- I & II.
3. All candidates eligible for a particular stage of allotment will be considered for allotment for a seat in that stage, even if they have been allotted/not allotted a seat in the previous stage.
4. During the allotment of any stage, the candidate may get upward shift in the allotment with reference to the options filled by the candidate according to availability of seats at that point of time.

5. All reserved category candidates (including SBC in their original category) shall be considered for allotment (whether they are allotted any seat in earlier stage or not) in all stages.
6. Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment and as per inter se merit.
7. Allotment against the first available option in the order of options filled is retained as final allotment.
8. The allotment will be displayed on DTE website <http://www.dtemaharashtra.gov.in/poly2015>. The allotment list displayed will show only the provisional allotment offered to the candidates.
9. Allotment letters in this regard will be made available on the website and the concerned candidates are required to take a printout and submit to the allotted institute while reporting. The ARC will support to the concerned candidate for taking the printout of the allotment letter.
10. The logic for the following stages will be implemented using computer software for the direct allotment.
11. The candidates securing allotment will confirm the admission by reporting at the institute mentioned in allotment along with the original certificates needed for admission, by paying necessary fees on or before the last date specified for the same. No personal communication in this regard will be issued.
12. The admission will be online confirmed at the 'Respective Institute' only after scrutiny of documents and payment of fees.

❖ **Logic for Allotment:**

The seats available for the implementation of logic will include Home District area seats and State level seats for other District area candidates coming under the purview of Competent Authority.

**Stage –I: For all the candidates**

- All the candidates (Technical/Non-technical/open/reserved/male/female) of all the categories shall be considered for allotment as per their *inter se* merit.
- Backward class category candidates shall be considered for allotment in open category seat by virtue of their merit or in their respective category of reservation if open category seats are not available at their merit.
- SBC category candidates shall be considered for allotment in open category by virtue of their merit. SBC Category candidates having original category OBC shall be considered for allotment in their original category of reservation by virtue of their merit if open category seats are not available as per their merit.
- Persons with Disability category candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in open category as per their inter-se merit if the seats reserved for Persons with Disability are not available at their merit.
- Defence category candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in open category as per their inter-se merit if the seats reserved for defence category candidates are not available at their merit.
- For the female candidates, the availability of seat shall be checked in the following order:
  - Seats reserved for females in open category,
  - In the general seats in open category,
  - Seats reserved for females in respective caste category as applicable,
  - In the general seats in their respective caste category as applicable.
- For the candidates with Technical/Vocational subjects in qualifying examination (Technical Candidates), the seat availability shall be checked in the following order.
  - Seats for technical candidates in Open category.
  - Seats for technical candidates in respective reserved category.
  - Seats for general candidates (Seats open for both technical and non-technical candidates) in Open category.

- Seats for general candidates (Seats open for both technical and non-technical candidates) in the respective reserved category.

### **Stage – II: For respective Open/Backward Class category Candidates**

- All open and backward class category candidates will be considered for allotment in this stage.
- If any of the open and backward class categories do not get the required number of female candidates with **technical** as per percentages laid down, the seats so remaining vacant shall be filled in from amongst all the candidates ( male / female) belonging to respective open and reserved categories with technical.
- If any of the open and backward class categories do not get the required number of female candidates as per percentages laid down, the seats so remaining vacant shall be filled in from amongst all the candidates ( male / female) belonging to respective open and reserved categories.
- If any of the open and backward class categories, does not get the required number of candidates as per percentages laid down for the seats reserved for Technical candidates, the seats so remaining vacant shall be filled in from amongst all the candidates ( Technical /Non-Technical) belonging to respective open and reserved category. (This step shall be conducted in Round II )

### **Stage –III: For Special Backward Class category candidates**

- On completion of Stage-II, if any of the backward class categories mentioned above, does not get the required number of candidates for the percentages laid down, the seats so remaining vacant shall be considered for allotment to all the candidates (male and female taken together) of Special Backward Class (SBC) category, as per their *inter se* merit, limited to the extent of two per cent seats of Maharashtra State seats (CAP) which are coming under the purview of Competent Authority for the course. **This stage will be carried out for Home District seats only.**

### **Stage –IV: For respective groups of Backward Class category candidates**

- All the Backward class category candidates will be considered for allotment in this stage in the groups as mentioned below.

- Group 1:** i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC)  
ii) Scheduled Tribes including those living outside the specified areas (ST)
- Group 2:** i) Vimukta Jati/De- Notified Tribes (VJ/DT) NT(A)  
ii) Nomadic Tribes 1 (NT-B)
- Group 3:** i) Nomadic Tribes 2 (NT-C)  
ii) Nomadic Tribes 3 (NT-D)  
iii) Other Backward Class (OBC)

- On completion of Stage –III, the seats remaining vacant in the respective group of categories as mentioned above, shall be considered for allotment to the candidates of respective group as per the *inter se* merit of the candidates.

### **Stage-V: For all Backward Class category candidates**

- The seats reserved for Backward class category candidates remaining vacant after completion of Stage –IV, shall be considered for allotment to the candidates of all the reserved categories together, on the basis of their *inter se* merit.

### **Stage –VI: For Persons with Disability category candidates**

- The seats remaining vacant after completion of Stage-IV, shall be considered for allotment to the candidates of the category of Persons with Disability (P-1, P-2 and P-3 taken together), on the basis of their combined *inter se* merit.

### **Stage –VII: For Religious Minority candidates**

- The seats remaining vacant after completion of Stage-IV, shall be considered for allotment to the candidates from amongst other Minority Religious Group on the basis of inter se merit. if sufficient number of female candidates is not available, then such seats shall be given to the male candidates from the respective Minority Religious Group.

#### **Stage –VIII: Merging of HD/OHD**

- Seats remaining vacant will be offered to all candidates solely on the basis of inter-se merit of eligible candidates without any reference to the Home District, Other than Home District of the candidate(s) (open /reserved). The seats remaining vacant after completion of Stage – VII, Stage-I, Stage-II, Stage-IV and Stage-V shall be considered for allotment without HD & OHD Seat Tag on the basis of inter se merit.

#### **Stage –IX: For all candidates (without any type of reservation)**

- The seats remaining vacant after completion of Stage –VIII, shall be considered for allotment to all the candidates (open/reserved/male/female) on the basis of their *inter se* merit.
- For above step no seat tag will be applied i.e. seats available shall be treated as GENERAL seats and shall be allotted solely on the basis of inter-se merit of eligible candidates without any reference whatsoever to the category of the candidate(s) (open /reserved) or the category to which the vacant seat belongs (such as Backward Class, Persons with Disability) for HD and OHD candidates.
- Seats remaining vacant will be offered to all candidates solely on the basis of inter-se merit of eligible candidates without any reference whatsoever to the category of the candidate(s) (open /reserved) or the category to which the vacant seat belongs (such as HD, OHD, Backward Class, Persons with Disability etc).

#### **14.4 Reporting after CAP Rounds:**

1. **Principals of respective institutes are required to carefully scrutinize all the required documents submitted by the candidates at the time of reporting. Any discrepancy in the claims as type, category, eligibility etc. made by the candidates and/or such claims which are not supported by relevant documents should be immediately brought to the notice of the respective Regional Office of the Directorate of Technical Education before confirming the admission of such candidates. The Principals of the Institute shall be responsible for issues/litigation arising out of such admissions.**
2. After the display of allotment of CAP Rounds, candidate should report to the respective Institutes where they have been allotted a seat as per the notified schedule of the admission process.
3. Candidates shall report to the concerned institute with all original certificates needed to substantiate the claims made in the application regarding eligibility and reservation as specified in Annexure- 4.
4. If the candidate fails to report to the allotted institute within specified schedule i.e. on or before the last date of reporting after each allotment round, then such a candidate forfeits the claim on the allotted seat.
5. **If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.**
6. If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate (Proforma N) from the head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The

candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 4 working days after the date of payment of fees.

7. After scrutiny of original documents, the candidate will have to pay prescribed full fees immediately in the form as prescribed by the concerned institute and confirm the admission offered. In case of Government, Government aided, University Managed institutes and University Departments, candidates are required to pay the tuition fees in the form of DD in favour of the Principal /Registrar/Director as the case may be.
8. If candidate fails to pay the prescribed full fees within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.
9. If a candidate is offered admission, his or her original School / College Leaving Certificate (after qualifying examination) will be retained by the concerned Institute. This original School / College Leaving certificate will not be returned to any candidate once admitted to a course at the institute unless the candidate cancels his/her admission. All other certificates will be verified by the Institute at the time of admission & returned to the candidate.

#### **14.5 Additional Round: Counseling Round at Government Polytechnic including Government Aided, Autonomous Institutes: For all the Maharashtra State candidates.**

If any vacancies remain after the end of CAP Round-III, Competant Authority shall conduct additional round of admission. This Round will be conducted concurrently in all Government Polytechnics in Maharashtra State. The nature and schedule of this round will be published on DTE website.

#### **15.0 Retention of Original certificates:**

If a candidate is offered admission, his or her original School / College Leaving Certificate (last attended) will be retained by the concerned Admission Authority / Principal effecting the admission. This original certificate will not be returned to any candidate once admitted to a course at the respective institute unless the candidate cancels his or her admission. Refer 17.0

#### **16.0 Mode of payment of fees :**

- a) The candidate who has been offered a seat in any Polytechnic shall pay the prescribed tuition fees, development fees and other fees in the form of D.D./P.O. of Nationalised bank valid for minimum three month in favour of the Principal of the respective institute. No other mode of payment will be accepted. The admission shall be confirmed only after the payment of fees.
- b) All the candidates who are eligible for fee concession should produce documentary evidence issued by appropriate authority at the time of admission.

#### **17.0 Fees, concessions, cancellations and refund:**

All the schemes given below, regarding concession in tuition & other fees shall be available to candidates belonging to Maharashtra State only subject to the fulfillment of the eligibility criteria specified by respective authorities offering such concession in fees from time to time.

#### **17.1 Tuition Fees & other fees :**

##### **➤ For Government and Government Aided Polytechnics-(Other than Rubber Technology course)**

1. Tuition fee-
  - a. General candidate - Rs.6,000/- per year
2. Development fee - Rs.1,000/- per year
3. Other Fees: As given below per year

Sr. No.	Type of fees	Amount
1.	Gymkhana Fee (Identity Card, Magazines etc.)	Rs. 200/-

2.	Library Fee	Rs. 100/-
3.	Internet & E-mail Facilities Fee	Rs. 150/-
4.	Annual Social Gathering & Other Cultural Activities Fee	Rs. 100/-

4. Caution Money Deposit (Refundable):- Rs.200/- as a Caution Money Deposit to be paid only once, and not every year.

Note:-

1. No tuition fee for **SC/ST/VJ/DT NT(A)/NT(B)/NT(C)/NT(D)/SBC/OBC** category candidates and candidates admitted under **TFWS** seats.
  2. In case the Government revises the fees for the Government institutes for the year 2015-16, then the admitted candidates will be required to pay the difference in fees as per the Government order.
- **Rubber Technology course - A self financing course conducted at Government Polytechnic, Mumbai** This course shall be treated as un aided programme and the rules for fees in case of private un aided polytechnic shall be applicable to this course.

➤ **For Unaided Private Institutes-**

a) **For Open Category candidates:**

The interim fee structure for unaided private institutes approved by the Shikshan Shulka Samiti will be made available on website. Unaided private institutes may have submitted their proposals for revision in fees to Shikshan Shulka Samiti. The revision in the fees, if any, by the Shikshan Shulka Samiti will be binding on the students will be admitted in the year 2015-16 and the students taking admission in these institutes will have to pay the fees accordingly.

b) **Concession in Fees for Backward Class Category Candidates (belonging to Maharashtra State only) in Unaided Private Institutes:**

**For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates**

The scheme/mode of concessions, scheme of loan scholarship (if any) for eligible SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, in tuition & other fees in the Un-Aided Institutions will be announced by the State Government.

However, these candidates will get only that amount of waiver as notified in the circulars issued by the Social Justice and Tribal Welfare Departments from time to time, subject to fulfillment of various norms and conditions laid down by these Departments.

➤ **For NRI/PIO/Foreign Nationals/Children of Indian Workers in the Gulf Countries**

1. Tuition fee
  - a) US \$ 2000 per year for the students of SAARC countries excluding Bangladesh & Pakistan.
  - b) US \$ 3000 per year for Others
2. Other Fees
  - US \$ 2000 per year

➤ **Fees for J&K Migrant Candidates and GoI nominees:**

1. Jammu and Kashmir Migrant candidates shall pay the same fees as that of the fees of the Government. institutes to respective institutes where they have secured the admission.
2. Government of India Nominee candidates shall pay the same fees as that of the fees of the Government. Institutes to respective institutes where they have secured the admission.

**17.1.1 Note:**

1. **If the concerned Social Justice/Tribal welfare authority denies the claim or backward class category candidate fails to substantiate claim for fees reimbursement with**

documents in respect of his/her category, then it will be the responsibility of the candidate to pay the prescribed fees to the admitted Institute.

2. **If candidate seeks admission to Diploma after XIth and/or XIIth standard Pass/Fail and availed the fee concessions shall pay full tuition, development & other fees for equivalent number of years.**
3. Candidates claiming for fee concession under Backward Class category shall produce the Caste Certificate. Candidates claiming for fee concession under OBC, SBC, VJ/ DT(A), NT-B, NT-C and NT-D category shall also produce Non-Creamy layer certificate Valid up to 31st March 2016. The candidates not having validity of Non-creamy layer up to 31<sup>st</sup> March 2016 may submit the Non-creamy Layer certificate issued in the previous academic year having validity up to the cut off date of the current admission process, subjected to the condition that the candidate will have to submit the revised validity up to 31<sup>st</sup> March 2016 within a period of one month from the date of his / her admission in the institute, failing which the candidates admission in the institute stands cancelled on its own.
4. Hostel Fees in case of candidates opting for hostel accommodation, Insurance etc. and any other fees as applicable to respective institute shall be charged at institute level from the candidates.
5. Changes if any in the fees will be notified later and will be binding on the candidates.
6. The admission shall be confirmed only after payment of fees as indicated above.

### 17.2 Caution Money:

Caution money deposits received from the students shall be refunded after successful completion of the course or after cancelling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit.

However, the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un-Aided colleges and credited to Government in case of Government and Non Government-Aided Colleges, if candidate does not apply for refund, as given below.

1. Within 3 complete financial years after the student actually leaves the institution;
- OR**
2. Within 3 complete financial years after the date of successful completion of the course, whichever is earlier

### 17.3 Cancellation of admission and Refund of fees:

(Reference: 1) AICTE Guidelines No- AICTE/Legal/04(01)/2007, April 2007 & Circular No.698 Dated: 24th August 2007 issued by Pravesh Niyanttran Samiti, Mumbai.

2) Minutes of the meeting, Item No 5(e), Shikshan Shulka Samiti & H&T, Dated 9th January 2013]

The admitted candidate can cancel admission by submitting an **online application through candidate's login** only.

Procedure for cancellation of admission:-

- a) The candidate shall submit duly signed online system generated application for cancellation of admission to the institute immediately. (Handwritten application for cancellation of admission will not be accepted.)
- b) After receiving admission cancellation request from the candidate, the institute shall cancel the admission immediately and generate online acknowledgement of cancellation of admission through institute login without fail. (In case of online submission of the admission cancellation

request but non generation of the acknowledgement of cancellation of admission by the institute, candidate's admission will not be cancelled)

The refund of fees as applicable shall be made in due course. It is made clear that such application for cancellation will be considered if and only if the admission is confirmed by paying the prescribed tuition fee and other fees in full and by submitting the original documents. Refund shall be made after deduction of the cancellation charges as shown below:

Sr.No.	SITUATION	REFUND
1.	Cancellation Request Received before cut off date & if a seat is filled in that course before the cut off date	Entire fee less Rs. 1000/-
2.	Cancellation Request received before cut off date but 'a seat' could not be filled in that course before cut off date	No Refund (except security deposit)

**Note:** Entire amount of Security/Caution Money Deposit is to be refunded to candidate.

#### **17.4 Actions to be taken in case of excess admissions and late uploading of admitted Candidates.**

##### **17.4.1 Excess admissions**

- Excess admissions over the sanctioned intake shall not be allowed under any circumstances.
- In case any excess admission is reported/noted by the DTE, appropriate penal action will be initiated against the Institution.
- The Institution shall be liable to any one or more of the following punitive actions by the DTE as per GR no NGC-2005/(821/05) HE-3, Dated 22<sup>nd</sup> January 2007 or any orders by the Government in this regards

- Surcharge amounting five times the total fees collected per student shall be levied against each excess admission
- Seats equal to double the number of excess admissions shall be reduced from intake in the subsequent academic year
- Suspension of approval for supernumerary seats
- No admission status in one/more courses
- Withdrawal of approval for programme/course
- Withdrawal of approval of the Institution
- Institution shall be listed as defaulter and defaulter list shall be communicated to AICTE and will be published on DTE website for the information of general public

##### **17.4.2 Late uploading of Admitted candidates on DTE web site.**

- After the display of allotment list in each CAP Round, candidates should report to the "**Respective Institutes**" as per the notified schedule of the admission process. (Refer Annexure-I for procedure & rules of reporting of each Round of Centralized Admission)
- Candidates shall report to the concerned institute with all original certificates needed to substantiate the claims made in the application regarding eligibility and reservation.
- After scrutiny of original documents at the concerned institute by Principal /Director of the institute, the candidate will have to pay prescribed fees immediately **as prescribed by the concerned institute** and confirm the admission offered.



- d. The Director/Principal of the **respective Institute** is required to carry out "**Online Update**" of the **confirmation/cancellation** of the candidate's admission on website through their Institute login, at the time when the candidate is being **admitted/ cancelled** at the Institute.
- e. The system shall automatically generate letter of **confirmation/cancellation** of the admission as an acknowledgement.
- f. The institute is required to take a printout of the acknowledgement and then the status of candidate will change to 'Reported Candidate'.
- g. If a candidate fails to substantiate the claims made at the time of submitting the application form by submitting the necessary original documents and fails to pay the prescribed fees in full within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.
- h. It is the responsibility of the Director/Principal of concerned institute to update the status of the reporting of the candidate. If the institute fails to update the status of reporting in scheduled time, then such unreported seat(s) will be filled in subsequent CAP rounds and the institute will have to adjust these unreported candidate(s) against the institute level seats.
- i. If the institute fails to update the status of Cancellation of the candidate on the date of cancellation through "Online Update", then strict action shall be taken against such institutes. It is mandatory to cancel the admission through online system only and issue the printout of the "Online Receipt of the Cancellation" to the candidate with due seal and signature of the authority of the institute.
- j. The CAP allotment list will be available to the institute through their Institute Login. The list can be collected from Regional Offices also. The Institute should update the information of the reported candidates, allotted under CAP "Online update" when a candidate is reporting to the Institute.
- k. Rounds of admission for Institute Level Seats and for the seats remaining vacant after CAP should be carried out separately and it should be clearly displayed on the Notice board of the institute
- l. The Director/Principal of the institute has to also update the list of all admitted candidates on the DTE website through their institute login clearly indicating the stage of their admission like CAP, Against CAP vacancy, OMS, Institute level/ Minority seats, J&K seats, PIO, FN, FS, NRI etc. **within 5 days from the cut off date** of the admission. However institute should note that they shall be able to upload candidate's admission of not more than 10% of SI per choice code after declared cut off date of admission. Uploading Link will be closed on the last day of cut off date of uploading.
- m. If the institute fails to update the reporting of the candidate through "**Online Update within specified time period**", the action shall be taken against the institute as per Government Resolution No. TEM-2008/(52/08)/TE-1 Dt. 29/03/2008 issued by Higher & Technical Education Department and modifications there in from time to time.
- n. **The Director/Principal** of the institute is required to update the list of all admitted candidates of CAP and Against CAP Vacancy Seats immediately as **per the schedule of admission on the** DTE website through their institute login.
- o. Three copies of list are to be printed and to be submitted to the concerned Regional Office of Technical Education, duly signed by the Director/Principal / Head of the Institute within 15 days from the cut off date.
- p. The regional office of the Joint Director of Technical Education shall verify the supporting documents and give final approval to the list of admitted candidate.

**Important Note:**

All the institutes are required to complete their admission process on or before the cut-off date as specified in the schedule. Any admission carried out after cut-off date will not be approved by DTE/RO.

**18.0 Concessions in tuition fee:****18.1 E.B.C Concession :**

Candidates claiming concessions for Economically Backward Class (E.B.C.) shall produce **a certificate from** Tahsildar/ Sub Divisional Officer / Deputy collector / Collector of the district to the effect that the candidate belongs to EBC category (the income is Rs. One lakh per annum) at the time of admission. They shall, on admission, also submit an application in the prescribed form for being granted the concession in tuition fee, to the appropriate authority through the Polytechnic they are admitted within one month from the actual date of joining of polytechnic or as may be required.

The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.

- The concessions in tuition fee at the time of admission will be given only for Government and Government-Aided Institutions.
- The scheme/mode of concessions, scheme of loan scholarship (if any) for eligible EBC candidates, in tuition & other fees in the Un-Aided Institutions will be announced by the State Government.

**18.2 Tuition Fee Waiver Scheme (TFWS) of AICTE****The salient features of the scheme are:-**

- Under the Scheme, 5 percent of sanctioned intake per course shall be available for these admissions. These seats shall be supernumerary in nature and to be filled through centralized admission process conducted by DTE irrespective of the institute participate in CAP or not. Institutes not participating in CAP are not allowed to fill these seats at institute level.
- Sons and daughters of parent having annual income of **less than Rs. 6.0 lakhs** from all sources shall only be eligible for seats under this scheme.
- The scheme shall be mandatory (subject to the following procedure as laid down below to be followed) for all Institutions approved by the council.
- The Waiver is limited to the tuition fee as approved by the State Level Fee Committee for self-financing Institutions and by the Government for the Government and Government Aided Institutions. All other Fee except tuition fees will have to be paid by the beneficiary.
- These seats are not available in second shift courses.

**Tuition Fee Waiver scheme shall be implemented as follows:**

- The competent authority to effect these admissions is the State Government or its designated Authority. State Admission authority shall invite applications under this category, make a separate merit list for this category and effect admissions on the basis of the merit list so generated.
- All such additional seats shall be treated as TFWS seats of Maharashtra state quota. These additional seats will be filled as State Level seats and will be made available to eligible candidates (Whose names are appeared in TFWS Merit List) of **Tuition Fee Waiver scheme as a separate choice.**
- In the event of non-availability of students in this category the same shall not be given to any other category of applicants.
- Candidates willing to opt for TFWS seats will have to specify their willingness in the option form as a separate choice code.
- Only Maharashtra State candidates will be admitted against such additional seats.
- These seats shall be filled only through Round-I, Round II and Round III of CAP process.
- If the competent authority finds that there is inadequate number of beneficiaries available for the particular course at the institute at the end of CAP Round-III then such seats will not be filled and will remain vacant.

8. List of Technical Institutes having approvals for Tuition Fee Waiver scheme shall be made available before the submission of option form.
9. The Institutions should publish in their brochure and web site the number of tuition fee waivers available in each category in each course/division.
10. The Competent Authority will prepare merit list of applicants from eligible students and will effect admissions strictly on merit basis.
11. A letter in this respect shall be issued by the Competent Authority for admissions to each beneficiary.
12. Students admitted under this scheme shall **not be allowed to change Institution/course** under any circumstances.
13. The competent authority and Institutions will display the information regarding admitted candidates in their respective web sites for information to the students and other stakeholders.
14. Candidates willing to opt for these additional TFWS seats **will have to submit income certificate** stating that his/her parent's annual income is less than Rs. 6.0 lakhs from all sources from the appropriate competent authority of the Maharashtra State.

### **18.3 Concession for sons and daughters of Teaching and Non-teaching staff of Primary, secondary, higher secondary schools:**

Candidates claiming concessions for sons and daughters of primary, secondary school and higher secondary schools (junior colleges) teachers or non teaching staffs who are admitted in Government, Government-Aided Polytechnics according to the Rules shall, at the time of admission, produce a declaration in a format as prescribed by the Government.

- a. A certificate from Head of school or college in support of the statement made in declaration duly endorsed by the Education Officer.
- b. They shall, on admission, also submit an application in the prescribed form for being granted the concession of tuition fee, to the appropriate authorities through the college to which they are admitted within one month from the actual date of joining of college or as may be required. The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.
- c. The concessions in tuition fee at the time of admission will be given only for Government and Government-Aided Institutions.
- d. In case of Un-Aided colleges, such candidates will be required to pay the fees at the time of admission. The fees paid by such candidates will be reimbursed by the respective colleges only after the concession (if any) is granted by the respective Authority.

### **18.4 Issue of School/College Leaving Certificate:**

- a) If during the course of studies, a candidate desires to discontinue studies for any reason whatsoever, he or she shall be allowed to do so and it shall be presumed that he or she has cancelled admission at that stage. The Principal shall issue Institution Leaving Certificate and fees shall be refunded as provided in these rules.
- b) If the admission is cancelled on or before 31<sup>st</sup> August of the admission year, the original school or college leaving certificate on the strength of which a candidate was admitted shall be returned.
- c) If the admission is cancelled after 31<sup>st</sup> August of the admission year, the leaving certificate from the institution where the candidate was finally admitted should be issued. A true copy of the original school or college leaving certificate retained by the institute may be issued, if requested by the candidate, duly attested by the Head of the Institute.

### **19.0 Miscellaneous:**

- a. The medium of instruction for Diploma courses in Engineering / Technology in all the institutes is English.
- b. Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action. It is to be noted that Persons with Disability candidates are not provided with any additional facilities as far as the academic activities pertaining to the course is concerned.
- c. Excess admissions: No excess admission above the approved sanctioned intake of the institution is permitted in any case.
- d. Details of exemptions for candidate admitted to first year and having higher qualification is available on <http://www.msbtte.com>

## **20.0 Hostel Accommodation:**

Accommodation in Hostel cannot be guaranteed to all the candidates admitted. Hostel fees payable etc. should be ascertained by the students from the Principal of the Polytechnic to which they intend to take admission. Candidates (both boys and girls) are advised to verify personally whether the hostel accommodation is available or not, by contacting Principals of Polytechnics where they are intending to seek admission.

The Principal of the Polytechnics shall consider sympathetically on priority the applications of Persons with Disability candidates, sons and daughters of Jammu and Kashmir migrants and GoI nominees for Hostel accommodation.

## **21.0 Conduct and Discipline**

- a. Failure of the candidate in making **full and correct Statements** in the application form and/or **suppression** of any information and/or submission of false documents shall **lead to disqualification** of the candidate for admission. Such a candidate will be debarred from the entire admission process. Therefore the candidate is required to make only such claims which could be substantiated by relevant original documents.
- b. The students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- c. Notwithstanding anything contained in these Rules, if the Government. takes any policy decision pertaining to Diploma admissions, then the same shall be brought in to effect at that point of time as per the directives from the Government. from time to time.
- d. Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- e. If any of the statement made in application form or any information supplied by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal. An appeal against the order of expulsion, however, may be preferred within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final.

### **21.1 Action against ragging: Maharashtra Prohibition of Ragging Act 1999 which is in effect from 15<sup>th</sup> May 1999 has the following provisions for Action against Ragging.**

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty which may extend to ten thousand rupees.

- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he /she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final. If the head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

**As per the Appendix 12 of the AICTE Approval process hand book "Prevention and Prohibition of Ragging" is given below:**

In view of the directions of the Honorable Supreme Court in SLP No. 24295 of 2006 dated 16-05-2007 and in Civil Appeal number 887 of 2009, dated 08-05-2009 to prohibit, prevent and eliminate the scourge of ragging including any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student, or indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in any fresher or any other student or asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student, with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student, in all higher education institutions in the country, and thereby, to provide for the healthy development, physically and psychologically, of all students, Ragging constitutes one or more of any of the following acts:

➤ **What Constitutes Ragging**

Ragging constitutes one or more of any of the following acts:

1. Any conduct by any student or students whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness a fresher or any other student;
2. Indulging in rowdy or undisciplined activities by any student or students which causes or is likely to cause annoyance, hardship, physical or psychological harm or to raise fear or apprehension thereof in any fresher or any other student;
3. Asking any student to do any act which such student will not in the ordinary course do and which has the effect of causing or generating a sense of shame, or torment or embarrassment so as to adversely affect the physique or psyche of such fresher or any other student;
4. Any act by a senior student that prevents, disrupts or disturbs the regular academic activity of any other student or a fresher;
5. Exploiting the services of a fresher or any other student for completing the academic tasks assigned to an individual or a group of students.
6. Any act of financial extortion or forceful expenditure burden put on a fresher or any other student by students;
7. Any act of physical abuse including all variants of it: sexual abuse, homosexual assaults, stripping, forcing obscene and lewd acts, gestures, causing bodily harm or any other danger to health or person;

8. Any act or abuse by spoken words, emails, posts, public insults which would also include deriving perverted pleasure, vicarious or sadistic thrill from actively or passively participating in the discomfiture to fresher or any other student;
9. Any act that affects the mental health and self-confidence of a fresher or any other student with or without an intent to derive a sadistic pleasure or showing off power, authority or superiority by a student over any fresher or any other student.

➤ **Actions to be taken against students for indulging and abetting ragging in technical institutions**

- A. The punishment to be meted out to the persons indulged in ragging has to be exemplary and justifiably harsh to act as a deterrent against recurrence of such incidents.
- B. Every single incident of ragging a First Information Report (FIR) must be filed without exception by the institutional authorities with the local police authorities.
- C. The Anti-Ragging Committee of the institution shall take an appropriate decision, with regard to punishment or otherwise, depending on the facts of each incident of ragging and nature and gravity of the incident of ragging.
- D. Depending upon the nature and gravity of the offence as established the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following,
  - i. Cancellation of admission
  - ii. Suspension from attending classes
  - iii. Withholding/withdrawing scholarship/fellowship and other benefits
  - iv. Debarring from appearing in any test/examination or other evaluation process
  - v. Withholding results
  - vi. Debarring from representing the institution in any regional, national or International meet, tournament, youth festival, etc.
  - vii. Suspension/expulsion from the hostel
  - viii. Rustication from the institution for period ranging from 1 to 4 semesters
  - ix. Expulsion from the institution and consequent debarring from admission to any other institution.
  - x. Collective punishment: when the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.

**21.2 Undertaking:**

All candidates who have applied for admission shall be deemed to have submitted the following undertaking:

I have read all the Rules of Admission and after understanding these rules thoroughly, I have filled in the application form for admission for the current year.

The information given by me in my application is true to the best of my knowledge and belief. I understand that if any of the statements made by me in the application form or any information supplied by me in connection with my admission is later on at any time, found to be false or incorrect, my admission will be cancelled, fees forfeited and I may be expelled from the college by the Principal.

- a. I have not been debarred from appearing at any examination held by any Government constituted or statutory examination authority in India.
- b. I fully understand that the offer of a course will be made to me depending on my inter se merit and availability of a seat at the time of scrutiny of my application, when I will actually report to the admission authority according to the schedule of admission.

- c. I understand that no document after the last date of submission will be entertained for the purpose of claims or concessions etc. in connection with my admission unless otherwise mentioned in the rules.
- d. I am fully aware that the Competent Authority or its representative will not make any correspondence with me regarding admission. I am also aware that it is entirely my responsibility to see the notices on the notice boards of concerned Admission Centre.
- e. I am aware that any rule imposed by the Examination Authority of MSBTE / Autonomous Institutes such as 'imposing limits on the number of attempts permissible to pass any examination' shall be binding on me.
- f. I hereby agree to conform to any Rules, Acts and Laws enforced by Government and I hereby undertake that, I will do nothing either inside or outside the institution which may result in disciplinary action against me under these rules, acts and laws referred to.
- g. I fully understand that the Principal of the college where I would be admitted, has a right to expel me from the institution for any infringement of the rules of conduct and discipline prescribed by the institution or MSBTE / Governing body of Autonomous Institutes or Government and the undertaking given above.
- h. I am fully aware of Condition of minimum attendance that, I will not be allowed to appear for the examination if I do not attend minimum 75% theory classes, and 100% practical, drawing etc. I am also aware that I will not be allowed to appear for the examination, if I fail to submit satisfactorily all the assignments, jobs, journals, drawings, reports as specified by the MSBTE / Governing body of Autonomous Institutes within stipulated time limit.

**22.0 Transfer of Student:**

- a. A candidate once admitted in the first year or semester of a course shall not be transferred during the same year or first two semesters to any other institution or course for any reason.
- b. Candidates who got admission under TFWS/supernumerary seats are not eligible for transfer/change of branch during entire duration of the course.
- c. There shall be no transfer of students at any stage from Government. and Government. Aided Autonomous Institutes to another Government , Government Aided autonomous institute.
- d. A candidate admitted in any Government or Government. Aided non autonomous polytechnic and passing the first year in a yearly pattern or both the semesters of first year of that any higher year as the case may be, in full or with only one ATKT, may be transferred to another Government or Government. Aided non autonomous polytechnic in next year on getting admission in the same course or another course, if eligible, provided vacancy exists and he/ she stands in merit in comparison to other candidates aspiring for such change. In this case, the Principal of the Government. Government Aided polytechnic if authorized by the Joint Director of respective region to admit such candidates by the following approved procedure. The aspiring candidate shall apply to the Principal of parent Institute & also seek NOC from the other Polytechnic where the candidate wish to take transfer. The priority for such admissions shall be in the following order:
  - a) Candidates from the same polytechnic aspiring for the change of course.
  - b) Candidates from other polytechnics aspiring for only transfer into their original discipline.
  - c) Candidates from other polytechnics aspiring for transfer as well as change of course.
- e. The candidate from unaided polytechnics shall not be eligible for transfer to Government or Government. Aided polytechnics.
- f. The above eligibility criterion for transfer of candidates from and among the Unaided polytechnics also will be applicable to unaided polytechnics provided both the polytechnics issue

NOC in writing for the respective transfers and the examination authority issues NOC for change of branch and **Such transfers shall have prior permission/approval of the Joint Director of Technical Education of the concerned region(s).**

- g. Transfers made in accordance with these clauses should be reported immediately to the Director of Technical Education, (MS), Mumbai and also to the Secretary/Dy Secretary, MSBTE, Mumbai / Regional Offices of Board of Technical Education, by the Principal of the polytechnic to which the candidate is transferred along with a copy of approval order of transfer.
- h. In case of the transfer of the candidate from the Polytechnic in a particular region to the Polytechnic situated in other Region, such transfer shall be effected with prior approval of the Director of Technical Education, Mumbai.(M.S.)

Sr. No.	Type of Transfer	Competent Authority	Span/Student Activity	Remarks
1	Transfers within Same institutes	Principal	Student shall apply to the principal of institute and also apply to MSBTE for eligibility for the admission and backlog subjects	To be completed before start of direct admission to second year and transfers shall be approved by the Joint Director
2	Transfers between Non-Autonomous Government. Polytechnics within region	Joint Director of the region	Student shall apply to the joint director of region with NOC of both the institutes along with vacancy position of institute where admission is requested. Student shall also apply to MSBTE for eligibility for the admission and backlog subjects	To be completed before Cut off date of direct second year admission
3	Transfers between Non Autonomous Government. Aided polytechnics within region			
4	Transfers between unaided polytechnics within region			
5	Transfers between Non Autonomous Government. polytechnics outside region	Director of Technical Education, Mumbai	Student shall apply to the Director of Technical Education, Mumbai with NOC of both the institutes along with vacancy position of institute where admission is requested. Student shall also apply to MSBTE for eligibility for the admission and backlog subjects	
6	Transfers between Government. Aided polytechnics outside region			
7	Transfers between unaided polytechnics outside region			



**Note:-** Refer Proforma T for Application for transfer, NOC.

### **23.0 Transfers due to closure of Course/Institute**

If the AICTE has given permission for the closure of the Course/Institute for the current academic year AND the students on roll for Second & Third year [including candidates admitted in supernumerary quota] are less than 20 students for the respective Second or Third year then competent authority shall transfer the candidate admitted in the previous academic years [including candidates admitted in supernumerary quota] studying in that corresponding year (Second/Third) in any unaided Institutes to any other Unaided institutes the same district/region/outside region where vacancies within sanctioned intake exist on the request of the Institute & as per the preference given by students.

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### Annexure 1

#### Procedure for Centralized Admission Process (CAP) for the academic year 2015-16

The procedure for CAP consists of following **major** stages:

1. **Sale of Information Brochure** along with Application Kit at designated ARCs
2. **Filling up** of Online Application form on website [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015), for each of the CAP rounds I/II/III by eligible candidates.
3. **Confirmation** of Online Option Form for each of the CAP rounds I/II by the eligible candidate **through his/her Login only.**
4. **Display of provisional Merit List** on website [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015), indicating State Merit No, Home District Merit No, State Category Merit No etc.
5. **Display of Provisional Allotment** indicating allotment after each of the CAP rounds I/II on the website [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015) and at the **ARC**
6. **Reporting to the institute** as per allotment of the CAP rounds I/II and confirmation of admission by the candidate
7. **Conduction of CAP round-III** i.e. admission round by counselling at District Level.

#### NOTE:

OMS candidates are not permitted to fill Online Application Form & Online Option Forms of CAP rounds. However, such OMS candidate can apply separately for the seats coming under the purview of the Institute Authorities (Institute Level seats) to be filled by the respective unaided institute at the institute level.

The **Centralized Allotment Process (CAP)** has following stages:

#### Stage I – Availability of the Information brochure:

1. All aspiring Candidates are required to procure/purchase the Information Brochure along with Application Kit from the designated ARCs.
2. The Application Kit consists of Application ID and Password as well as important instructions/guidelines and various stages for CAP Admission. The candidate can submit the application form with the help of the Application ID and password.
3. Rules & Institute Information brochure for Academic Year 2015-16 will be available for **Rs.400/-** for General Category candidates and **Rs.300/-** for reserved Category and Physical Handicap (belonging to Maharashtra State only) candidates at all the ARCs mentioned in Annexure 3.
4. All the information printed in the brochure will also be available on the website [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015) for browsing, downloading and printing.

#### Stage II - Filling online Application form for CAP Admission

1. The candidate has to login to the website [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015) through his/her Application ID and Password provided in the Application Kit.
2. The Candidate has to fill online application for CAP Admission and take the printout of the online submitted application form.
3. The Candidates are required to attach the attested copies of required documents mentioned in the application form.

4. The Candidate should go to the any ARC **in person** for verification & confirmation of Online Application along with the Original and attested copies of required documents.
5. The ARC officer shall verify and scrutinise the online filled application with online printed copy of application form and documents attached and after verification, confirms the Application form of the candidate and shall issue the acknowledgement cum receipt of confirmation of Application Form.
6. Once the application is confirmed at ARC, no change in the application form is allowed.
7. The J & K Migrant candidates required to fill the Online Application Form by procuring Information brochure along with Application Kit from any ARC, and submit online printed application along with required documents as per the notified schedule by post/by hand to The Principal, S.B.M. Polytechnic, Near Cooper Hospital, Vile Parle (West), Mumbai as their admission shall be done by counselling.
8. Candidates claiming NCC seats shall submit the separate application along with required documents through their respective NCC units wherein these students has been enrolled. The NCC units shall forward applications to Director of N.C.C., Maharashtra State, A.F.I. Building, Mumbai Hospital Lane, Near Metro Cinema, Mumbai - 400 020 for verification and recommendation. **Only names of the recommended candidates by The Director of N.C.C., Maharashtra will appear in the Merit List.**

### **Stage- III: Display of provisional Merit list for Maharashtra Candidates**

Provisional Merit List of eligible Maharashtra candidates will be displayed on [dtemaharashtra.gov.in/poly2015](http://dtemaharashtra.gov.in/poly2015) and at the ARCs as per the schedule.

1. For discrepancy in the provisional merit list, if any, get the corrections by lodging the grievance at ARCs, where the candidate has confirmed the application within the period specified in the schedule. No additional document to substantiate the claim made in application shall be accepted.
2. Final merit of the candidate will be displayed on the [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015) and at ARCs as per the Schedule.
3. Merit list of eligible J & K Migrant candidates will be displayed on [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015) after scrutiny of all documents as per schedule.

**Note:-**The merit list gives relative position of the candidate and it does not guarantee admission to any course.

### **Stage- IV - Filling online option form for CAP Round(s)**

1. The candidate whose names are appeared in the Merit List has to login to the website [www.dtemaharashtra.gov.in/poly2015](http://www.dtemaharashtra.gov.in/poly2015) through his/her Application ID and Password.
2. The candidate eligible for CAP Round I/II should fill the Online Option Form.
3. The Candidate should select the choice codes in order of preference i.e. first, second etc. for example, for CAP Round-I, candidates can fill minimum 1 and maximum 100 options.
4. The Candidate must confirm his/her filled in option form for CAP Round I & II through his/her login ID. For this it is **not mandatory** for candidates to approach to ARC for filling and confirmation of Option forms. They can do so from either home or from place convenient to them. However if candidate wishes to approach ARC, then he/she has to pay Rs.50/- as facilitation charges to ARC.
5. The candidate has to generate the acknowledgement cum receipt of confirmation of Option form for CAP Round(s) through his /her Login ID.

6. Once the options are confirmed by himself/herself through his/her login ID, no change in the options / preferences is allowed thereafter under any circumstances.
7. The status of Allotment will be available on the website only and no separate allotment letter will be issued to the candidate.
8. The J & K Migrant candidates not required to fill the Online Option Form, as their admission shall be done by counselling.

**Note:-** If candidate fails to confirm options/preference and get acknowledgement of confirmation he/she will not be considered for allotment.

### **Stage-V: Display of Provisional Allotment for Round(s), Rules of Reporting to the "Respective Institutes" and confirmation of the admission of Cap Round(s).**

These will be a direct allotment rounds. At the start of this round, total seats available for allotment will be the CAP seats for the Diploma courses. The allotment in this round will be done on the basis of options confirmed by the candidate, *inter se merit* of the eligible candidate and available seats at that point of time during the allotment stage/process.

- The allotment of eligible candidates for respective rounds will be displayed on the website.
- The candidate should to take a printout of the displayed allotment.
- No separate allotment letter will be issued to the candidate.
- The candidate will report to the allotted institute and confirm the admission at the respective Institute along with the necessary original documents as specified in Annexure-II and pay full fees.
- The respective Institute will carry out "**Online Update**" of the confirmation of the candidate's admission on website through their Institute login, at the time when the candidate is being admitted at the Institute.
- The system shall automatically generate letter of confirmation of the admission as an acknowledgement.
- The institute is required to take a printout of the acknowledgement and then the status of candidate will change to 'Reported Candidate'.
- If the candidate (to whom it is Mandatory to report after allotment) fails to report to and confirm the admission at the Institute, on or before the last date of reporting at the Institute then the candidate shall lose claim on the allotted seat
- Such seats will be treated as vacant seat for subsequent rounds of CAP.
- The candidates will be able to know the status of reporting, his/her eligibility for next round through login.

#### **❖ Rules of Reporting of CAP Round-I:**

1. All candidates who have secured **First choice allotment** will not be eligible for subsequent CAP rounds irrespective of whether the candidate confirms the admission or not. Hence such candidates are advised **to confirm the admission** at the respective Institute as per the secured allotment in the CAP Round-I since names of such candidates will be automatically deleted from the subsequent lists of eligible candidates for subsequent CAP rounds.

**2. Candidates (other than those covered in above stated rule no. 1)**

- who have secured an allotment which is not first option

**And**

- who are satisfied with the allotment of CAP Round-I

**And**

- who are no more interested in participating in subsequent CAP rounds

may confirm the admission by reporting at the respective institute. If such candidate confirms the admission, then they will not be eligible to participate in subsequent CAP rounds. Names of such candidates will be automatically deleted from the subsequent list of eligible candidates for subsequent CAP rounds.

**3. All such seats, on which the candidates have confirmed the admission on or before the last date of reporting of CAP Round-I, shall not be available for allotment in subsequent CAP rounds.**

**❖ Rules of Reporting for CAP Round-II:**

**1. All candidates who have secured **Any one of the first Seven options** will not be eligible for subsequent CAP rounds irrespective of whether the candidate confirms the admission or not. Hence such candidates are advised **to confirm the admission** at the respective Institute as per the secured allotment in the CAP Round-III since names of such candidates will be automatically deleted from the subsequent lists of eligible candidates for subsequent CAP rounds.**

**2. Candidates (other than those covered in above stated rule no. 1)**

- who have secured an allotment which is not out of first Seven options

**And**

- who are satisfied with the allotment of CAP Round-II

**And**

- who are no more interested in participating in subsequent CAP rounds

may confirm the admission by reporting at the respective institute. If such candidate confirms the admission, then they will not be eligible to participate in subsequent CAP rounds. Names of such candidates will be automatically deleted from the subsequent list of eligible candidates for subsequent CAP rounds.

**3. All such seats, on which the candidates have confirmed the admission on or before the last date of reporting of CAP Round-II, shall not be available for allotment in subsequent CAP rounds.**

**Stage-VI: CAP Round III- Counseling round of Admission**

**Eligible Candidates for CAP Round-III:**

The candidates whose names have appeared in the Maharashtra State Merit List of CAP round-IV published by the Directorate of Technical Education.

**Available Seats**

1. All Maharashtra State seats under purview of Competent Authority except the seats for which the candidates have reported in Round-I & Round II.
2. All vacant seats shall be available without any seat tag such as Backward, PH, HD, OHD etc. will be considered as State Level General seats.

**Rules of Reporting for CAP Round-III:**

1. Eligible candidates must report in-person at the venue of “**Center of Counseling Round**” in order to secure admission in this round of admission strictly as per the notified schedule. Candidate who reports late will not be allowed to participate in this round. Name of **Center of Counseling Round** for CAP Round III (counselling) will be notified in newspaper & DTE website.
2. Candidate is required to pay processing fees of CAP Round-III, **Rs.100/- in cash** at the **Center of Counseling Round** and obtain a receipt for the same.
3. The candidate will report as per schedule at the **Center of Counseling Round** along with the necessary original documents. Candidates excluding SC/ST category shall carry part payment of **non-refundable** fees of Rs. 3000/- in cash.
4. Eligible Candidates who report to the **Center of Counseling Round** will be offered admission to available seat as per the inter se merit of candidates.
5. All Candidates who secure admission in this round must confirm the admission on the spot by paying non-refundable fees of Rs. 3000/- (Excluding SC/ST) and producing necessary documents in original for verification.
6. The **Center of Counseling Round** will update the confirmation of the candidate’s admission on DTE website through the login immediately.

Candidate will have to report later on to the respective Institute for paying balance fees (i.e. Total fees less Rs. 3,000/- paid by the candidate at Respective Institute) as per notified schedule. If the candidate fails to report to the Institute and pay the balance fees on or before the last date of reporting at the Institute then the candidate shall lose claim on the allotted seat as well on the Rs. 3000/- paid by the candidate at the **Center of Counseling Round**.

**Annexure - 2**  
**List of courses along with respective course codes**

<b>Sr.No</b>	<b>Course Name</b>	<b>Course Abbreviation</b>	<b>CourseCode</b>
1	Apparel Manufacturing and Design	AS	712
2	Architecture Assistantship	AA	034
3	Automobile Engineering	AE	602
4	Bio Technology	BI	082
5	Chemical Engineering	CH	507
6	Chemical Technology	CT	515
7	Civil & Environment Engineering	CC	208
8	Civil & Rural Engineering	CR	207
9	Civil Engineering	CE	191
10	Computer Engineering	CO	245
11	Computer Sci and Engg	COE	242
12	Computer Technology	CM	251
13	Construction Engineering	CSE	193
14	Construction Technology	CS	205
15	Digital Electronics	DE	343
16	Dress Designing	DS	871
17	Dress Designing & Garment Manufacturing	DD	872
18	Electrical Engineering	EE	293
19	Electrical Power Systems	EP	292
20	Electronic & Comm Engineering(Industry Integrated)	ED	370
21	Electronics Engineering (Industry Integrated)	EI	376
22	Electronics & Communication Engineering	ET	370
23	Electronics & Telecommunication Engineering	EJ	372
24	Electronics & Video Engineering	EV	367
25	Electronics Engineering	EX	376
26	Fabrication Technology	FT	600
27	Fabrication Technology & Erection Engineering(Sandwich)	FE	590
28	Fashion and Clothing Technology	FK	876
29	Food Technology	FC	503
30	Garment Technology	GT	880
31	Industrial Electronics	IE	364
32	Information Technology	IF	246
33	Instrumentation	IS	466
34	Instrumentation & Control	IC	464
35	Jewellery Design & Manufacturing	JD	727
36	Knitting Technology	KT	883
37	Leather Goods & Footwear Technology	LG	492
38	Leather Technology	LO	491
39	Machine Tools & Maintenance Engineering (Sandwich Pattern)	MM	621
40	Man Made Fibre Mfg.	MF	884
41	Man-Made Textile Chemistry	MX	885
42	Man-Made Textile Technology	MO	886
43	Marine Engineering	MA	576

Sr.No	Course Name	Course Abbreviation	CourseCode
44	Mechanical Engineering	ME	612
45	Mechanical Engineering (Sandwich Pattern)	MH	625
46	Medical Electronics	MU	467
47	Medical Laboratory Technology	ML	663
48	Metallurgical Engineering	MT	692
49	Metallurgy(foundry)	DMF	
50	Mine Engineering	MN	701
51	Mining & Mine Surveying	MS	702
52	Ophthalmic Technology	OT	666
53	Packaging Technology	PK	593
54	Petrochemical Engineering	PCC	527
55	Petrochemical Technology		528
56	Plant Engineering	PE	597
57	Plastic & Polymer Engineering	PL	501
58	Plastic Engineering	PS	509
59	Printing Technology	PN	843
60	Production Engineering	PG	606
61	Production Technology	PT	607
62	Production Technology (Sandwich Pattern)	PY	626
63	Rubber Technology	RB	851
64	Sugar Manufacturing	SM	861
65	Textile Applied Chemistry	TAC	889
66	Textile Design	TD	891
67	Textile Manufactures	TM	894
68	Textile Technology	TT	896
69	Travel & Tourism	TR	730

**Note:** - Above information may change. Candidates are requested to visit website <http://www.dtemaharashtra.gov.in/poly2015> for latest and updated information.



**Annexure - 3**

**List of the Application form Receipt Centres (ARC) for submission & confirmation of Application Forms for the admission to the First Year Diploma Courses in Engineering through CAP for the year 2015-2016 is given below**

Sr. No.	DTE code	Institute Name	Institute Address
<b>Amravati Region</b>			
<b>Aurangabad Region</b>			
<b>Mumbai Region</b>			
<b>Nagpur region</b>			
<b>Nashik Region</b>			
<b>Pune Region</b>			

**Application form receipt centre for**

Sr.	Candidate	Address of ARC
1.	N.C.C. candidates Claiming admission against seats for N.C.C. Candidates.	The Director of N.C.C., Maharashtra State, A.F.I. Building, Mumbai Hospital Lane, Near Metro Cinema, Mumbai - 400 020. <b>Note:</b> Candidates seeking admission against seats reserved for N.C.C. candidates can also submit Separate application form as Type-A, B, C, D or E candidate as given above.
2.	Jammu and Kashmir Migrants.	The Principal, S.B.M. Polytechnic, Near Cooper Hospital, Vile Parle (West), Mumbai 400 056.
3.	OMS Candidates.	Principal of the respective Un-Aided Polytechnics
4.	Foreign Nationals and Persons of Indian Origin	The Director of Technical Education, Maharashtra State, 3, Mahapalika Marg, Opp. Metro Cinema, Mumbai - 400 001
5.	Marathi speaking candidates of Mauritius	The Director of Technical Education, Maharashtra State, 3, Mahapalika Marg, Opp. Metro Cinema, Mumbai - 400 001

## Annexure - 4

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with application Form
1.	All Candidates	Indian Nationality Certificate*, VIII,IX Mark sheet/ Proforma Z, S.S.C. (Std.X) mark sheet. School leaving certificate after passing SSC (Std. X), HSC/MCVC mark sheet and Leaving Certificate, if applicable. Certificate of passing Intermediate Grade Drawing examination, if applicable.
2.	Type – B Candidates	Domicile certificate** of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra ( In addition to the documents mentioned in Sr. No. 1)
3.	Type – C Candidates	Certificate from the employer in the proforma – A stating that father/mother of the candidate who is a Central Government / Government. of India undertaking employee is presently posted in Maharashtra. ( In addition to the documents mentioned in Sr. No. 1)
4.	Type – D Candidates And Type – E Candidates	Certificate from the employer in the proforma – B stating that father/mother of the candidate who is a Maharashtra State Government / Maharashtra State Government undertaking employee. ( In addition to the documents mentioned in Sr. No. 1)
5.	Backward class Candidates belonging to S.C. / S.T.	Caste certificate ( In addition to the documents mentioned in Sr. No. 1)
6.	Backward class Candidates belonging to VJ/ DT NT(A)/ NT(B)/ NT(C)/NT(D) /OBC/SBC categories	Caste certificate Non creamy layer certificate valid up to 31st March 2016 ( In addition to the documents mentioned in Sr. No. 1)
7	Ex-servicemen (Def1)	Defence Service Certificate Proforma – C. Domicile certificate of father/mother who is an Ex service personnel is domiciled in the state of Maharashtra. ( In addition to the documents mentioned in Sr. No. 1)
8.	Active Defence servicemen. (Def2)	Defence Service Certificate Proforma – C Domicile certificate of father/mother who is an active defence service person is domiciled in the state of Maharashtra. ( In addition to the documents mentioned in Sr. No. 1)
9.	Active Defence servicemen (Non Domiciled) (Def3)	Defence Service Certificate Proforma – C and D/E. Certificate from the employer in the proforma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. Or Certificate from the employer in the proforma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his previous place of posting in Maharashtra. ( In addition to the documents mentioned in Sr. No. 1)

10.	Persons with Disability Candidates(P1/P2/P3)	Certificate in the proforma–F/F-1. ( In addition to the documents mentioned in Sr. No. 1)
11.	Jammu & Kashmir Migrant candidates (J1/J2/J3)	Certificate of posting in case of defence and Government. servants in proforma – J Certificate for stay in refugee camp for those staying in refugee camp in proforma – K Certificate stating that the candidate belongs to displaced family in proforma – L ( In addition to the documents mentioned in Sr. No. 1)
12.	Foreign Nationals	Equivalence certificate from MSBSHSE And Certificate / Proof of Foreign nationals.
13.	Persons of Indian origin	Eligibility certificate from concerned University/Board Certificate / Proof of Persons of Indian origin status.
14.	Workers in Gulf Countries/Non Resident Indian	Eligibility certificate from concerned University Certificate / Proof of Person having Workers in Gulf Countries/NRI status.
15	NCC	Certification of representing Maharashtra at All India level, Certificate of minimum 70% attendance in two years of N.C.C., N.C.C. `A' certificate. ( In addition to the documents mentioned in Sr. No. 1)
16	Minority Candidate	Certificate of Religion or leaving certificate showing candidate belongs to Muslim, Buddhist, Christian, Shikh, Parsi and Jain community ( In addition to the documents mentioned in Sr. No. 1)

**\*In lieu of the "Certificate of Indian Nationality" following documents will also be acceptable-**

1. The School leaving Certificate indicating the Nationality of the candidate as 'Indian'.
2. Indian Passport in the name of the candidate, issued by appropriate authority.
3. Birth Certificate of the Candidate indicating the place of birth in India.

**\*\* Domicile certificate:**

Domicile certificate issued by the Maharashtra State's appropriate authorities will be considered valid. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother.

**Cut off date for the eligibility:**

The eligibility of the candidate shall be determined and/or decided for all purposes including for applicability of all these Rules and Regulations by considering the last date of submission of Online Application form for CAP as the cut off date. It is made abundantly clear that if a candidate is found ineligible as on the last date of submission of Online Application form for CAP, in terms of these Rules and Regulations, and if such an ineligible candidate acquires the requisite eligibility after the aforesaid cut off date (i.e. the last date of submission of Online Application form), such subsequent acquisition of eligibility will not make an ineligible candidate eligible for any purpose whatsoever, much less for the purpose of admission.

**Caste validity Certificate:**

The candidates belonging to SC, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC categories should produce "Caste Validity Certificate" issued by Scrutiny Committee of Social Welfare Department and the Candidate belonging to ST category should submit "Tribe Validity Certificate" issued by Scrutiny Committee of Tribal Department at the time of claiming fees reimbursement as demanded by the concerned authority. If candidate fails to produce the caste validity certificate by concerned department then he/she shall be required to pay the fees applicable to the General Category candidate.

**Annexure – 5****List of unique courses for which the admission shall be carried out as per State Level Merit in the CAP**

<b>Sr.No</b>	<b>Course Code</b>	<b>Course Name</b>
1.	491	Leather Technology
2.	712	Apparel Manufacturing and Design
3.	727	Jewellery Design & Manufacturing
4.	492	Leather Goods and Footwear Technology
5.	880	Garment Technology
6.	896	Textile Technology
7.	666	Ophthalmic Technology
8.	861	Sugar Manufacturing
9.	876	Fashion and Clothing Technology
10.	883	Knitting Technology
11.	508	Plastic Technology
12.	885	Man Made Textile Chemistry
13.	590	Fabrication Technology and Erection Engineering
14.	886	Man Made Textile Technology
15.	889	Textile Applied Chemistry
16.	527	Petro Chemical Engineering
17.	593	Packaging Technology
18.	501	Plastic and Polymer Engineering
19.	509	Plastic Engineering
20.	503	Food Technology
21.	702	Mining and Mine Surveying
22.	692	Metallurgy Engineering
23.	730	Travel and Tourism
24.	894	Textile Manufactures
25.	843	Printing Technology
26.	467	Medical Electronics
27.	872	Dress Designing and Garment Manufacturing

**Note:** - Above information may change. Candidates are requested to visit website <http://www.dtemaharashtra.gov.in/poly2015> for latest and updated information.

## **Annexure –6**

### **Guidelines for the Admission Process to be carried out by Unaided Polytechnics**

Application forms shall be available in respective unaided polytechnics for the period of 15 days after the day of declaration of SSC result of Maharashtra State Board of Secondary and Higher Secondary Certificate Examination.

Candidates can submit duly filled Application to respective Unaided Polytechnics on or before 15<sup>th</sup> day after the day of declaration of S.S.C. Examination Result upto 5.00 p.m. (Excluding the day of declaration of result).

### **Admissions to CAP allottees for the institute**

Admission authority in the institute shall follow the procedure mentioned under rule 14.3 for Reporting of candidates.

### **Eligibility criteria of candidates for admission process to be carried out at institute level for the vacant seats after CAP Rounds:**

#### **Seats available:**

Vacancy within sanctioned intake due to the Non Reporting of candidates, Non Allotment and Cancellations (if any). In Unaided Non Minority Colleges, the vacancies in backward class category seats within sanctioned intake shall be filled after removing the seat tag i.e. by treating these seats as GENERAL seats. The seats thus shall be filled after preparing a common merit list of all the candidates who have applied for the Vacancy round at the respective Unaided Non Minority Colleges.

### **The seats shall be filled in the following order of preference.**

#### **a. Maharashtra State candidates (HD & OHD candidates)**

Refer Eligibility as given in Rule No 2.1 of this Brochure

To resolve a tie i.e. more than one candidate securing equal marks in aggregate marks, the procedure given in Rule 12.2 of Information Brochure" shall be adopted.

#### **b. Outside Maharashtra State candidates (Refer Rule 1.4 & 1.6)**

Refer Eligibility as given in Rule No 2.1 of this Brochure

To resolve a tie i.e. more than one candidate securing equal marks in aggregate marks, the procedure given in Rule 12.2 of Information Brochure" shall be adopted.

### **Guidelines for the admission:**

1. All admissions shall be done in fully fair and transparent Manner & shall be Merit based.
2. Separate merit lists for Home Districts (70% quota) and Other than Home District (30% quota) shall be prepared and displayed for the admission purpose
3. Separate merit lists for OMS Candidates shall be prepared and displayed for the admission purpose. (This should be effected as per rule 1.4 & 1.6)
4. The Principals of the respective Un aided polytechnics shall invite applications for the seats available by giving publicity at least in two leading newspapers in state. Institutes are required to mention the name of newspaper in which sanctioned seats will be notified in their prospectus / brochure. Detailed schedule of the admission process shall display.
5. Aspiring candidates fulfilling the eligibility criteria shall apply directly to the Principal of the respective colleges for admissions.

6. Information brochure/prospectus of the Institute which includes these rules formulated by DTE should be published well before the commencement of the process of admission for seats to be filled at the Institute Level. All the information in the brochures should also be displayed on the Institute's website.

**Guidelines for the admission process for Institute level seats:**

All admissions shall be done in fully fair and transparent Manner & shall be Merit based. The Principals of the respective Un aided Polytechnics shall invite applications for the seats available by giving publicity at least in two newspapers. Institutes are required to mention the name of newspaper in which available seats will be notified in their prospectus/brochure. Detailed schedule of the admission process is also to be displayed.

Aspiring candidates fulfilling the eligibility criteria shall apply directly to the Principal of the respective Polytechnics/Institutes for admissions. These admissions will be made in a transparent manner and strictly as per the merit of the candidates who have applied to the institute.

Information brochure/prospectus of the Institute which specifies rules of admission should be published well before the commencement of the process of admission for seats to be filled at the Institute Level. All the information in the brochures should also be displayed on the Institute's website. For details refer

**Rule No 1.4 & 1.6**

**General Notes:**

1. The allotment list of CAP rounds will be available to the institute through their Institute Login. The Institute should update the information of the reported candidates, allotted under CAP on the same day on which the candidate is reporting to the institute.
2. The Principal of the institute has to update the branch wise list of admitted candidates on DTE website through their institute login clearly indicating the stage of their admission like CAP, Maharashtra Candidate against vacancy, OMS candidate against vacancy, Institute Level seats, J&K Migrant seats etc. within 10 days from the cut off date of admission. Institutes not updating list of admitted candidates on website before cut off date will be penalised as per Government Resolution.
3. Institutes starting courses/filling seats over & above sanctioned intake without AICTE/Government approval will be penalised as per GR No NSG-2005/(821/05) HE-3 dated 22<sup>nd</sup> January 2007. (Refer Rule No 17.4)
4. Three copies of such lists are to be printed and to be submitted to the concerned Regional office of Technical Education, duly signed by the Principal / Head of the Institute
5. Admission authority should maintain record of Application sold, received, merit list, attendance of student reporting for admission, admitted list schedule wise.

**Important:** All the Diploma Institutes are required to complete their admission process and online uploading of admitted candidates on or before the cut off date as specified in the schedule.

**Annexure –7**

**List of the Governemnt institutes with second shift courses in which 70% seats are reserved for Religious minority candidates belonging to Muslim, Buddhist, Christian, Sikh, Parsi and Jain community**

<b>Inst Code</b>	<b>Name of the Institute</b>	<b>Name of Second shift Course</b>	<b>Choice Code</b>
D1012	Government Polytechnic, Yavatmal	Civil Engineering	101219100
		Mechanical Engineering	101261200
D2013	Government Polytechnic, Ambad	Electronics Engineering	201337600
		Mechanical Engineering	201361200
D2014	Government Polytechnic, Jalna	Civil Engineering	201419100
		Electrical Engineering	201429300
		Mechanical Engineering	201461200
D2017	Government Polytechnic, Nanded	Civil Engineering	201719100
		Mechanical Engineering	201761200
D3006	Government Institute of Printing Technology, J.J. School Of Architecture Compound, Near CST Station, Mumbai	Printing Technology	300684300
D3007	Government Polytechnic, 49, Ali Yawar Jung Marg, Kherwadi, Bandra(E), Mumbai	Computer Engineering	300724500
		Information Technology	300724600
D3009	Government Polytechnic, Ratnagiri	Civil Engineering	300919100
		Electronics and Telecommunication Engg	300937200
		Mechanical Engineering	300961200
D3011	Government Polytechnic, Thane, At Phadke Pada, Opp. Bharat Gears, Mumbra Shil Road, Thane, - 400612	Civil Engineering	301119100
		Mechanical Engineering	301161200
D4009	Government Polytechnic, Bramhapuri	Civil Engineering	400919100
		Electronics and Communication Engineering	400937000
		Mechanical Engineering	400961200
D5008	Government Polytechnic, Jalgaon	Civil Engineering	500819100
		Mechanical Engineering	500861200
D6016	Government Polytechnic, Karad	Civil Engineering	601619100
		Electronics and Telecommunication Engg	601637200
		Mechanical Engineering	601661200
D6017	Government Polytechnic, Akkalkot Road, Solapur	Civil Engineering	601719100
		Mechanical Engineering	601761200
D6013	Government Polytechnic ,Pune.	Electrical Engineering	601329300
		Electronics and Telecommunication Engg	601337200
D2015	Puranmal Lahoti Government Polytechnic, Latur	Civil Engineering	201519100
		Mechanical Engineering	201561200
D2012	Government Polytechnic, Hingoli	Mechanical Engineering	201261200

**Note:** - Above information may change. Candidates are requested to visit website <http://www.dtemaharashtra.gov.in/poly2015> for latest and updated information.

**Proforma – A***(For Type C candidates)***(For Government. of India / Government. of India undertaking employees / sons and daughters of Government. of India / Government. of India undertaking employees.)****Reference. No.:****Date:****CERTIFICATE**

This is to certify that Shri / Smt. \_\_\_\_\_ is an employee in the capacity of \_\_\_\_\_ in \_\_\_\_\_ Organisation/Establishment / Department is under \_\_\_\_\_ Department of Government. of India / Government. of India undertaking.

Shri / Smt. \_\_\_\_\_ is transferred to \_\_\_\_\_ in Maharashtra State vide transfer order No. \_\_\_\_\_ Dated \_\_\_\_\_ He / She has joined duty in Maharashtra on \_\_\_\_\_ and is currently working in the same post.

This certificate is issued for the purpose of his/her / his son or daughter / her son or daughter \_\_\_\_\_ admission to First Year of Diploma courses in Engineering/Technology for the year 2015-16.

Date:

(Signature)

Place:

Name & Designation  
of the Head of the office

Seal of the Office

Note: This proforma is to be accompanied by attested copy of Transfer order and Joining report

**Proforma – B***(For Type D/E candidates)***(For sons and daughters of Maharashtra State Government./Government. of India/Maharashtra State Government. or Government. of India undertaking employees.)****Reference. No.:****Date:****CERTIFICATE**

This is to certify that Shri / Smt. \_\_\_\_\_ is an employee in the capacity of \_\_\_\_\_ in \_\_\_\_\_ Organisation/Establishment / Department is under \_\_\_\_\_ Department of Maharashtra State Government. / Government. of India/Maharashtra State Government. or Government. of India undertaking.

Shri / Smt. \_\_\_\_\_ is transferred to \_\_\_\_\_ in Maharashtra State vide transfer order No. \_\_\_\_\_ Dated \_\_\_\_\_ He / She has joined duty in Maharashtra on \_\_\_\_\_ and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter \_\_\_\_\_ admission to First Year of Diploma courses in Engineering/Technology for the year 2015-16.

Date:

(Signature)

Place:

Name & Designation  
of the Head of the office

Note: This proforma is to be accompanied by attested copy of Transfer order and joining report



*(To be issued on the Printed Letter Head of the concerned office) (For Def-1, Def-2 and Def-3 Candidates) ( For sons and daughters of defence service personnel )*

[illegible]

Place : \_\_\_\_\_ ( Signature)  
Name and designation  
of the Authority not below the rank  
of Commandant or equivalent /  
District Sainik Welfare officer

Seal Of the  
Office

Note:- This certificate is not to issued for the Civilian Staff working in the Indian Army/Navy/Air force.

*(To be issued on the Printed Letter Head of the concerned office)*  
*(For Def-3 candidates)*

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)**

This is to certify that Shri / Smt. \_\_\_\_\_ is a member of Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force. Shri / Smt. \_\_\_\_\_ is transferred to \_\_\_\_\_ in Maharashtra State vide transfer order No \_\_\_\_\_ Dated \_\_\_\_\_ He / She has joined duty in Maharashtra on \_\_\_\_\_. And is currently working in the same post. This certificate is issued for the purpose of his / her son / daughter \_\_\_\_\_ admission to First Year of Diploma courses in Engineering/Technology for the academic year 2015-16.

Outward no. & Date: \_\_\_\_\_ ( Signature )  
Place : \_\_\_\_\_ Name & Designation  
of the Head of the office

Seal Of the  
Office

Note : This proforma is to be accompanied by attested copy of

- 1) Transfer order
- 2) Joining report

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

**Proforma E**

*(To be issued on the Printed Letter Head of the concerned office)  
(For Def-3 candidates)*

**(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State but retrained their family accommodation)**

**CERTIFICATE**

This is to certify that Shri / Smt. \_\_\_\_\_ is a member of Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force . Shri / Smt. \_\_\_\_\_ is presently posted at \_\_\_\_\_. His / Her previous posting was at \_\_\_\_\_ in Maharashtra State. He / She has retained family accommodation in \_\_\_\_\_ in Maharashtra State on account of posting in non family station / for education purpose of son / daughter. This certificate is issued for the purpose of his / her son / daughter \_\_\_\_\_ admission to First Year of Diploma courses in Engineering/Technology for the academic year 2015-16.

Outward no. & Date :

Place :

Seal Of the Office

( Signature )

Name & Designation  
of the Head of the office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Air force.

**Proforma – F**

*(To be issued on the Printed Letter Head of the concerned office)*

**(For P1/ P2/ P3 Candidates)**

**(For Persons with Disability Candidates)**

Photograph of  
the candidate  
showing the  
Physical  
disability

**CERTIFICATE**

This is to certify that I have examined Mr. / Miss \_\_\_\_\_ on \_\_\_\_\_ . He / She has \_\_\_\_\_ (Name of the Physical Disability) which comes under the sub category Blindness (P1)/Speech & Hearing impaired(P2)/Orthopedic disorder (P3) Certified that:

The percentage of handicap is not less than 40% and is equal to \_\_\_\_%.

The disability is permanent in nature.

The candidate is capable of carrying out all activities related to theory and practical works as applicable to Post SSC Diploma courses in Engineering/Technology without any special concessions and exemptions.

This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Diploma courses in Engineering/Technology in Maharashtra for the academic year 2015-16.

Outward No. & Date:

Place :

(Name & Signature)

Director, All India Institute of Physically Handicapped, Mumbai

Or

Dean/Civil Surgeon of Government Hospital

(Name of the issuing Authority)

**Proforma-F-1***(To be issued on the Printed Letter Head of the concerned office)**(For Persons with Disability Candidates)**P3 (Learning Disability) Candidates*

**LEARNING DISABILITY CLINIC**  
**L.T.M.G. HOSPITAL, SION, MUMBAI-400 022.**

**CERTIFICATE**

**Photograph of the  
candidate**

Name :  
 Age :  
 Date of Birth :  
 Date of Registration : L.D.No.  
 Father's Name :  
 Std. : School Name :  
 Physical & Neurologic Assessment Date :  
 Psychologic Assessment Date :

WISC ( R ) Verbal IQ :  
 Performance IQ :  
 Global IQ :  
 Interpretation :

Educational Assessment Date:

WRAT: R  
 S  
 A

Certified that:

The percentage of handicap is not less than 40% and is equal to  $\frac{1}{1} \frac{1}{1} \frac{1}{1} \dots \frac{1}{1} \%$ .

The disability is permanent in nature.

The candidate is capable of carrying out all activities related to theory and practical works as applicable to Post SSC Diploma courses in Engineering/Technology without any special concessions and exemptions.

This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Diploma courses in Engineering/Technology in Maharashtra for the academic year 2015-16.

Recommendations:

(Name and Signature of Issuing Authority)

Outward No. &amp; Date:

Seal of the Office

**Proforma – J**

( Proforma for the sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J & K Police officials posted in Jammu & Kashmir to combat terrorist activities.)

Reference. No. :

Date:

**CERTIFICATE**

This is to certify that Shri / Smt. í í í í í í í í í í í í í í í .. is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at í í í í í í í í í í í í í í í .. Which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his / her son / daughter í í í í í í í í í í í í í í í .. admission to First Year of Diploma courses in Engineering/Technology in Maharashtra State for the year 2015-16.

Date:

Head of the Office

Place:

Seal of the Office

**Proforma – K**

(For Jammu & Kashmir Migrant Candidates, staying in refugee camps.)

Reference. No.:

Date:

**CERTIFICATE**

This is to certify that Mr./ Miss. í í í í í í í í í í í í í í í .. belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir.

The details of refugee status is as under.

Ration card Number: í í í í í í í ..

Names of the members on the ration card: í í í í í í í í í í í .

This certificate is issued for the purpose of his / her admission to First Year of Diploma courses in Engineering/Technology for the year 2015-16.

Date:

Head of the Office

Place:

Migrant / Refugee Camp

Seal of the Office

**Proforma – L**

**(Displaced Jammu & Kashmir Migrant Candidates staying with relatives / friends in India other than Migrant / Refugee camp/ Refugees staying with relatives.)**

**Reference. No.:**

**Date:**

**CERTIFICATE**

This is to certify that Mr./ Miss. í í í í í í í í í í í í í í .. is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He / She is staying with í í í í í í í í í í í í í .....

(Name and complete address of the Person with whom the candidate is staying at present)

í í í í í í í í í í í í í í .. since past í í í ..years.

This certificate is issued for the purpose of his / her admission to First Year of Diploma courses in Engineering/Technology for the year 2015-16.

Date:

District Collector

Place:

Seal of the Office

**Proforma - N**

**(Candidate who has secured admission in any other institute shall produce certificate indicating his/her original Leaving Certificate retained with the previous institute)**

This is to certify that Shri. / Ku. \_\_\_\_\_

(Full name of the Candidate) has admitted and studying in this institute \_\_\_\_\_

\_\_\_\_\_(Name of the Institute). in \_\_\_\_\_Branch. His /her original leaving certificate is retained by this institute. A copy of leaving certificate is attested by this institute, is enclosed.

This certificate is issued for the purpose of his / her admission to First year Diploma course in Engineering / Technology for the academic year \_\_\_\_\_.

Date :

Place :

(Signature)

Name & Designation of the Head of the Office

Seal of the Institute/Office

(Mandatory)

**PROFORMA-M****Application form for cancellation of admission***(To be submitted in duplicate)***Date:**

To  
The Principal,

Date	Category	Quota (30%/70%)	M/F	Branch

Sir,

Full name of candidate : í í í í í í .....í í í í í í í í í

Course : .....í í í í í í . Date of admission : .....í í í í ..

Amount of fee paid: Rs. í í í í

Fee Receipt Number and Date : í í í í í í í í í í ..(Attach Xerox copy)

Reasons for cancellation of admission

- 1) I have secured admission í í í í í
- 2) On personal grounds í í í í í í ..

Undertaking:

I am fully aware that after cancellation, I forfeit my claim on admission. I request you to kindly return my original documents and refund the fees paid as per the rules,

í í í í í í í í ..

Signature of candidate

For Office use only :

Full address of the candidate :

Telephone No :

Amount Paid Rs.	
Amount Deducted Rs.	
Amount refunded Rs.	
Cheque No. & date	
Bank particulars	

Signature of Accounts Officer

Received the following original, along with the cheque towards refund of tuition fees :

1  
2  
3

Signature of the candidate

**Proforma Z**

**(Candidate who has passed Std VIII & Std IX from any institute from Maharashtra and could not produce mark sheet of Std VIII & Std IX shall produce Proforma Z)  
(Applicable for Maharashtra Candidates only)**

This is to certify that Shri. / Ku. \_\_\_\_\_

(Full name of the Candidate) has studied in Std VIII & Std IX & std X in the institute \_\_\_\_\_ (Full name of the Institute).

This certificate is issued for the purpose of his / her admission to First year Diploma course in Engineering / Technology for the academic year \_\_\_\_\_.

***Note:- In case of the students who have studied VIII,IX & X th std from distinct institutes they shall produce the certificates from those institutes.***

Date:

Place:

(Signature)

Name & Designation of the Head of the Institute

Seal of the Office

**Performa-T**

This certificate shall be issued on letter head of institute

Ref.No.

Date :

**NO OBJECTION CERTIFICATE FROM PARENT INSTITUTE**

This is to Certify that Mr/Ms \_\_\_\_\_ has passed Ist Sem. & IInd Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in \_\_\_\_\_. He is seeking admission to Second Year ( 3<sup>rd</sup> Semester) in \_\_\_\_\_ / DTE\_\_\_\_\_ institute code through Change of Institute. I have No Objection if /she get Admission in that Institute.

**Seal of institute**

**Principal**

\_\_\_\_\_

This certificate shall be issued on letter head of institute

Ref.No.

Date :

**NO OBJECTION CERTIFICATE FROM ADMITTING INSTITUTE**

This is to Certify that Mr/Ms \_\_\_\_\_ has passed Ist Sem. & IInd Sem. / first year (full pass / with one ATKT) during year 20 - , Diploma in \_\_\_\_\_. He is seeking admission to Second Year ( 3<sup>rd</sup> Semester) in course \_\_\_\_\_. We have no objection for his /her transfer to our institute. No of vacancies in \_\_\_\_\_ course are \_\_\_\_\_ excluding 20% additional seats for direct second year admission.

**Seal of institute**

**Principal**



**APPLICATION FOR ADMISSION BY TRANSFER**

1 Name of the Student ( In Full ) : \_\_\_\_\_

2 Address for Correspondence with: \_\_\_\_\_

Pin code &amp; Telephone Nos. (if any). \_\_\_\_\_

3 Institute &amp; Sem where currently: \_\_\_\_\_

Studying. \_\_\_\_\_

4. Details of the result of last Exam

Branch Faculty	Year/ Semester	Year of Passing	Summer/ winter	Full pass /pass with one ATKT	Percentage
1	2	3	4	5	6

5. Institute where admission by transfer is sought: \_\_\_\_\_

6. Branch &amp; Year /Semester in which admission: Branch \_\_\_\_\_

is sought. Year/ Semester \_\_\_\_\_

7. Reason for asking the transfer: \_\_\_\_\_

of institute and changer of \_\_\_\_\_

branch (if any) \_\_\_\_\_

I the undersigned state that the information stated above is true to my knowledge and belief. I am fully aware that transfer / change of institute /branch is not a right and if is upto the authority to decide my case on the basis of its merit.

Date :

Signature of Student

Documents attached:

1. All Marksheets,
2. NOC's ,
3. 1<sup>st</sup> year Admission receipt,
4. Document related to reason for asking transfer etc